

Dunfermline Golf Club Ltd.



Rules and Bye-laws

Adopted: 25th November 2024

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Foreword

The contents of this Foreword are only intended to provide context and background for these Rules and Bye-laws, given that they are separate from the Club's Articles of Association, and shall not be deemed to form part of these Rules and Bye-laws.

Articles of Association vs. Rules

It is a requirement of the Companies Act 2006, that all limited companies in the UK are registered with Companies House and have Articles of Association, which are the most fundamental part of any company's constitution. The Articles of Association of Dunfermline Golf Club (hereafter referred to as the Articles) are based on the model Articles of Association that any company can use when it is first established. They therefore define the overall objectives of the Club, and how the Club is to be run and operated, in mainly generic legal terms. As such, the Articles include minimal specific reference as to how the golfing and social affairs of the Club are to be managed. It is this set of Rules and Bye-laws that provides the detailed principles, processes and procedures that are required for the overall management of Dunfermline Golf Club's golfing and social activities. In a handful of specific cases, the Articles state that requirements are to set out in the Rules, so the Rules also provide more detail for those provisions in the Articles that are defined at a higher level only.

Key Principles in the Articles

The key provisions of the Articles are as follows:

- The main objective of the Club is to operate as a not-for-profit golf club.
- The Board of Directors is responsible for the overall management and long-term development of the Club.
- The Directors control the financial affairs of the Club, although limits are imposed on the borrowings and annual capital expenditure that they can incur.
- The Board can delegate its powers to committees, which can themselves further delegate those powers. Decision making is not delegated unless otherwise expressly stated by the Board.
- The Members can direct the Board (and its committees) to take, or refrain from taking, specified actions.
- Only those Members who are defined as Voting Members in the Rules, and as such are deemed to be the Members of the Company, can vote on resolutions, and vote to elect Directors at the Annual General Meeting and vote at other general meetings.

A more detailed summary of the provisions of the Articles as they affect Members day-to-day is provided in the "Supplement to the Rules and Bye-laws - Summary of Key Provisions of the Articles of Association." They are typically what might be included in the Rules of a golf club that is an unincorporated association of members, rather than a limited company, but are "missing" from these Rules as they are instead covered by the Articles.

Interpretation

The Table of Contents and rule headings have been inserted for convenience of reference and shall not be deemed to form part of these Rules and Bye-laws.

Where text in italics (at the start of a Rule) outlines a provision of the Articles for the purpose of providing context for the Rule, such text is not deemed to form part of these Rules.

Throughout these Rules and Bye-laws, the words “will”, “may”, “should”, “shall” and “must” have specific meanings as follows:

“will” is used as a statement of fact.

“may” is used where there are alternatives or where something might not happen.

“should” is used where an option is preferred.

“shall” is used where a provision is mandatory.

“must” is used where a provision is statutory.

Throughout these Rules and Bye-laws, use of the words Member or Members (with a capital M) or the terms “Members of the Club” or “Club Members” refers to all members of the Club, including those who are entitled to vote as defined in the Rules, i.e., Voting Members, and those who are not entitled to vote, i.e., Non-voting Members.

Key to Colour-coding of Rules & Bye-laws

This set of Rules and Bye-laws represents the outcome of Bye-law A.22(3) approved at the 2022 AGM to “Progress with an immediate review and update of the Club ‘Rules’”. Although it is a significant reformatting of the existing document, the intent of the existing Rules and Bye-laws has been retained, with some additions or clarifications made in a small number of cases. The text has been colour-coded to distinguish between the existing Rules and Bye-laws (as approved at the 2023 AGM) and the modifications.

Text Format	Description
Black	Rule or Bye-law taken from existing Rule or Bye-law, without any change in intent. May include minor rewording to remove an inconsistency, or to correct grammar or spelling.
Blue	Rule or Bye-law (or part of) was previously implied but not specifically stated: now fully defined or clarified, but does not represent any change in intent to the Rule or Bye-law. May reflect something associated with the Board, i.e. is within the scope of the Articles, that is already in practice.
Red	New Rule or Bye-law (or part of) or a minor update. In most cases, reflects something that is happening in practice (Rules 24 & 30). Changes not deemed to require a separate motion, and will be covered by the overall motion to approve this reformatted set of Rules and Bye-laws.

All blue and red text will be changed to black text, and this section of the Forward will be deleted, after approval of this colour-coded set of Rules and Bye-laws. The detail behind conversion of the 2023 Rules and Bye-laws to this set is fully documented in a separate document “Mapping of Existing Rules and Bye-laws (as approved at the 2023 AGM)”, which will be retained in the Club Documents, along with this colour-coded set.

Rules Not Used

Rules 12 & 17 are not used at this time.

Section 1 – Management

Rule 1 Organisation Structure

- (a) The business and overall affairs of the Club will be managed by the Board. The Board shall delegate management of the day-to-day operations of the Club to the Operations Manager (or equivalent), who will be responsible to the Board.
- (b) The Board should delegate management of the administrative affairs of the Club to the Club Administrator, who will be responsible to the Operations Manager (or equivalent).
- (c) The Board shall delegate management of the golf and social activities of the Club to the Captains' Committee, which shall consist of the Mens' Captain, Ladies' Captain, Mens' Vice-Captain, Ladies' Vice-Captain, House Convenor, Green's Convenor, Mens' Match Secretary and Ladies' Match Secretary.
- (d) The delegation of management of the golf and social activities of the Club to the Captains' Committee shall include delegation of the Boards decision-making powers in these matters.
- (e) The Board may delegate other functional activities to additional committees, including, but not limited to Finance, Sponsorship, or Appeal Committees.
- (f) Committees that report to the Board, other than the Captains' Committee, should include at least one Director, to serve as Chairperson, and may include Club Members who are not Directors. Only Club Members are eligible to be appointed by the Board to serve on its committees, and such Members shall have been a member for a minimum of 2 years.
- (g) The Captains' Committee may delegate functional activities to sub-committees, including, but not limited to Gents' Match, Ladies' Match, Greens, and House Committees.
- (h) Sub-Committees that report to the Captains' Committee, should include at least one member of the Captains' Committee, to serve as Chairperson, and may include Club Members who are not members of the Captains' Committee. Only Voting Members are eligible to be appointed by the Captains' Committee to serve on its committees, and such Members shall have been a member for a minimum of 2 years.

Rule 2 Election of Directors

Directors are either elected via an election process, as defined by this Rule, or appointed by the Board without election (Article 17.2.2). Non-Voting Members of the Club are eligible to serve as a Director (inferred by Article 29.1). Directors are appointed for 3 years (Article 18.1) and may serve a second consecutive term (Article 18.2).

