Donnington Grove Golf Club

Constitution

1	The Club	A	Donnington Grove Golf Club is a proprietary golf club and the current owner is Sandtrend Ltd.
		B	As a proprietary Club, Sandtrend Ltd, through its officers and managers, has ultimate control of the Club and can therefore overrule any Committee decision.
2	The Committee	A	The ordinary day to day running of the Club is supervised by the Committee, which comprises:
			The Club Captain
			The Ladies Captain
			The Seniors Captain
			The Club Vice Captain
			The Ladies Vice Captain
			The Seniors Vice Captain
			The Club President
			The Club Treasurer
			The Competitions Secretary
			The Handicaps Secretary
			The Committee Secretary
			Two Members' Representatives
		B	The following Company representatives, who can provide a Company view on any matters discussed, are non-voting Committee members:
			The General Manager
			The Director of Golf
			The Course Manager

		C	The Committee is chaired by the Club Captain (or in his/her absence the current Club Vice Captain or Club President).
		D	The Committee will always seek to reach a consensus in its decision making. However, each Committee member (except for the Company Representatives) will have one vote in respect of any decisions taken by the Committee.
3	The Role of the Committee	A	The Committee's purposes are to organise competitions, arrange matches, administer handicaps and promote social activities for Club members.
		B	The Committee will also determine how the Club operates, including members' dress code and conduct.
		C	The Committee will operate a Bank Account for the purposes of inter alia collecting members' entry fees for competitions and social events.
		D	The Company determines the rates of members' annual Club membership fees and administers the collection of those fees. The Company also determines the green fees payable by members' guests and by Club visitors.
		E	The Committee may delegate some of its functions to sub-committees but will retain overall responsibility for those functions. There are two standing sub-committees, which are the Competitions and Handicaps Committee and the Social Committee.
		F	The Committee will endeavour to appoint a person to promote the Club and its activities through various media.
		G	The Company will endeavour to appoint a person to act as the Club's Welfare Officer to

			provide assistance to any Club member requiring such support.
4	Authorities and conduct of the game of golf	A	The Club recognises the Royal and Ancient Golf Club of St. Andrews as the ruling body of Amateur Golf and agrees to abide by the Rules of Golf and Amateur Status as laid down by the R&A from time to time.
		B	The Club is affiliated to England Golf and operates the World Handicapping System (WHS) controlled by England Golf for members' handicaps. All members of the Club will be bound by the principles and rules of the WHS and any conditions imposed by England Golf.
		C	The Company agrees to pay all per capita subscriptions due to England Golf in respect of all Club members.
5	Code of Conduct and Disciplinary Procedures	A	The Company and Committee have jointly produced a Code of Conduct and Disciplinary Procedures statement (copy attached as Appendix 1), which all Club members and their guests are required to comply with at all times.
		B	A copy of this statement is posted on the Club's web site and will be drawn to members' attention at each membership renewal.
6	Committee Membership Term	A	The Captains and Vice Captains may be members of the Committee coincident with their term in that role, which is normally for a period of one year.
		B	All of the other Committee members listed in paragraph 2A may serve for a period of 4 years after which they must either stand down from the Committee or offer themselves up for re-election by Club members.
		C	Subject to the proviso that the Company may remove any Committee member at any time (particularly if it considers that their conduct or

			performance does not meet the expected standards).
		D	The Committee will notify all Club members when a Committee member's 4 year term of office is expiring and invite any Club member to apply to replace them.
		E	Any member applying for a position on the Committee must have a proposer and seconder.
		F	If there is only one applicant for the vacant position on the Committee (which may include the current Committee member seeking re-election) then that person will be appointed, subject to the approval of the Committee.
		G	In there are several applicants (which may include the current Committee member seeking re-election) then the Committee will organise a ballot so that Club members can determine who to appoint.
		H	Any Committee member may, by giving 3 months' notice, resign from the Committee at any time. In such circumstances Club members will be invited to apply for the vacant position. If there is only one applicant then that person will be appointed, subject to the approval of the Committee. If there are several applicants then the Committee will organise a ballot so that Club members can determine who to appoint.
		I	If a position (or new position) on the Committee cannot be filled by the procedures outlined above then the Committee may co-opt a member to fill that position. Ratification of this appointment must then be sought at the next Annual General Meeting of members.

7	Appointment of Club Captains and Vice Captains	A	The Club Captain, Ladies Captain and Seniors Captain will each nominate their respective Vice-Captains for Committee approval.
		B	The normal term of office for each Captain and Vice-Captain is one year, commencing at the date of the Captains' Drive-in, which is usually in November.
		C	Normally the Vice-Captains succeed the Captains at the end of their term of office.
8	Appointment of Club President	A	The Club President will serve for a period of 4 years after which they must either stand down or offer themselves up for re-election by Club members.
		B	If there is only one applicant then that person will be appointed as Club President, subject to the approval of the Company.
		C	If there are several applicants then the Committee will organise a ballot so that an electoral group, comprising the Committee and all current and previous Captains (Club, Ladies and Seniors) who are Club members at the ballot date, can determine who will be appointed as Club President, subject to the approval of the Company.
		D	Only current Club members who have served as Captains (Club, Ladies and Seniors) are eligible to apply for the position of Club President.
9	Club Annual General Meetings	A	An Annual General Meeting will be held not later than 30 November each year to transact the following:
		B	To approve the Minutes of the previous Annual General Meeting and of any Special General Meetings held in the previous year.
		C	To receive, approve and adopt the Club, Ladies and Seniors Captains' Reports.

		D	To receive, approve and adopt the Treasurer's Report and the independently reviewed Financial Statements for the preceding financial year. The Committee will determine who will carry out this independent review.
		E	To consider and if necessary vote on any motions in respect of which notice has been lodged with the Club Captain or Club President by no later than 60 days prior to the date of the AGM.
		F	For any such motion to be considered the names of the proposer and two seconders must be provided, all of whom must be Club members. The Company reserves the right to approve the inclusion of any motion proposed on the agenda of any Annual General Meeting.
		G	Notice of the Annual General Meeting and details of any motions to be considered will be posted on Club notice boards and the Club's website no later than 30 days prior to the date of the meeting.
10	Club Special General Meetings	A	The Committee may at any time convene a Special General Meeting to consider matters of sufficient substance and importance to warrant formal consultation with Club members.
		B	The Company reserves the right to approve the inclusion of any motion proposed on the agenda of any Special General Meeting.
		C	Any vote taken and approved at the Special General Meeting will be sufficient authority to immediately implement any change without the need to present the matter again to the next Annual General Meeting.

		D	Notice of the Special General Meeting and details of any motions to be considered will be posted on Club notice boards and the Club's website no later than 30 days prior to the date of the meeting.
11	Conduct of Annual and Special General Meetings	A	Annual General Meetings will be chaired by the outgoing Club Captain (or in his/her absence the outgoing Club Vice-Captain or the Club President).
		B	Special General Meetings will be chaired by the current Club Captain (or in his/her absence the current Club Vice-Captain or the Club President).
		C	Meetings will be quorate if at least ten Club members are present.
		D	Each Club member present will be entitled to one vote.
		E	A proxy vote may be lodged with the Chair by any Club member unable to attend a meeting.
	17 June 2025		