

Mapping of Existing Rules and Bye-laws (as approved at AGM November 2023)

The Rules and Bye-laws of the Club that existed at the date of incorporation to Dunfermline Golf Club Limited have been reformatted so that they are grouped and laid out into topics, things that were implied but not actually stated have been clarified and added, and they have been revised to suit the new organisation. Some Rules are now covered by the Articles of Association (the Articles) and a very small number of Rules have been deleted as they are no longer required. The remaining Rules and Bye-laws have been renumbered to suit the new grouping into topics.

The mapping table below demonstrates that almost all Rules and Bye-laws have been retained, either as Articles or as Rules and Bye-laws, except for the very small number of cases shown in red text

Note: Many of the existing Rules contained a number or requirements or stipulations that were combined within a single Rule number. As these individual “parts” of a Rule no longer fall within the same topic or fall partly within the Articles and the Rules, they are listed separately in the mapping table, and the same Rule no. is repeated for each part.

Old Rule no.	Existing Rule	Mapping (refers to Article no. or new Rule no.)
1	The Club shall be named the "Dunfermline Golf Club"	Covered by Article 1.1 (Defined Terms): Club is Dunfermline Golf Club.
1	and shall be a non-profit making body dedicated to the supply of sporting services and in particular to the provision of golfing facilities.	Covered by Article 2.1.1 (this is the key Object).
1	The Club shall have 25 members to be properly constituted.	Rule 26(a).
1	All profits or surplus generated by Club activities shall be devoted to the maintenance of Club facilities.	Covered by Article 3.2: income property shall be applied solely to the promotion of its Objects, including 2.1.1
1	The Club shall consist of Ordinary, Country, Life, 5-day Senior, Temporary, Privileged, Social, B Social, Winter Social, Halkett, Honorary, Intermediate and Junior Members.	Rule 9.1 specifies the membership categories. To simplify the number of categories, B Social and Winter Social are not listed as categories, but are defined as discount sub-categories of Social membership (Rule 14.2(d) & (e)). Privileged is deleted.
1	The number of Ordinary, Intermediate and Life Members shall not exceed 720, excluding those under 21 and those over 75 years. The Council is authorised to offer membership as appropriate to fill vacancies that arise if the complement of Ordinary Members falls below 720.	Rule 9.3(a) stipulates limitations on membership numbers.

Old Rule no.	Existing Rule	Mapping (refers to Article no. or new Rule no.)
1	The number of Social Members shall not exceed 200. Junior Members will be those who attain the ages of 10 through 18 inclusive in the membership year. Intermediate Members will be those who attain the ages of 19 through 25 inclusive in the membership year. The number of Juniors aged 10-16 shall not exceed 135. Winter Social Members will be permitted and be able to use the Clubhouse facilities from October to March inclusive.	Appendix 1 (c) & (d) defines the category qualifications, rights & privileges of Intermediate members. Appendix 1 (h) defines the category qualifications, rights & privileges of Junior members. Rule 9.3 stipulates limitations on membership numbers. Rule 14.2(e) defines Winter Social discount.
2(a)	The Office Bearers of the Dunfermline Golf Club shall be the Directors, one of whom shall serve as Finance Convenor.	Note: use of the term Office Bearers is discontinued. Legally, the only "Officers" of the Company can be the Directors, and only the term "Director(s)" is now used in the Articles and the new Rules/Bye-laws. Rule 2(c) specifies that one Director shall be a Finance Director.
2(a)	The Board will delegate some of its powers, in accordance with these Rules, to the Captain's Committee.	This Rule is covered in both the Articles and the Rules: Article 6 covers delegation of Directors powers in general, e.g. to committees. The main delegation used (and specified by the Rules) is delegation of management of the golf and social activities of the Club to the Captains' Committee by Rule 1(c), with other delegations covered by Rule 1(e). Note: Rule 1(f) indicates preference that the Board's committees are chaired by a Board member and Rule 1(h) indicates preference that the Captains' Committee sub-committees are chaired by a Captains' Committee member. In both cases, although the chairperson will lead on the function (e.g. Greens sub-committee) they will not necessarily be called a convenor (e.g. Greens Convenor).
2(a)	The Captains Committee will consist of Club Captain, Ladies' Captain, Mens' Vice Captain, Ladies' Vice-Captain, House Convener, Greens Convener, Mens' Match Secretary and Ladies' Match Secretary.	Rule 1(c) specifies the composition of the Captain's Committee. The Club Captain is now called the Mens' Captain.
2(a)	The Office Bearers shall be elected at the Annual General Meeting of the Club to act for three years but shall be eligible for re-election to serve a second 3-year term.	This Rule is covered in both the Articles and the Rules: Articles 17.2.1 & 17.4 cover the election of Directors and Articles 18.1 & 18.2 cover the term Directors can serve. Rules 2(b), (d) & (e) define the procedures required by Article 17.4
2(a)	The Captains Committee members shall be elected at the Annual General Meeting of the Club to act for one year but shall be eligible for re-election	Rules 3(b), (c) & (e) cover election & term of the Captains Committee members.
2(a)	The Club shall also have the power to elect an Honorary President, who shall on election, becomes an Honorary Member of the Club.	The post of Honorary President has not been used for many years, and is therefore deleted.