- (a) Only Club Members are eligible to serve as a Director, and such Members shall have been a member for a minimum of 2 years.
- (b) Where a Director is elected, he/she shall be elected by the Voting Members at the Annual General Meeting of the Club.
- (c) One of the Directors shall serve as Finance Director.
- (d) All nominations for election to the position of Director at the Annual General Meeting shall be made in writing, signed by a Proposer and Seconder, who shall both be Voting Members, and lodged with the Club Administrator on or before 31st October each year, who shall forthwith post the nominations in the Clubhouse, and intimate them in the notice calling the Annual General Meeting.
- (e) Where there is only one nomination for any vacancy, the candidate will be elected unopposed. Where there is more than one nomination for any vacancy, the election shall be by ballot.

- (f) Where a Director is appointed by the Board, in accordance with Article 17.2.2, the appointment shall only be (i) for the unexpired period of the term of the Director in the case of a vacancy, or (ii) shall expire at the conclusion of the third Annual General Meeting following the appointment if the appointment is not to fill a vacancy.

Rule 3 Election of the Captains' Committee Members

- (a) Only Voting Members are eligible to serve on the Captains' Committee, and such Members shall have been a member for a minimum of 2 years.
- (b) The Captains' Committee members shall be elected to the Captains' Committee by the Voting Members at the Annual General Meeting of the Club to act for one year but will be eligible for re-election.
- (c) All nominations for election to positions on the Captains' Committee at the Annual General Meeting shall be made in writing, signed by a Proposer and Secunder, who shall both be Voting Members, and lodged with the Club Administrator on or before 31st October each year, who shall forthwith post the nominations in the Clubhouse, and intimate them in the notice calling the Annual General Meeting.
- (d) Not used.
- (e) Where there is only one nomination for any vacancy, the candidate will be elected unopposed. Where there is more than one nomination for any vacancy, the election shall be by ballot.
- (f) If there is no nomination to fill any vacancy, at its first meeting the new Captains' Committee should co-opt a Voting Member who has been a member for a minimum of 2 years to fill each vacancy.
- (g) Any vacancy occurring in the Captains' Committee during the year may be filled by the Captains' Committee, with a Voting Member who has been a member for a minimum of 2 years, until the next Annual Meeting and thereafter by the Members in the General meeting, but only for the unexpired period of office of the members of Captains' Committee whose death, resignation, or otherwise has caused the vacancy.

Rule 4 Conduct of Captains' Committee Meetings

- (a) Five members of the Captains' Committee shall form a quorum, and no business shall be transacted unless such a quorum is present.
- (b) Decisions of the Captains' Committee shall be by a simple majority of those present and voting.
- (c) The Chairperson of the Captains' Committee shall be either the Mens' Captain or the Ladies' Captain, failing whom the Men's Vice-Captain or the Ladies' Vice-Captain.
- (d) The Chairperson for the time shall, in all cases of equality, have a casting vote as well as a deliberative vote

Rule 5 Frequency of Captains' Committee Meetings

The Captains' Committee shall meet at least four times a year for the discharge of its business. Such other meetings of the Captains' Committee as may be necessary shall be summoned by either the Men's Captain or the Ladies' Captain.

Rule 6 Responsibilities of the Board

In addition to the powers, and limitations on those powers, placed upon the Board by the Articles, the following specific powers, restrictions, and responsibilities shall apply:

- (a) The Board shall require approval from the Voting Members of the Club to carry out any discretionary project which requires expenditure of £15,000 or more.
- (b) At the Annual General Meeting, the Finance Director shall submit an Annual Statement of Accounts of the Club for the year to 30th September preceding, which has previously been submitted to and reported on by a suitably qualified independent Accountant. This statement shall have been previously submitted and approved by the Board. The Annual Statement of Accounts shall include the following appendices:
 - (1) A table showing the actual number of Members in each category of membership against the number of Members the Rules allow in each category.
 - (2) The Waiting List of applicants who have applied for membership and the original date on which their application was made.
- (c) The annual Statement of Accounts for the Club shall show figures from the previous three years accounts in addition to the year being reported.
- (d) The Board shall be responsible for maintaining the Rules of the Club, albeit such amendments require the approval of Voting Members of the Club in accordance with Rule 28.
- (e) The Board shall have full power and authority, in all questions between it and any of its Members, to sue and be sued in name of the Company; and no Member of the Club shall, in any action or suit raised against him/her by the Company, be entitled to object to or impugn such instance; and any person becoming a Member of the Club shall be held to have agreed to this rule, and to have waived any objection competent to him/her or to the sufficiency of such instance.
- (f) Without prejudice to the General powers vested in the Board by the Articles and these Rules, they shall have full power and authority and are hereby authorised to institute and follow out legal proceedings at the instance and in the name of the Company against third parties, as they think fit.
- (g) The Board, by a majority of votes, shall have power at a general meeting called for the purpose, to assess the whole Club Members for payment of such sum equally as may be considered necessary for liquidating the obligations of the Club, or any part thereof. Notice of such general meeting, containing the terms of the resolution to be moved thereat shall be advertised twice in two papers with a good local circulation. This advertisement need not be placed if every Member eligible to vote receives a personal notice within fourteen days before the date of such general meeting. Any Club Member failing to make payment of his/her share of the sum resolved to be assessed upon the Club Members within fourteen days from the date of such general meeting, upon written notice from the Club Administrator, shall (in addition to his/her liability to have the sum so assessed recovered from him/her), at the discretion of the Board whose judgement shall be final, be also liable to have his/her name struck off the Roll of Members.

Rule 7 Proxy Voting & Proxy Notices

Proxy voting and proxy notices are covered in detail by Article 31.1 and Article 35.1. This Rule defines additional requirements.

- (a) A template for a proxy notice will be provided by the Club.
- (b) The default position will be that the appointed proxy shall be the Chairperson.

Rule 8 Responsibilities of the Captains' Committee

In addition to the powers placed upon the Captains' Committee elsewhere in these Rules, the following specific powers, restrictions, and responsibilities shall apply:

- (a) The Captains' Committee shall be responsible for the overall conduct of the Club Members, the organisation of golf, course management and social events for Club Members.
- (b) The Captains' Committee shall be responsible for maintaining the Bye-laws of the Club on behalf of the Board, and shall have the power to alter and amend the Bye-Laws, and to make new Bye-Laws.
- (c) Not used.
- (d) The Captains' Committee shall have the power to award or grant the following types of membership, provided the relevant conditions and requirements as stipulated in Appendix 1 are satisfied:
 - Life Membership
 - Honorary Membership
 - Corporate Membership
 - Temporary Membership
 - Staff Membership.

Section 2 – Membership

Rule 9 Membership

Rule 9.1 Membership Categories

The membership of the Club shall consist of the following categories of membership (Voting Member categories are shown in bold):

- **Ordinary Members**
- **Ordinary 26-30 Members**
- **Intermediate 22-25 Members**
- Intermediate 19-21 Members
- **Life Members**
- Country 35m+ Members
- Country 100m+ Members
- Junior Members
- Halkett Members
- Social Members
- Honorary Members
- Staff Members
- Get into Golf (GIG) Members
- Temporary Members
- Corporate Members.

Note: The definitions & qualifications, and rights & privileges for each category of membership are detailed in Appendix 1.

