



CAPTAIN'S AWAY DAYS 2022

Thank you for your enquiry and we look forward to welcoming you to Puttenham Golf Club. Please find enclosed information and prices for visiting Puttenham on your Captain's Away Day. Our aim is to ensure you and your Guests have a memorable and enjoyable visit and that, as the Organiser, your day runs as smoothly as possible. To help us achieve this, your attention is drawn to the following points and information. As the Organiser we would ask you to ensure that all members of your party are informed of the conditions stated below and that respect is shown to our facilities at all times.

SPECIAL RATES FOR CAPTAIN'S AWAY DAYS ON MONDAYS AND TUESDAYS

Captain's Away Day 18 Hole Package

18 holes from 12.00 noon onwards on a Monday or Tuesday

Minimum Numbers 16 / Captain Free of Charge

Smaller numbers can be accommodated please contact the office to arrange

Tee off from 12.00 noon onwards from 1st (if 2-tee start, from 1.00 pm off the 10th)

Coffee and Bacon Roll on arrival and a one course meal	£49.00 per person
For Breakfast on arrival please add	£12.75 per person
For a starter or dessert please add	£5.75 per person

PUTTENHAM GOLF CLUB LTD

Heath Road, Puttenham, Near Guildford, Surrey GU3 1AL

Tel: 01483 810498

Website: www.puttenhamgolfclub.co.uk

Email: enquiries@puttenhamgolfclub.co.uk

CAPTAIN'S MENU 2022

Please choose one option for the whole group
Please advise of any allergy requirements

STARTERS	MAIN COURSE	DESSERTS
Smoked Mackerel Pate Homemade Soup Prawn Cocktail Crispy Avocado & Bacon Bits	Beef and Guinness Pie Quiche Lorraine, Salad & New Potatoes Chicken, Ham and Leek Pie Lasagna, Salad & Garlic Bread Roast Loin of Pork Chicken Curry with Rice & Poppadum Ham & Cheese Ploughman's	Apple or Fruit Crumble Puttenham Mess Apple and Blackberry Pie Strawberries and Cream (Summer Only) Treacle Sponge Pudding Cheese & Biscuits

TEA OR COFFEE AFTER YOUR MEAL IS AVAILABLE @ £1.75 PER PERSON

Terms & Conditions and General Information 2022

DEPOSIT

To secure your booking a non-refundable deposit of £75 is required with the completed booking form.

BUGGIES

Puttenham has buggies and electric or pull trolleys for hire. Buggies may be booked in advance on payment of a non refundable deposit through the Golf Shop.

NUMBERS ATTENDING

Minimum number for Captain's Away Days at this special price on Mondays and Tuesdays is 16. Final numbers should be confirmed at least 7 days prior to visit. If numbers are reduced with less than 24 hours notice, the full catering cost will be charged for each person less than the confirmed number

DISCOUNT

We offer a discount of 5% based on 20-34 full paying guests. 10% based on 35-44 full paying guests and 15% based on more than 45 full paying guests.

CANCELLATION

If the booking is cancelled with less than 7 full days notice, a cancellation fee of 50% of the chosen package price x the minimum number of people will be charged. If cancellation is less than 24 hours before, the full package price x the minimum number of people will be charged.

ON THE DAY OF YOUR VISIT

The Clubhouse and Changing Rooms are open from 7.30 am and the Bar is open from 11.30 am. Please report to the Secretary's Office (first floor) on arrival at the Club.

PAYMENT

Unless otherwise agreed payment is required at lunch time on the day of the visit. We would prefer payment by one debit card or one cheque.

PARKING

Please use the Visitors' car park.

FORMAT OF PLAY

Play at Puttenham Golf Course is predominantly in fourballs. Therefore, wherever possible please ensure your party also plays in fourballs.

DRESS CODE

On the Golf Course – Men You are required to wear recognised formal golf attire in the proper manner. Shirts must be fully tucked in unless designed to be worn outside, shorts must be tailored (tailored shorts with outside pockets are permitted) and worn with predominantly plain sports socks (shoe liners are acceptable). The following are not permitted: Collarless or sleeveless T shirts; shirts cut above waist level; shirts or similar garments displaying slogans; combat or cargo type trousers/shorts; beach or elasticated shorts; denim; tracksuits; long trousers tucked into socks; trainers. Ladies As above except that shirts with sleeves and a collar, shirts with a collar but no sleeves and shirts with no collar but with sleeves are permitted; shorts/skirts/skorts should be tailored and of an appropriate length.

