Fulwell Golf Club Open Competitions Privacy Notice

How we use your personal information

Fulwell Golf Club respects the privacy of its Open attendees and will use the personal information it receives to administer the event. The club will not share your details with third parties for marketing purposes.

We may collect the following personal details: name, date of birth, gender, contact telephone numbers, email address, golfing information, parent/guardian contact details, emergency contact details, details of allergies/special dietary requests, medical information

We use your personal details for the following purposes:

- To administer the competition
- Send you results
- Let you know the details for the next Open
- Pass on details of any allergies or special dietary requests to our catering staff
- In the event of an emergency being able to contact a responsible adult and pass on vital health information to assist medics

Protecting the information you provide

We limit access to your personal data to authorized Fulwell staff & volunteers. Protecting your data is important to us and we have put in place security measures to prevent your details from being unlawfully accessed. In addition, we have procedures in place to deal with any suspected personal data breaches and will notify you and any applicable regulator of a breach where we are legally required to do so.

How long we store your information

To enable us to let you know about the following Open event, we store your contact details for up to 12 months after the current Open. If you do not want to find out about the following event, please let us know and we shall remove your contact details from our records. For historical reasons we will retain competition details such as names, scores and handicaps indefinitely.

Your rights

You are able to exercise certain rights in relation to your personal data that we process. These are set out in more detail at <u>https://ico.org.uk/for-the-public/</u> In relation to a Subject Access Right request, you may request that we inform you of the data we hold about you and how we process it. We will, in most cases, reply within one month of the date of the request unless your request is complex or you have made a large number of requests in which case we will notify you of any delay and will in any event reply within 3 months. If you wish to make a Subject Access Request, please send the request to The Secretary, Fulwell Golf Club, Wellington Road, Hampton Hill, Middlesex, TW12 1JY or email <u>secretary@fulwellgolfclub.co.uk</u>

Complaints

We are committed to protecting your personal data but if for some reason you are not happy with any aspect of how we collect and use your data, you have the right to complain to the Information Commissioner's Office (ICO), the UK supervisory authority for data protection issues (*www.ico.org.uk*). We should be grateful if you would contact us first if you do have a complaint so that we can try to resolve it for you. We may change this privacy notice from time to time and will keep an up-to-date version on the club website.