Note: There are also sub-categories within the Ordinary and Halkett categories, as specified in Rule 14.2, that represent discounts on Annual Subscriptions, based age or age plus number of years unbroken membership. There are also discount sub-categories within the Social category.

Rule 9.2 Suspension of Membership Rights & Privileges

- (a) No Member whose subscription is in arrears at 31st January in any year, shall be allowed to compete in any Club Competition, play in any Club Match, vote at any general meeting, or enjoy any Club privileges.
- (b) The Captains' Committee shall have the power to suspend any Member from all or any of the rights and privileges of membership pending the hearing and determination of any alleged disciplinary matter, in accordance with the procedure in Rule 22.

Rule 9.3 Limitation on Membership Numbers

- (a) The number of Ordinary, Intermediate and Life Members shall not exceed 720, excluding those under 21 and those over 75 years. The Captains' Committee is authorised to offer membership as appropriate to fill vacancies that arise if the complement of Ordinary Members falls below 720.
- (b) The number of Life Members shall not exceed 25.
- (c) The number of Country 100m+ Members shall not exceed 20.
- (d) The number of Junior Members aged 10-16 shall not exceed 135.
- (e) The number of Social Members shall not exceed 200.
- (f) Seasonal usage by Country Members (in the Country 35m+ and Country 100m+ categories) will be monitored by the booking system.

Rule 9.4 Membership Details

- (a) Any Member changing his/her address or e-mail address, shall notify the same to the Club Administrator and failing such intimation, all communications sent to the old address or e-mail address, will be held as having been duly delivered. The contents of correspondence sent to Members, in accordance with Article 38.6, will be deemed to have been read.
- (b) It shall be mandatory for all Members who have playing rights to display at all times on their golf bags the appropriate symbol issued by the Club denoting that they are in fact current Members.

Rule 10 Election to membership

- (a) All applications for admission to membership (other than those listed under Rule 10(d) below) shall be on the Club's Membership Application form, duly completed and signed by the applicant, the proposer and seconder, who shall both be Voting Members, and lodged with the Club Administrator.
- (b) Where the limit on membership numbers for the proposed category, as specified in Rule 9.3, would be exceeded as a result of the application, the applicant shall be placed on the Waiting List.
- (c) The name and address location, i.e., village or town, of the proposed Member shall be posted in the Clubhouse for a minimum period of 14 days prior to consideration for membership. The applicant shall be admitted by ballot by a simple majority of the Captains' Committee present at the following Captains' Committee meeting.
- (d) Admission to the following categories of membership is exempt from the process defined in Rules 10(a) & 10(b), and is instead granted by the Captains' Committee following either a vote by members of the Captains' Committee at a Captains' Committee meeting, or a vote by the Members of the Club at a general meeting (in the case of an Honorary Member):
 - Life Member
 - Staff Member
 - Honorary Member

- Temporary member.
 - Corporate membership.
- (e) The Club Administrator shall notify each candidate of the result of their application and, in the case of successful applicants, shall enclose a copy of the Club's Articles of Association, and Rules and Bye-laws, and request payment of the subscription and any other amounts falling due to the Club as a result of their admission to membership.

Rule 11 Resignation, Reinstatement or Transfer of Membership

- (a) Any Member wishing to resign his/her membership of the Club shall give notice to the Club Administrator in writing on or before 31st December in each year, failing which he/she shall be liable for the subscription for the ensuing year. No resignation will be considered by the Club unless all monies due by the Member to the Club have been paid.
- (b) Any former Member, having discharged all liabilities to the Club and wishing to rejoin, shall make application for membership in accordance with Rule 10. The Entrance fee to be paid is specified in Rule 13(c).

Section 3 – Entrance Fees, Subscriptions, Levies, Charges and Discounts

Rule 13 Entrance fees

- (a) Ordinary Members, Ordinary 26-30 Members, Country 35m+ Members and Country 100m+ Members shall, on admission, pay an Entrance Fee as set by the Board or approved by the Voting Members at the Annual General Meeting.
- (b) For new Members, payment of the Entrance Fee may be made over a three-year period, paying as a minimum 1/3 of the full Entrance Fee per annum for the first two years.
- (c) A former Member re-joining within two years will be required to pay 10% of the Entrance Fee . A former Member re-joining within 5 years will be required to pay 50% of the Entrance Fee.
- (d) A Halkett Member who transfers to a category of membership that includes the Entrance Fee shall receive a £50 discount off the Entrance Fee for each year for which they have been a Halkett Member but up to a maximum discount of £150, and may need to join the Waiting List, in accordance with Rule 11(c).
- (e) A Halkett Member who transfers to a category of membership that includes the Entrance Fee and who in the past has paid the Entrance Fee in full, shall not be required to pay the Entrance Fee for a second time, but may need to join the Waiting List, in accordance with Rule 11(c).

Rule 14 Annual Payments

- (a) Not used.

Rule 14.1 Annual Subscriptions

- (a) **Ordinary Members** shall pay an Annual Subscription as set by the Board or approved by the Voting Members at the Annual General Meeting.
- (b) **Ordinary 26-30 Members** shall pay 50% of the Annual Subscription for an Ordinary Member.
- (c) **Intermediate 22-25 Members** shall pay 33% of the Annual Subscription for an Ordinary Member.
- (d) **Intermediate 19-21 Members** shall pay 20% of the Annual Subscription for an Ordinary Member.
- (e) **Life Members** shall not be required to pay an Annual Subscription.

- (f) **Country 35m+ Members** shall pay 70% of the Annual Subscription for an Ordinary Member.
- (g) **Country 100m+ Members** will pay an Annual Subscription Rate of £150 and a charge equivalent to the Member's guest rate for each booking.
- (h) **Junior Members** shall pay 10% of the Annual Subscription for an Ordinary Member.
- (i) *Halkett Members shall pay an Annual Subscription as set by the Board or approved by the Voting Members at the Annual General Meeting.*
- (j) **Social Members** shall pay an Annual Subscription as set by the Board or approved by the Voting Members at the Annual General Meeting.
- (k) *Honorary Members shall not be required to pay an annual subscription.*
- (l) *Staff Members shall not be required to pay an annual subscription.*
- (m) *Get into Golf Members shall pay a fee (to participate in the initiative) as set by the Captains' Committee.*
- (n) **Temporary Members** shall pay the following charges:
 - I. For a period of over two months to six months a sum equal to one and one quarter the Annual Subscription for an Ordinary Member.
 - II. For two months a sum equal to seven tenths of the Annual Subscription for an Ordinary Member.
 - III. For one month a sum equal to two fifths of the Annual Subscription for an Ordinary Member.
 - IV. For two weeks a sum equal to one quarter of the Annual Subscription for an Ordinary Member.
- (o) **Corporate Members** shall pay an amount as negotiated with the Captains' Committee in return for an agreed number of green fees, to cover an agreed period of time.

Rule 14.2 Discounts on Annual Subscriptions

- (a) **5-day Senior discount:** As per the modification to part of Rule 9.3(a) passed at the 2023 AGM, the legacy (D1) 5-day Senior discount will be reduced over 2 years to 5/7's of the Annual Subscription of an Ordinary Member in 2026. The discount will continue at the 5/7's ratio from 1st January 2026 onwards. Note: this discount category was closed to new entrants in 2021.
- (a.1) The discounts of £65, £100, £110, and £220, as approved at the 2023 AGM for the various discount categories defined in legacy Rule 9.3, as shown in Appendix 4, shall apply for the last time for 2025. As these discounts will be removed from 1st January 2026 onwards, this Rule (a.1) will be deleted after 1st January 2026.
- (b) Anyone who has been a member of the Pitferrane Course for a minimum of 1 year, having paid the full Entrance Fee and the full Annual Subscription for the current year, who is unable to play golf for a minimum period of 4 months in the current year due to an injury or medical condition, may apply to the Club Administrator (a GP letter is required) for a reduction in Annual Subscription of 25% for the following year.
- (c) **Veteran Halkett members:** Ordinary Members who are no longer fit to play on the Pitferrane Course, in the calendar year following that in which they attain the age of 70 and complete at least 10 years of unbroken length of membership shall be eligible to transfer to a Veteran Halkett membership, and pay a discounted Annual Subscription as set by the Board or approved by the Voting Members at the Annual General Meeting. The transfer shall be at the Member's request only, and shall be granted only if the request is submitted by 31st December in the year in which they become 70.

- (d) **B-Social members:** B-Social members (available to partners of all categories) shall pay 20% of the fee for a Social Member.
- (e) **Winter Social members:** Winter Social members (who are permitted to use the Clubhouse facilities from October to March inclusive) shall pay 50% of the fee for a Social Member.

Rule 14.3 Bar Card Credit, Levy and Golfing Fees

- (a) The following categories of membership shall pay an annual Bar Card Credit and any annual Levy (or Levies), as set by the Board or approved by the Voting Members at the Annual General Meeting:
- Ordinary Members
 - Ordinary 26-30 Members
 - Intermediate 22-25 Members
 - Intermediate 19-21 Members
 - Life Members
 - Country 35m+ Members
 - Country 100m+ Members
 - Honorary Members.
- (b) Members who have a Handicap Index shall pay the annual Scottish Golf Affiliation fee and the annual Fife Golfing Association fee, or any other applicable fee as such bodies may set from time to time. Halkett Members who have a Handicap Index shall pay the annual Scottish Golf Affiliation fee only.

Rule 14.4 Charges

A charge for each storage facility, e.g., locker, trolley store, garage and charging point, etc., allotted to a member, shall be a sum set by the Board or approved by the Voting Members at the Annual General Meeting.

Rule 15 Payments and Refunds

- (a) The Annual Subscription, and other annual fees and charges as relevant to the membership category, referred to in Rule 14 shall be due and payable on 31st January in each year.
- (b) A monthly payment option is available for the advance payment of Annual Subscriptions, and other annual fees and charges as relevant to the membership category, excluding Junior, Social and Get-into-Golf membership categories.
- (c) Any Member failing to pay his/her subscription by 31st January in any year shall receive a reminder from the Club Administrator, and if his/her subscription is still unpaid at 15th February in that year, he/she will cease to be a Member of the Club.
- (d) Not used.
- (e) No refunds will be given for periodic closure, or restrictions in use, of all or part of the Club's facilities, even if such closures or restrictions are for an extended period, provided they are implemented lawfully and fairly, and are either in accordance with Rule 24, or because of the need to comply with a legal requirement.

Rule 16 Schedule of subscriptions

A schedule of the current Annual Subscriptions shall form an appendix to these Rules, along with the Entrance Fees, Charges and Green Fees (see Appendix 3).

Section 4 – Visitors and Guests

Rule 18 Visitors and Guests

- (a) Visitor Times: It is recognised that visitors (& guests) provide a very valuable external income to the Club, which benefits Members in terms of limiting fee growth. However, the frequency, size of groups and allocation of tee times should be carefully assessed to minimize the impact on the Members. A visitor strategy and guidelines document has been developed to help manage this. The key is to have the correct ‘balance’ between visitors and Members tee times (Bye-law B.1 stipulates the specific times that visitors will be allowed to play on the Pitferrane Course).
- (b) Golfers who apply to the Operations Manager (or equivalent) to play on the Pitferrane Course on a particular weekday or Sunday shall pay a sum per round or per day as set by the Board or approved by the Voting Members at the Annual General Meeting.
- (c) Visitors holding a Scottish Golf Membership Card, and their guests, may sign in as temporary members for the day and use the Clubhouse facilities.

Rule 19 Green Fees

The Green Fee for each visitor or Member’s guest introduced to play over the courses shall be a sum set by the Board or approved by the Members at the Annual General Meeting.

Section 5 – The Playing of Golf

Rule 20 Competitions and Matches

- (a) The Club Medals and prizes shall be played for and matches arranged, at such times, and upon such conditions as the Captains’ Committee may determine. The dates and conditions of competitions and matches shall be posted in the Clubhouse for at least one week before the competition or match to which they refer.
- (b) The Captains’ Committee shall have power to arrange competitions for Junior Members.

Rule 21 The playing of golf including matters of etiquette.

- (a) The Rules of Golf as they may from time to time be fixed by the Royal and Ancient Golf Club, St Andrews, shall be the rules of play, except in so far as these may be modified by any Local Rule adopted by the Club.
- (b) Either the Mens’ Captain or Ladies’ Captain shall decide in all disputed points of play, according to the Rules of Golf as approved by the Royal and Ancient Golf Club of St Andrews, modified by the Local Rules.
- (c) The Captains’ Committee shall be the Handicapping Committee of the Club, and, in this matter, there shall be no appeal.
- (d) The Captains’ Committee is empowered to introduce and maintain a booking system as deemed necessary.
- (e) As the Club has a legal requirement for insurance purposes to know who is on the course at any time should an incident occur, all Club Members shall book, and all Members’ guests shall be booked, into the system before teeing off on either course. Players should also report to the Professional’s Shop whenever possible before teeing off on either course.

- (f) The Captains' Committee shall have power to grant permission to Junior Members to play over the Pitferrane Course on such conditions as the Captains' Committee may consider desirable. Such conditions shall be stipulated in the Bye-laws.