In the Clubhouse Smart casual (which can include smart denim not distressed, frayed or torn) is the expected dress code; when dining after golf players are expected to change from their golf clothing; for some special functions more formal attire, e.g. jacket and tie, may be required. The following are not permitted in the main lounge and dining room at any time: golf shoes; hats or caps; tracksuits; shirts or similar garments displaying slogans; beachwear including flip flops; wet weather over-trousers or jackets.

Changing of attire is not permitted in the car park.

Please note we do NOT provide towels in the changing rooms.

MOBILE PHONES

Mobile Phones (which should be on silent at all times) are not permitted on the Course or within the Clubhouse except in an emergency

COURSE RULES

Please adhere to tee reservations. Your co-operation is requested in observing the etiquette of golf with particular reference to slow play; repair of pitch marks on greens; replacement of divots; removal of marks in bunkers. Please use paths and steps and avoid taking trolleys through the heather, over white lines and apron/green markers or parking them on roads/tracks. Play from Yellow Tees (men) or Red Tees (ladies). The course will be closed in the event of dense fog.

HEALTH & SAFETY

Please ensure that all your members are made aware of the information on Health & Safety below

PRIZES

If we can help with golf prizes for your day, please speak to our Golf Shop on 01483 810277. We offer a 5% discount to groups who spend over £50 on prizes in one transaction or a 10% discount to those who spend over £100

PRACTICE FACILITIES

It is a well-known fact that warming up prior to golf improves performance and we have a convenient practice facility close to the 1st tee – ball tokens are available to purchase from the Golf Shop

FURTHER HELP:

If you have any queries about your day, please call 01483 810498

HEALTH & SAFETY AT PUTTENHAM GOLF CLUB

- Heed all signs on the golf course
- Never play into an area unless you are sure it is safe to do so.
- Special consideration must be given in conditions of poor visibility
- Red flags signify hidden workers in the vicinity
- Wait to be clearly signalled before playing towards people working on the course
- Call "FORE" loud and clear, when hitting a wayward shot

HOW TO FIND US

Puttenham Golf Club is situated opposite the Jolly Farmer on the B3000 within the triangle formed by the A3 and A31 south from Guildford (signposted Godalming/Puttenham). Postcode GU3 1AL.

CAPTAIN'S AWAY DAY BOOKING FORM 2022

HOW HAVE YOU HEARD OF PUTTENHAM GOLF CLUB?

<input type="checkbox"/> Visited before	<input type="checkbox"/> Email	<input type="checkbox"/> Other (please say)
<input type="checkbox"/> Website	<input type="checkbox"/> Golf News Society Guide	_____
<input type="checkbox"/> Facebook	<input type="checkbox"/> Word of mouth	

Name of Club		Date of Visit	
Organiser			
Address (inc. postcode)			
Mobile Tel		Email	
Day Time Tel		Approximate Numbers	

Captain's Away Day - Minimum Number 16	Numbers for Golf	Numbers for Evening Meal
Coffee & Bacon Roll on arrival, afternoon 18 holes, 1-course Meal @ £49 per person		
Coffee & Bacon Roll on arrival, afternoon 18 holes, 2-course Meal @ £54.75 per person		

MENU CHOICE (please write selection)	Quantity Bacon Rolls	Quantity Breakfast @ £12.75 pp	Quantity Vegetarian Meals
Main:			
Starter / Dessert:			
Coffee @ £1.75 extra (Yes or No):			

Tee Reservations
1st Tee (not before 12.00 noon) From / Until
10th Tee (not before 13.00) From / Until

SPECIAL REQUIREMENTS: (LONGEST DRIVE, NEAREST THE PIN ETC)

I have read and confirm agreement to your Terms & Conditions (in particular the Cancellation, Numbers Attending and Payment Clauses) and enclose my deposit of £75. If you would prefer to pay directly into our bank the details are: Account Number 01022601, Sort Code 60-09-21. Please give your club name as a reference.

Signed:

Date: