

Access to the course will be managed by the Reception/Shop in line with Government guidance and social distancing restrictions.

To access the course a player must:

- Not be in a period of 10 day home quarantine having recently returned to the UK from a non red list country.
- Not be in a period of self-isolation
- Not be displaying any symptoms of COVID-19
- Have Pre-Booked a tee time either with the Reception/Shop or online

We would also instruct you to abstain from playing at Puttenham for 10 days if you are informed by NHS Test and Trace and deemed a close contact of someone who has returned a positive Covid-19 test.

Arrival at the Club, Checking In and First Tee Procedure

Arrival

- Golfers should travel to the Club alone or only with someone from the same household.
- If you are parked next to another car please make sure when you get out of your car you are applying social distancing measures as parking is limited on busy days.
- Arrival at the Club is permitted up to twenty minutes prior to your pre-booked tee time unless you intend to warm up before play, in which case you can arrive up to 30 minutes before your tee time.
- If the main carparks are full please use the overflow carpark on the practise area.
- Observe social distancing at all times and resist the temptation to mingle with others.

Checking In

- To help keep everyone safe at Puttenham Golf Club access to the clubhouse requires you to wear a face mask or face covering.
- If you forget your mask a surgical mask can be purchased at reception for £1. Puttenham Golf Club crested masks are also available for £6.99 each or £19.99 for a pack of three.
- Use of the clubhouse is limited to the Reception/Shop and Changing Rooms only. A maximum of two customers will be allowed in the golf shop at any one time. You may use the changing rooms to change shoes and to use the toilet facilities, however you will not be permitted to use the showers at this stage.
- Card Payments only - no cash will be accepted at the Reception/Shop till
- Toilets will be cleaned/sanitised regularly.
- You should refrain from socialising with anyone that is not in your household or support bubble while inside the clubhouse or changing rooms.

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A Step by Step Guide from Booking Your Tee Time through to
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- Please adhere to all clubhouse signage that instructs you to sanitise hands and wear masks, and signs that direct you around the clubhouse to help you maintain safe social distancing.
- **The Patio/Marquee area is not to be used prior to teeing off, it is reserved for players to sit and have a drink after their round.**

First Tee Procedure

- Please report to the Reception/Shop on arrival during opening hours to confirm your tee time and purchase any goods required and obtain your warmup range token and ball basket if desired.
- The putting greens are closed - except that the next 4 players waiting to tee off may practice having checked in with the reception. The putting green holes have been modified so there is no need to touch or remove the pins - Please observe social distancing measures of 2 metres.
- The Practice Ground will be open for warm up prior to tee off, so you may have a 10 minute practice putt before moving on to the range for a 10 minute warm up before teeing off at your appointed time. Please do not move to the range until it is clear and move from the range to the tee when the tee is clear. By doing this we will be able to manage the flow of groups from car park to putting green to range to the course without any overcrowding issues.
- Tee times to be strictly observed to ensure ten minute tee time intervals.
- Any player not adhering to these measures will be asked to leave the course.

Playing your Round

- Please carry a mobile phone with you at all times for emergency use. If you have an emergency, use your phone to call 999. The Clubhouse address to give to emergency services is Puttenham Golf Club, Heath Road, Puttenham, Guildford, Surrey GU3 1AL. The clubhouse phone number is 01483 810498, please call us if you have phoned 999 to give us your location so we can direct the emergency services to you. We recommend our contact details are saved in your phone while playing at Puttenham Golf Club.
- When stopping at the halfway hut, please move on to the 10th tee when the group behind you reaches the hut to avoid group gatherings of more than 6 people.
- Social Distancing measures should be strictly adhered to at all times.
- Marshals will be patrolling the course periodically, please cooperate with them and if you are not keeping up with the group in front, then allow the group behind to play through whilst maintaining social distancing guidelines.
- Ball washers, drinking fountains, all seating and the bell ringer on the eleventh (use your own Club) are all out of use.
- Bunker rakes have been removed and players are asked to smooth the sand with their feet. If you wish you may carry your own rake, please ensure you take this home with you.
- Flagsticks are not to be removed and must not be touched.

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- Hole cups have been modified for contact free ball removal.
- Equipment, food and drink should not be exchanged between players.
- Players should not touch another player's equipment, including their golf ball.
- Players should refrain from any physical contact, such as handshakes or high fives.
- Please avoid using handrails, if you need to steady yourself, either bring a walking stick, or use a golf club.

After your Round

- The air powered shoe cleaning compressor will remain out of use.
- Players should return straight to their cars upon finishing their round unless using the Outdoor Bar facilities.
- The Bar will be open from 11am daily, and will remain open until at least 6pm dependent on demand.
- The Bar will only be available to players after golf, please do not expect to have a drink before you play, you should still follow the Club's guidance on arrival procedures and preparations for play as explained above.
- After golf you will be welcome to have drinks on the Terrace/Marquee area. You must only sit with the group that you have played golf with.
- As per current government regulations we operate a table bar service so please do not approach the bar. Tables and chairs have been positioned outside to ensure that social distancing can be managed effectively so please do not move the chairs to form larger groups.
- You will either be greeted by a member of staff and taken to a seat when you enter the Terrace/Marquee area, or your group may take a seat at a vacant table.
- Once you are seated you may order drinks via the SMS text service using the mobile number provided at the table (so one of your group will need a mobile phone). A staff member will deliver your drinks to you once you have texted your order. You are not required to wear a Mask whilst you enjoy your drinks, however if you need the toilet, you will need to wear your face mask and your drinks must remain at the table. The undercover outside Marquee area is strictly **NON SMOKING**.
- You may be limited to a stay of 45 minutes in order that we keep within the UK Government's guidance in relation to our outside capacity.
- Please change out of your golf shoes before using the Bar.
- Clubhouse Bar and Restaurant facilities will remain closed at this stage.
- Hands may be washed and sanitised in the Changing Room toilet areas.
- Players must call 01483810498 or e-mail the Club enquiries@puttenhamgolflclub.co.uk with any post-round health issues or COVID related queries at their earliest convenience
- The Club has assigned Gary Simmons as the COVID Staff Officer who is responsible for managing such issues and queries.

Gary Simmons
Secretary/Manager
12/04/2021