Section 6 – Disciplinary Action

Rule 22 Suspension or Expulsion of Members

- (a) The Captains' Committee shall have the power, by a two-thirds majority of votes of the members of the Captains' Committee present at a meeting at which the matter is discussed, upon their being satisfied that any Member has infringed any of these Rules or any of the Bye-Laws or has made himself/herself offensive, to suspend such Member from exercising his/her privileges as a Member of the Club and for such period of time as the Captains' Committee determines but not beyond the next general meeting of the Club. The Captains' Committee shall also have the power to expel any person from membership of the Club, if two-thirds of Captains' Committee members present at the meeting where this is considered are of that view. In the event of suspension or expulsion from the Club, the Company shall not be liable for repayment of any part of the subscription of such Member or for any claim at his/her instance in respect of such suspension or expulsion; and any Member so suspended or expelled shall thereupon forfeit all right and interest he/she may have had as a Member of the Club. In the event of any Member being expelled from the Club, he/she will not be permitted to be upon the Club premises or on the courses in any capacity.
- (b) Any decision made by the Captains' Committee on disciplinary matters coming within the provisions of Rule 22(a), shall be intimated to the Member concerned at the meeting at which the decision is reached, or alternatively, by recorded delivery post as soon as possible thereafter.
- (c) There shall be a right of appeal from any such decision under Rule 22(a). Any such appeal shall be lodged with the Club Administrator within 21 days after intimation. The appeal will be considered as soon as practical by an Appeal Committee set up for this purpose by the Board. Membership of the Appeal Committee will be confined to such Members of the Club who have served as a Director or member of a committee or sub-committee of the Club, and who have no interest or involvement in the matter that is the subject of the appeal. The Appeal Committee shall comprise a chairperson and four others, all appointed by the Board for the purpose. All five shall vote. The decision of the Appeal Committee shall be final.

Section 7 – Complaints

Rule 23 Complaints

- (a) All complaints shall be made in writing, in accordance with the process in the Club documents, to the Club Administrator who shall bring the matter before the Captains' Committee.
- (b) The conduct of an Employee shall in no instance be made a matter of personal reprimand unofficially, but all complaints shall be made in writing to the Club Administrator, who shall bring the matter before the Captains' Committee.

Section 8 – Club Facilities

Rule 24 Restrictions in the Use of Facilities

The Club will endeavour to provide golf courses, practice facilities and clubhouse facilities in the best condition possible and in a manner that helps maintain and promote the economic well-being of the Club, whilst taking account of the health and safety of staff, members, and visitors. This may, from time to time, result in closure to members of the courses, holes, parts of holes, practice facilities, the Clubhouse, parts of the Clubhouse, etc. The reasons for such closures, or restrictions in their use, may include the following:

- To make improvements considered to be in the best long-term interest.
- To carry out routine or emergency maintenance.
- As a result of damage caused by extreme weather conditions, or to minimise the potential for injury or danger to the health and safety of staff or members that could be caused by extreme weather conditions.
- The green keeping staff consider that use of the courses or practice facilities would either be unsafe for staff or members, or result in unacceptable wear and tear, because of adverse weather.
- To allow competitions or other events to be held that are not open to members.
- To allow private functions to be held.
- As a result of circumstances outwith the control of the Club.

Note: this Rule was introduced (at the 2024 AGM) to avoid potential legal action against the Club by members, similar to that experienced by a number of golf clubs because of closures brought about by COVID lockdowns, and it reflects current practice at the Club.

Rule 25 Infrastructure or Course Layout Changes

- a) The Captains' Committee shall require approval from the Members to make any material changes to the Club facilities, e.g., putting greens, practice nets, and Clubhouse facilities.
- b) The shape and size of existing Bunkers, Tees and Greens can be modified but shall not be moved materially from their original position. Bunkers, Tees and Green additions or removals shall not be carried out without permission being granted by the Voting Members at the Annual General Meeting or a general meeting called specifically for the purpose of considering such a proposal. This rule does not apply to Winter Tees.

Rule 26 Premises License

- (a) The Club must have 25 members to be properly constituted.
- (b) No Director, member of a committee or sub-committee, or employee of the Club, must have any personal interest in the sale of excisable liquors therein, or in the profits arising from such sale.
- (c) No excisable liquor must be sold or supplied in the Club premises for consumption off the premises except to a Member of the Club in person for consumption by him/her or to a person holding an excise licence for the sale of such liquor.
- (d) No excisable liquors must be sold or supplied to any person under 18 years of age.
- (e) No excisable liquors must be sold or supplied within the Club except within the permitted hours as defined by the Licensing Acts.

Rule 27 Member's Guests

- (a) A Visitors Book must be kept in which a Member introducing a guest to the Club premises must, immediately on arriving there, enter his/her own name and the name and address of the guest, together with the date of the visit, and he/she must be responsible for the conduct of his/her guest when in the Clubhouse or on the courses.
- (b) No guest must be supplied with excisable liquors in the Club premises, except on the invitation and in the company of a Member. Other than when an occasional license has effect, no person must be supplied with alcohol on the Club premises unless that person is a member of another club which meets requirements of Section 125(1) of Licensing (Scotland) Act 2005 and the Licensing (Clubs) (Scotland) Regulations 2007.

Section 9 – Operations

Rule 28 Alteration of Rules

These Rules shall not be altered or amended except at a general meeting of the Club, on a motion to that effect duly seconded, notice of which shall be lodged with the Club Administrator at least fourteen days before the date of such meeting.

Rule 29 Compliance with Rules

Every Member of the Club, Member's guest, visitor, or other person using the Clubhouse or courses, shall be bound by and shall observe the Rules and Bye-Laws of the Club, and shall adhere to the Rules of Golf and observe correct golfing etiquette at all times.

Rule 30 Health and Safety

- a) The safety of Members and others is paramount. Members should always exercise care, courtesy and patience on the courses and be aware of any potential danger to which they and others are exposed. Any accident occurring on the courses, which warrants medical attention at the time, shall be notified to the Office or the Professional's Shop as soon as possible after the event.
- b) Members shall observe all notices regarding Health and Safety matters.
- c) Players shall not under any circumstance go out or remain on the courses when they hear one prolonged note of the klaxon. Players shall discontinue play immediately because play has been suspended by a nominated representative of the Club.
- d) Greenkeeping staff are mindful to allow golfers uninterrupted and undisturbed play but players should always alert them, as well as other players, when they are about to hit a shot which might endanger them.

Note: this Rule was introduced (at the 2024 AGM) as it is now a standard provision in most golf clubs, and it reflects current practice at the Club.

Section 10 – Bye-laws

A – Playing of Golf, including Competitions

1. Practice on the Pitferrane and Halkett Courses is strictly prohibited.
2. Players who require the use of a buggy in competitions shall gain prior authorisation from the Captains' Committee.
3. Members who are organising Members/guest outings may book guests ahead of the normal 8-day window for an additional fee. In order to better manage the tee times and Members usage, the size of the outing shall be restricted to 5 tee times (20 players or less) and will be at the discretion of the Operations Manager (or equivalent). Larger parties shall require Captains' Committee approval.
4. Between May 1st and October 31st annually, both dates inclusive, members shall have the choice to play from any set of tee markers without restriction, other than the 3rd hole where the current rules remain in place, i.e., play from the white tees on the 3rd hole is not permitted for general play.

B – Visitors

1. Visitor times on the Pitferrane Course are as follows:
 - Monday-Friday: 9:30am - 4:00pm
 - Saturday: post medal tee times
 - Sunday: 12noon - 4:00pm.

