



BRICKHAMPTON COURT

GOLF CLUB

WELCOME PACK

Owner: Handicap & Competitions Secretary
Next Review: January 2026

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1 INTRODUCTION

Welcome to the Brickhampton Court Golf Club (BCGC) and our Welcome Pack. The purpose of this document is to:

- Introduce you to the Officers of the Club.
- Give you an easy step-by-step guide to gaining a Handicap Index or transferring your current Handicap Index to BCGC.
- Explain how to enter competitions.
- Detail how to put money on to your Competitions Account.
- Offer an overview of members activities.
- Link to other more detailed BCGC Handbooks and useful websites.

It is important to understand the differences between the Complex and the Club. Brickhampton Court is a commercially owned golf club. The Creed family founded the Complex in 1994 and are responsible for the maintenance of the Course, Driving Range and Clubhouse, the staffing of the Pro Shop, Driving Range, Clubhouse and Greens Staff. Membership fees are payable to the Complex to cover the costs of maintaining the Course and associated activities.

The Club is run by a team of volunteers, all of whom are members of BCGC. The Club is responsible for managing handicaps, running a wide variety of competitions for the members throughout the year, producing a Fixture List, offering a range of other golfing activities including interclub matches and social events.

Together, the Complex and Club work together to give you an exceptional golfing experience and have a well-deserved reputation of being one of the friendliest and most inclusive golf club in Gloucestershire.

As a member of the Club you will automatically be included in the Club insurance policy. For more details contact the Secretary.

2 BCGC OFFICERS

2.1 THE EXECUTIVE TEAM

2.1.1 The Executive Team hold their positions for a minimum of four years and offer stability and continuity to the Club. All Executive Team Officers sit on the Club Committee. The current postholders are as follows:

- President – Shaun Painting (bcgcpres@gmail.com).
- Secretary – Christopher Dooley (bcgcsec@gmail.com).
- Treasurer – Steven Haskayne (bcgctreas@gmail.com).
- Handicap and Competitions Secretary – Kerry Brimfield (bcgccompsec@gmail.com).

2.2 THE CAPTAINS

2.2.1 Each year members are requested to apply for the role of Section Captains. There are four Section Captains and the current postholders are as follows:

- Men's Captain – Andy Hawkins (bcgcmenscapt@gmail.com).

- Ladies' Captain – Lizzie Hawkins (bcgcladiescapt@gmail.com).
- Seniors' Captain – Mark Griffiths (bcgcsenscapt@gmail.com).
- Junior Captain – Jack Douglas.

2.2.2 The successful candidates sit on the Club Committee for both their captaincy and vice captaincy years.

2.2.3 BCGC is a fully integrated golf club and as such it has been decided that the four captains have equal standing within the Club. It is for this reason there is no Club Captain.

2.3 JUNIOR SECTION

2.3.1 The Junior Organiser also sits on the main committee. BCGC has a very vibrant and active Junior Section. Contact the Junior Organiser for further information:

- Junior Organiser – Nathan Loveridge (bcgcjo@gmail.com).

2.3.2 The BCGC Welfare Officer is Debbie Casling (welfareofficer@brickhampton.co.uk).

2.4 THE HANDICAP AND COMPETITIONS COMMITTEE

2.4.1 The Handicap and Competitions Committee do not sit on the main committee but work alongside the Handicap and Competitions Secretary. Together they ensure that the competitions run smoothly with timely results being published on HowDidIDo and in hard copy within the Clubhouse.

2.4.2 ClubV1 is the software used by the Club to administer competitions, which is fully integrated with the HowDidIDo and the ClubV1 Members Hub apps. The ClubV1 Members Hub allows members to perform a variety of activities, including:

- Entering Competitions.
- Looking up handicaps for other members.
- Looking at the results of competitions.
- Paying money into their competition account.

2.4.3 All committee members have access to ClubV1, and their access is limited to the competitions area, meaning they cannot see or answer questions about membership payments. They can however see the monies held within members competitions account.

2.4.4 The members of the Handicap and Competitions Committee are as follows:

- Neil Copas – Seniors Competitions Secretary (bcgcsensec@gmail.com).
- Paul Galland.
- Tracey Millington.
- Mike Simpson.