For visitor bookings outwith these times Captains' Committee approval is required. Twilight times are available from 4:00pm. These can only be booked within 7 days so should have no impact on ties which can be booked 2 weeks in advance. For 2 bookings within the same week the green fees are issued as the 36-hole rate.

2. There are no restrictions on Visitor times for the Halkett Course.

C – Members Guests

1. A Member shall not be entitled to introduce more than one guest for the purpose of playing on a Saturday, or after 5:00pm on Monday to Friday inclusive. A Member shall be entitled to introduce a maximum of three guests for the purpose of playing on a Sunday, but only at times to be determined by the Captains' Committee. Subject to these limitations, a Member may not introduce more than three guests at a time for the purpose of playing. No guest may be introduced to play before 8:00am and the appropriate Green Fee shall be paid before play commences.
2. The Member introducing such guest or guests shall immediately on arriving at the Clubhouse, enter the name and address of each guest in the Visitors' Book, and sign the entry. He/she shall be responsible for the conduct of his/her guest or guests when on the courses and in the Clubhouse. Guests shall play only in the company of the Member introducing them.
3. A guest shall not be entitled to play the Pitferrane Course on more than 2 days in any calendar month. Persons named on the Waiting List may be introduced and play the Pitferrane Course up to 4 times in any calendar month. Members shall have the responsibility of ensuring this Bye-law is observed.

4. The privilege of introducing a guest, and the guest's privilege of being introduced, may be withdrawn from any Member or guest at any time at the discretion of the Captains' Committee.

D – Juniors – Playing of Golf

1. Junior Members may play over the Pitferrane Course at any time accompanied by an adult member.
2. Junior Members may play on the Pitferrane Course unaccompanied outwith adult competition times provided they have a WHS handicap and at the discretion of the Club Professional.
3. Junior Members shall be allowed to play in adult competitions when their handicap index is 14 or better, subject to Captains' Committee approval, provided that they support Junior competitions.
4. Junior Members should report to the Professional's Shop whenever possible before teeing off on the Pitferrane Course.
5. General play for Junior Members on the Pitferrane Course will be from red or yellow tees.
6. Junior Members shall adhere to the Rules of Golf and always observe correct golfing etiquette.
7. The above Bye-laws are to be strictly adhered to. Offenders are liable to have some privileges withdrawn.
8. Participants in the Clubgolf junior coaching scheme may take up temporary membership of the Halkett Course for one season at a rate to be agreed by the Captains' Committee.

E – Juniors – Guests

1. Junior Members shall be allowed to introduce one guest on twelve occasions per Calendar year to play on the Halkett Course on payment of such sum approved by the Members at the Annual General Meeting.
2. Junior Members with a WHS handicap shall be allowed to introduce one guest on twelve occasions per Calendar year to play on the Pitferrane Course, provided the guest has a WHS handicap and at the discretion of the Club Professional.

F – Juniors – Dress Code

1. Junior Members shall adhere to the same dress code as adults when playing in adult competitions, or when playing on their own outwith adult competition times.

G – Use of the Clubhouse

1. The Clubhouse shall be opened and closed at such hours as the Captains' Committee may determine.
2. On Club function nights, members, Member's guests and visitors wishing to dine shall use the Dining Room.
3. No notice or document of any kind shall be placed in the Clubhouse except by the authority of the Captains' Committee.
4. Children (under 16) shall be always under the supervision of a responsible person over the age of 18. No such restriction shall apply to young persons (16-17).
5. The use of E-cigarettes is not permitted in the Clubhouse.

H – Bar Cards

1. Bar cards shall only be used if the holder is in attendance.

I – Dress Code

1. Members, Member's guests, and visitors shall, at all times whether inside or outside of the Clubhouse or on the courses, adhere to a standard of dress acceptable to the Captains' Committee and as defined by them.

J – Dogs

1. Dogs shall not be taken into the Clubhouse unless identified as Guide dogs for the visually impaired, Hearing dogs for the hard of hearing, or any other assistance dog, in the presence of a Member, Member's guest, or visitor. Dogs are allowed in the garden adjoining the Clubhouse but have to be kept under control at all times.

Appendix 1 – Membership Category Definitions & Qualifications and Rights & Privileges

(a) **Ordinary Members**

Ordinary Members will be those who attain the age of 31 or older during the membership year.

They shall have the following rights and privileges:

- Be entitled to receive notice of, attend and vote at meetings of the Members (whether general meetings or otherwise).
- Be entitled to use the courses and practice facilities, and Clubhouse seven days a week, except where facilities are reserved by order of the Captains' Committee.
- Be permitted to take part in Club Competitions and be eligible to win prizes.
- Be able to introduce guests.

Note: Members who receive a discount on annual subscriptions based on a "5-day" or "6-day" basis, are only able to play on the courses from Monday to Friday (inclusive) or Sunday to Friday (inclusive) respectively, but are entitled to use the Clubhouse seven days a week. They can play in Open competitions or play as a Member's guest (on no more than 2 days in any calendar month). There will be no "6-day" discount category from 1st January 2026 onwards.

(b) **Ordinary (26-30) Members**

Ordinary (26-30) Members will be those who attain the ages of 26 through 30 inclusive in the membership year.

They shall have the same rights and privileges as Ordinary Members.

(c) **Intermediate (22-25) Members**

Intermediate (22-25) Members will be those who attain the ages of 22 through 25 inclusive in the membership year.

They shall have the same rights and privileges as Ordinary Members.

(d) **Intermediate (19-21) Members**

Intermediate (19-21) Members will be those who attain the ages of 19 through 21 inclusive in the membership year.

They shall have the same rights and privileges as Ordinary Members, except they are not entitled to attend and vote at meetings of the Members (whether general meetings or otherwise).

(e) **Life Members**

Life Members will be those Ordinary Members who, based on being aged 45 years or over during the membership year and with a length of unbroken service of at least 15 years, are invited by the Captains' Committee to transfer to Life Membership in return for a donation equal to fifteen times the corresponding Annual Subscription of an Ordinary Member, should the need arise that the Board require to raise equity from the membership.

Note: The option for a member to purchase Life Membership has been discontinued.

They shall have the same rights and privileges as Ordinary Members.

(f) Country 35m+ Member

Country 35m+ Members will be those whose ordinary or principal place of residence is outwith a radius of thirty-five miles from the Clubhouse. It also includes those members holding Country Membership, and former Ordinary Members of the Club, on the date of adoption of legacy Rule 9.4(a) in 2022, whose ordinary or principal place of residence is within a radius of thirty-five miles, but outwith a radius of twenty miles, from the Clubhouse.

They shall have the following rights and privileges:

- Be entitled to use the courses and practice facilities, and Clubhouse seven days a week, except where facilities are reserved by order of the Captains' Committee.
- Be permitted to take part in Club Competitions and be eligible to win prizes.
- Be able to introduce guests.

(g) Country 100m+ Member

Country 100m+ Members will be those whose principal place of residence and normal workplace or business are outwith a radius of 100 miles from the Clubhouse.

They shall have the same rights and privileges as Country 35m+ Members.

(h) Junior Member

Junior Members will be those who attain the ages of 10 through 18 inclusive in the membership year.

They shall have the following rights and privileges:

- Be entitled to use the Halkett Course and practice facilities on equal standing with other players and use the Clubhouse seven days a week, except where facilities are reserved by order of the Captains' Committee.
- Be permitted to take part in Halkett Course Competitions for Juniors and be eligible to win prizes.
- Be permitted to use the Pitferrane Course, to take part in Pitferrane Course Competitions and be eligible to win prizes as specified in the Bye-laws.
- Be permitted to introduce guests to the Halkett & Pitferrane Courses as specified in the Bye-laws.

(i) Halkett Member

Halkett Members will be those who attain the age of 19 or older in the membership year, i.e., who are outwith the upper age limit for Junior membership, whose normal playing rights are limited to use of the Halkett Course and practice facilities.

They shall have the following rights and privileges:

- Be entitled to use the Halkett Course and practice facilities, and Clubhouse seven days a week, except where facilities are reserved by order of the Captains' Committee.
- Be permitted to take part in Halkett Course Competitions and be eligible to win prizes.
- Be able to introduce guests to the Halkett Course.

Halkett Members are not permitted to play on the Pitferrane Course, except as a Member's guest or as a visitor, and only after having paid the appropriate Green Fee. Any breach of this rule shall result in the member being reported to the Captains' Committee, and may lead to immediate withdrawal of DGC membership without refund.

(j) Social Member

Social Members will be those who are 18 years of age or older at the time of application for membership and who wish to have use of the Clubhouse facilities only.

They shall have the following rights and privileges:

Be entitled to use the Clubhouse seven days a week, except where facilities are reserved by order of the Captains' Committee.

Note: Social Members are not permitted to play on either course except as a Member's guest or as a visitor, and only after having paid the appropriate Green Fee. They are not permitted to use the practice facilities. Any breach of this rule shall result in the member being reported to the Captains' Committee and may lead to immediate withdrawal of DGC membership without refund.

(k) Honorary Member

Honorary Members will be those upon whom the Captains' Committee, or the Voting Members of the Club at a general meeting, have conferred the distinction of Honorary Membership, for life or such period as the Captains' Committee or Voting members shall decide, in recognition of distinguished public or national service, or of special meritorious services rendered to the Club, or being a distinguished golfer.

They shall have the following rights and privileges:

- Be entitled to use the courses and practice facilities, and Clubhouse seven days a week, except where facilities are reserved by order of the Captains' Committee.
- Be permitted to take part in Club Competitions and be eligible to win prizes.
- Be able to introduce guests.

(l) Staff Member

Staff Members will be those persons who are in permanent full-time employment of the Club or persons retained under full-time contract by the Club.

They shall have the following rights and privileges:

- Be entitled to use the courses and practice facilities, and Clubhouse seven days a week, except where facilities are reserved by order of the Captains' Committee.
- Be permitted to take part in Club Competitions and be eligible to win prizes.
- Be able to introduce guests.

These rights and privileges shall terminate on the Staff Member ceasing to be a full-time employee or on termination of their contract with the Club.

The Captains' Committee is empowered to offer membership under specific terms and conditions, as they see fit, to persons employed on a part-time or seasonal basis.

(m) Get into Golf Member

Get into Golf Members are those persons that subscribe to the annual initiative to introduce golf to the General public.

They shall have the following rights and privileges for the period specified as part of the initiative:

- Be entitled to use the Halkett Course and practice facilities, and Clubhouse seven days a week, except where facilities are reserved by order of the Captains' Committee.

(n) Temporary Member

Temporary members will be visitors to Dunfermline District, provided their period of residence is at least two weeks and does not exceed six months. Such visitors shall not be admitted for more than six months nor for less than two weeks. Such Temporary Members shall be elected to membership by the Captains' Committee.

They shall have the following rights and privileges:

- Be entitled to use the courses and practice facilities, and Clubhouse seven days a week, except where facilities are reserved by order of the Captains' Committee.

Note: They are not entitled to take part in Club Competitions and they are not permitted to introduce guests.

(o) Corporate Member

The Captains' Committee is empowered to negotiate Corporate Membership on terms considered favourable to the Club whilst incurring minimum inconvenience to Club Members.

They shall have the following rights and privileges:

- Based on the number of green fees purchased by the corporate body, be entitled to use the courses and practice facilities, and Clubhouse seven days a week, except where facilities are reserved by order of the Captains' Committee.

Note: They are not entitled to take part in Club Competitions and they are not permitted to introduce guests.

Appendix 2 – Key Articles and Definitions

This appendix provides either key provisions of the Articles or definitions of specific terms to provide context for, and to aid understanding of, specific Rules.

Note: A more detailed summary of those provisions of the Articles that affect Members day-to-day is provided in the “Supplement to the Rules and Bye-laws - Summary of Key Provisions of the Articles of Association.”

Rule 1 Organisation Structure – Key Articles

The business and overall affairs of the Club will be managed by the Board (Article 5.1), which may delegate any of its powers to committees or persons (Article 6.1), and committees may further delegate powers (Article 6.3). Delegation of decision-making powers shall be expressly stated by the Board (Article 7.3).

Rule 2 Elections of Directors – Key Articles

The number of Directors shall not be less than 4 nor more than 6 (Article 17.1).

Directors shall be appointed either by an election process, as defined by this Rule, or by the Board, without election (Article 17.2.2), but their term is limited by this Rule in the latter case.

A Director may serve a maximum term of three years, and a maximum of two consecutive terms (Article 18).

In addition to Voting Members, Non-voting Members of the Club are eligible to serve as a Director (inferred by Article 29.1). Under the Club Rules (but not the Articles of Association), persons who are not Members of the Club **cannot** serve as a Director.

Rule 6 Responsibilities of the Board – Key Articles

The Board requires approval (by Ordinary Resolution) to enter into any arrangement that would exceed limits, as stated in the Rules, on the aggregate borrowings (Article 5.1.1) or on the aggregate capital expenditure in a financial year (Article 5.1.2): the latter limit is set in Rule 6(a). The Board must submit a statement of accounts annually to Companies House (Companies Act (2006)).

Rule 9 Membership – Definitions

Member

A Member is a person elected or transferred to membership, or granted membership, in accordance with Rule 10. Under specified terms dependent on their category of membership and in accordance with the other provisions in these Rules, Members are entitled to use Club facilities, to take part in Club competitions, to attend and vote at General meetings, and to offer themselves for election to committees and sub-committees, and to serve as a Director of the Company.

Category

Membership categories determine the subscription fees and entrance fees to be charged, the rights of access to the courses and Clubhouse facilities, and voting rights. The categories apply equally to males and females.

Note: The granting of voting rights to specific categories of membership creates a very important distinction between Voting and Non-voting members, as only Voting Members are members of the Company for the purposes of the Companies Act and are therefore liable to contribute to the assets of the Company in the event of it being wound up. However, this liability is limited to £1 under the Articles of Association. For the avoidance of doubt, only Ordinary, Ordinary 26-30, Intermediate 22-25, and Life Members are classed as Voting Members.