2.4.5 The general Handicap and Competitions Committee email address is bcgccompcom@gmail.com.

3 HANDICAP INDEX

3.1 HOW TO GET A HANDICAP INDEX

3.1.1 To be able to play in any of the competitions on the Spa Course at BCGC and in Open competitions at other golf courses, it is necessary to hold a Handicap Index (HI). Even if just playing socially with friends, it gives a level playing field when handicaps are used.

3.1.2 If you do not hold a HI, it is quite simple to get one. The process is as follows:

- Play three 18-hole rounds of golf on the Spa Course.

- Play with someone who already has a HI.
- On a scorecard write your name, the date, your tee time and clearly at the top **FOR HANDICAP**.
- Your marker will write the total number of shots you have taken to put the ball in the hole on all 18 holes in Column A.
- On a separate card, you write the total number of shots you have taken to put the ball in the hole on all 18 holes in Column D.
- When you finish the round, agree the shots you have taken on each hole, total them at the bottom of Column A.
- Both the marker and player sign the card at the bottom.
- When all three rounds have been completed, staple all three scorecards together and place in the slot in the top of the lectern underneath the competitions noticeboard in the Pro Shop.

3.1.3 The Handicap and Competitions Secretary will collect the scorecards, process them, and will notify you of your England Golf (EG) membership number (formally CDH number) and your initial HI.

3.1.4 If you do not know anyone who holds a HI, contact your relevant Section Captain who will be more than happy to arrange a playing partner for you.

3.2 IF A HANDICAP INDEX IS ALREADY HELD

3.2.1 Contact the Handicap and Competitions Secretary with your EG membership number and confirm if you wish BCGC to be your Home Club.

3.3 COURSE HANDICAP

3.3.1 Once you have a HI you can look up the corresponding Course Handicap at any rated course in the world. This can be done by looking at the relevant tee colour on the:

- Course Handicap Board displayed at each golf course.
- MyEG app.

3.4 PLAYING HANDICAP

3.4.1 When participating in competitions England Golf has published the percentages needed to be applied to players Course Handicap to calculate the Playing Handicap for that competition. The percentage applied changes depending on the format of the competition.

3.4.2 At BCGC the percentage to be applied is very clearly stated on the Competition Information Sheet which is displayed on the noticeboard.

3.4.3 The software used to run competitions will also apply this calculation and can be seen when signing in to any competition.

3.4.4 For many of the club competitions, the Handicap and Competitions Committee prepare score cards that are handed out before you tee-off and these will show your playing handicap.

4 BOOKING A TEE TIME

4.1.1 Booking at tee time can be done electronically through the Complex's software or by telephoning the Pro Shop.

4.1.2 Tees can be booked 7 days in advance unless you are a Corporate Member where different timescales apply

5 GENERAL PLAY ROUNDS

- 5.1.1 Once you have a HI you can submit General Play (GP) cards for handicap purposes.
- 5.1.2 To play a GP it is necessary to sign in before you go out to play and to have someone to mark your card. All GP rounds must be played in line with the Rules of Golf.
- 5.1.3 GP rounds can be played at any rated course. County Cards are available to download (igCounty app) which will give you preferential green fees at golf courses across England.
- 5.1.4 Please refer to the BCGC General Play Procedure for further information.

6 COMPETITIONS

6.1 BCGC COMPETITIONS

- 6.1.1 BCGC has a full and comprehensive range of competitions held throughout the year. To find out more about competitions, details can be found:
 - In the Fixture List, copies of which can be found underneath the competitions noticeboard.
 - On the competitions noticeboards in the Pro Shop and changing rooms.
 - In the Competitions Handbook.
 - On HowDidiDo and ClubV1.
 - In the diary on the Members Lounge website www.bcgcmembers.co.uk.
- 6.1.2 There is a charge to enter most competitions, and this will be detailed on the Competition Information Sheet on the competitions noticeboard. Refer to the BCGC Competition Entry and Withdraw Procedure for help with entering our competitions.
- 6.1.3 Most, but not all competitions are qualifiers for handicap purposes, which is clearly shown on the Competition Information Sheets on the noticeboards.
- 6.1.4 Some of the competitions are classified as Majors and to play in these it is a requirement that you have played in a minimum of three qualifying competitions in the previous 12 months.
- 6.1.5 New for 2025 is the introduction of the Order of Merit. Points will be awarded for those placed within the top 10 of Major competitions. For more details, please refer to the Competitions Handbook.
- 6.1.6 It is your responsibility to ensure your competition account is in credit as this is where money is taken from when you enter competitions. To put money into your competition account please follow the instructions in the BCGC Competitions Account Procedure.
- 6.1.7 Seniors, age 55 and over, have weekly competitions on a Wednesday morning and these are open to all genders. Please refer to the BCGC Seniors Competitions Procedure for further information.
- 6.1.8 For more detailed information about the competitions held at BCGC and the entry requirements please refer to the Competitions Handbook.

6.2 CLUB NIGHT

- 6.2.1 Club Night is run every Wednesday evening from April until September. This is a 9-hole competition with prizes each week and accumulated points for end of season awards.
- 6.2.2 All members can join in Club Night, even if they do not hold a HI for the first year. Thereafter a HI is required.

- 6.2.3 Tee times do not need to be booked, just roll up and play between 3.30 and 6.30pm, preferably making up 4 balls but as a minimum with one other member to mark your scorecard.
- 6.2.4 For more detailed information about Club Night, please refer to the Competitions Handbook.

7 REPRESENTING BCGC

7.1 MATCHES

- 7.1.1 BCGC have teams which play in the:
 - North Gloucestershire Foursomes League (NGFL) with a 4BBB competition running alongside (Men).
 - Cotswold and District Ladies Golf Alliance. There are three teams in the scratch league and one team in the handicap league (Women).
 - 'Friendly' matches: Seniors, Ladies and Mixed.
- 7.1.2 To represent BCGC in any match your handicap must be held at BCGC.

7.2 COUNTY COMPETITIONS

- 7.2.1 BCGC are actively engaged with County Competitions which are held both within our Club and in other clubs.
- 7.2.2 Details of County Competitions are in the Fixture List or advertised on Competition Information Sheets on the noticeboard.
- 7.2.3 To represent BCGC in any County Competition your handicap must be held at BCGC.

8 REGULAR ACTIVITIES

- 8.1.1 Members roll up on Mondays, Fridays, and Saturdays until 12 noon, so there is no need to book a tee. During the main golfing season Mondays are reduced to 10am as many matches occur on Mondays.
- 8.1.2 If there is a club competition on a day which usually has roll up, the competition takes priority and the roll up times are reduced or removed completely.
- 8.1.3 Some of the Ladies Section roll up together on Monday and Saturday mornings and book tees on a Thursday morning. For more information and to be included in the WhatsApp groups contact your Lady Captain bcgcladiescapt@gmail.com.
- 8.1.4 For ladies starting to play golf, a session is run on a Tuesday evening on the Glevum Course during the main golfing season. Please note this is to get an understanding of the different formats of competitions, how to score, course etiquette etc but does not teach you how to hit the ball. For more information contact your Lady Vice Captain bcgcladiesvcapt@gmail.com.

9 OTHER DOCUMENTS

The following is a summary of other BCGC documents that you may want to read, all of which can be found on the Members Lounge (www.bcgcmembers.co.uk):

- Competitions Handbook.
- Starter Procedure.

Getting Started

- Competition Account Procedure.
- Competition Entry and Withdrawal Procedure.
- Seniors Competition Procedure.
- General Play Procedure.
- Checking Number of Qualifiers Procedure.

BCGC also has several Policies that you may wish to refer to:

- Code of Conduct.
- Local Rules.
- Pace of Play Policy.
- Transportation Policy.

10 HELPFUL WEBSITES

The following are links to helpful websites:

Brickhampton Court Golf Complex www.brickhampton.co.uk

Members' Lounge www.bcgcmembers.co.uk

Gloucestershire Ladies' County Golf Association www.glcga.co.uk

Gloucestershire Golf Union www.gloucestershiregolfunion.co.uk

England Golf <https://www.englandgolf.org/>

Howdidido www.howdidido.com

Golf Empire www.golfempire.co.uk

Social media:

[Brickhampton Court | Gloucester | Facebook](#)

X @brickhamptongc

Instagram – @brickhampton_court