Rule 14 Annual Payments – Definitions

- (a) “Annual Subscription” shall be the amount payable annually by Members as determined in accordance with Rule 14.1.
- (b) “Discounts” to annual subscriptions, based on age or age plus number of years unbroken membership, may be available to Ordinary Members and Halkett Members in accordance with Rule 14.2.
- (c) “Legacy” discounts to annual subscriptions are no longer available to current Ordinary Members, i.e., they are closed to new entrants.
- (d) “Levy” shall be an amount payable, in addition to their Annual Subscription, by members of those categories specified in Rule 14.3. A levy is used by the Club to fund specific expenditure and is not refundable.
- (e) “Bar Car Credit” shall be an amount payable, in addition to their Annual Subscription, by members of those categories specified in Rule 14.3. The Credit is added to the Member’s Card Account, at the time their Annual Subscription is paid, with the intent that it is primarily used by the Member to purchase items from the Bar in the Clubhouse.

Appendix 3 – Current Annual Subscriptions and Fees

Table A3.1 shows the current Annual Subscriptions, Entrance Fees, Charges and Green Fees for the current and previous year (as required by Rule 16).

Table A3.2 summarises the Annual Subscription, Levy (or levies) and Bar Car Credit applicable to each category of membership (as defined in Rule 14.1 & Rule 14.3) and confirms categories which are required to pay an Entrance Fee.

Table A3.1: Annual Subscriptions, Entrance Fees, Charges and Green Fees

Annual Subscriptions	2023	2024
Ordinary Subscription	£695	£745
Entrance Fee	£550	£550
Social Membership	£64	£68
Winter Social Membership	£32	£34
B Social Membership	£12.80	£14
Large Locker Rental (A)	£37	£39
Small Locker Rental (B)	£17.50	£18.50
Junior Locker Rental (B)	£12	£13
Buggy Garage Rental	£130	£138
Trolley Store	£11	£12
Buggy Hire - Members	£16	£18
Buggy Hire – visitors & guests	£27	£30
Halkett Membership	£200	£215
Halkett Veteran Membership	£150	£160
Bar Card Credit	£50	£50
Green Fees		
Weekday Round	£65	£65
Weekday Twilight (> 4pm)	£45	£45
Weekday Day Ticket	£85	£85
Weekend Round	£75	£75
Weekend Twilight (> 4pm)	£55	£55
Member's guest (Pitferrane)	£16	£18
Junior guest (Pitferrane)	£7	£9
Halkett visitor	£10	£11
Halkett guest - Adult	£5.50	£6
Halkett guest - Junior	£3	£3
Winter guest Round (Nov – Feb)	£12	£13
Winter visitor Round (Nov – Feb)	£32	£34
Development Levy	£30	£40
Scottish Golf Fee (may be subject to change)	£14.50	£14.50
Fife Golfing Association Fee	£2	£2
Get into Golf Fee	£165	TBC

Table A3.2: Annual Subscriptions, Entrance fees, Levies and Bar Card Credit per Membership Category (categories of Voting Members are shown in bold)

Membership Category	Discount (if applicable) (or duration of Temporary membership)	Subscription vs. Ordinary Member (or Amount set)	Pay Levy	Pay Bar Credit	Pay Entrance Fee
Ordinary		100%	Yes	Yes	Yes
	75+ (40 years) 7-day (70%)	-£100	Yes	Yes	N/A
	70+ (40 years) 6-day (80%)	-£65	Yes	Yes	N/A
	70+ (40 years) 5-day (70%)	-£100	Yes	Yes	N/A
	All ages (49 years) 7-day (70%)	-£100	Yes	Yes	N/A
	Legacy: Senior 70+ (2/3 fee)	-£110	Yes	Yes	N/A
	Legacy: Senior 75+ (1/3 fee)	-£220	Yes	Yes	N/A
	Legacy: Senior 75+ (2/3 fee)	-£110	Yes	Yes	N/A
	Legacy: 5-day Senior (D1)	Increasing to 5/7's of 100% in 2026	Yes	Yes	N/A
Ordinary 26-30		50%	Yes	Yes	Yes
Intermediate 22-25		33%	Yes	Yes	No
Intermediate 19-21		20%	Yes	Yes	No
Life		N/A (No Annual Subscription paid)	Yes	Yes	N/A
Country 35m+		70%	Yes	Yes	Yes
Country 100m+		£150 – amount set in Rules	Yes	Yes	Yes
Junior		10%	No	No	No
Halkett		Amount set at AGM	No	No	No
	Veteran	Amount set at AGM	No	No	No
Social		Amount set at AGM	No	No	No
Honorary		N/A (No Annual Subscription paid)	Yes	Yes	No
Staff		N/A (No Annual Subscription paid)	No	No	No
Get into Golf		£165 (amount paid in 2023)	No	No	No
Temporary	2 months – 6 months	125%	No	No	No
	2 months	70%	No	No	No
	1 month	40%	No	No	No
	2 weeks	25%	No	No	No
Corporate		N/A (Amount set by Cap. Committee)	No	No	No

Appendix 4 – Discounts on Annual Subscriptions

This Appendix shows the discounts that were defined by legacy Rule 9.3, as modified at the 2023 AGM. Under that Rule, the only discount from 1st January 2026 onwards, will be the 5-day Senior (D1) discount, which is confirmed by Rule 14.2(a).

Note: Although not specifically stated in legacy Rule 9.3(a), the 5-day Senior (D1) discount will continue (at the 5/7's ratio) from 1st January 2026, but was closed to new entrants in 2021.

This Appendix will be deleted after 1st January 2026.

Legacy Rule 9.3

As per the motion passed at the 2023 AGM the following discounts apply through 2025 and thereafter there will be no discounts.

- (a) Members (7 day) currently paying an historic modified subscription will receive a discount of £110 or £220 of the current ordinary member subscription. 5 Day Senior discount will be reduced over 2 years to 5/7 of an ordinary member in 2026.
- (b) From 2023, Members in the calendar year following which they attain 75 years, shall, on proof of age, completion of 40 years of unbroken length of membership and, at their request only, receive a discount of £100 of the annual subscription for an ordinary member.
- (c) From 2023, members in the calendar year following which they attain 70 years, shall, on proof of age, completion of 40 years of unbroken length of membership, and at their request only, transfer to a 6-day membership (Sun – Fri) and receive a discount of £65 of the annual subscription for an ordinary member.
- (d) From 2023, members in the calendar year following that which they attain 70, shall on proof of age, completion of 40 years of unbroken length of membership and, at their request only, transfer to a 5-day senior membership and receive a discount of £100 of the annual subscription for an ordinary member, with a limit of 30 members in this category.
- (e) Members, irrespective of age, in the calendar year following completion of 49 years of unbroken length of membership and, at their request only, shall receive a discount of £100 of the annual subscription for an ordinary member.