Old Rule no.	Existing Rule	Mapping (refers to Article no. or new Rule no.)
2(b)	No Office Bearer or Council member shall rent or lease land to the Club. No Office Bearer or Council member shall be a relative, business partner or person acting under the direction of any person renting or leasing land to the Club.	Covered by Article 5.1.3
2(b)	No Office Bearer or Council member shall be a relative, business partner or person acting under the direction of anyone associated with the Club who receives emoluments based on the turnover or any aspect of Club activity.	Covered by Article 5.1.4. Note: Directors can be paid and receive benefits, for provision of services outside the scope of the ordinary duties of a Director, but not determined by, or conditional upon, profit or gross income (Article 20).
3(a)	The business and affairs of the Club shall be managed by the Board.	Article 5.1 (Directors General Authority): the Board is responsible for the (overall) management of the Company's business. Stated in Rule 1(a).
3(a)	The Board shall delegate management of the golf and social activities of the Club to the Captains' Committee, and such delegation shall include delegation of the Boards decision-making powers in these matters.	Rule 1(c) delegates the management of golf & social activities (by the Board) to the Captain's Committee. Rule 1(d) confirms that the delegation in Rule 1(c) includes delegation of the Boards decision-making powers in these matters.
3(a)	Five members of the Captains' Committee shall form a quorum.	Rule 4(a) states that the quorum is 5.
3(a)	All nominations for election as Director and Captains' Committee member at the Annual General Meeting must be in writing, signed by the Proposers and Seconders, and lodged with the Secretary on or before 31st October each year, who shall forthwith post the nominations in the Clubhouse, and intimate them in the notice calling the Annual General Meeting.	This Rule is split between the Articles (for Board) and the Rules (for Captains' Committee): Article 17.4 states that the procedures for the election of Directors is to be defined in the Rules, and Rules 2(b), (d) & (e) define the procedures required by Article 17.4 Rule 3(c) defines the nomination process for the members of the Captain's Committee.
3(a)	Any vacancy occurring in the Board or Captains' Committee during the year may be filled up by the Board or Captains' Committee respectively till the next Annual Meeting and thereafter by the Members in the General Meeting, but only for the unexpired period of office of the Members of the Board or Captains' Committee whose death, resignation, or otherwise has caused the vacancy.	This Rule is split between the Articles (for Board) and the Rules (for Captains' Committee): Article 17.2.2 allows direct appointment (without election) of Directors by the Board, but Rule 2(f) limits the term of the appointment. Rule 3(g) allows appointment (to fill vacancies, without election) of Voting Members by the Captain's Committee.
3(b)	The day-to-day business affairs of the Club shall be conducted by the Club Secretary who shall be an employee of the Club and responsible to the Council.	Rule 1(a) stipulates that management of day-to-day operations is delegated by the Board to the Operations Manager (or equivalent). Rule 1(b) stipulates that management of the administrative affairs is delegated by the Board to the Club Administrator (who reports to the Operations Manager or equivalent). "who shall be an employee of the Club" deleted, as this is not applied in practice.

Old Rule no.	Existing Rule	Mapping (refers to Article no. or new Rule no.)
4(a)	The Board shall be the only tribunal of the Club with power to determine on all matters coming under its notice, although the Board may delegate some of its powers in accordance with these Rules.	Covered by Article 5.1: the Board is responsible for management of the Company's business. Although it can delegate powers (Article 6.1), it maintains overall responsibility.
4(b)	Any decision made by the Council on disciplinary matters coming within the provisions of Rule 29, must be intimated to the Member concerned at the meeting at which the decision is reached, or alternatively, by recorded delivery post as soon as possible thereafter.	Rule 22(b)
4(c)	There shall be a right of appeal from any such decision under Rule 29. Any such appeal must be lodged with the Secretary of the Club within 21 days after intimation. The appeal will be considered as soon as practical by an Appeal Committee set up for this purpose by the Council. Membership of the Appeal Committee will be confined to such Members of the Club who have served as Office Bearers of the Club and who have no interest or involvement in the matter that is the subject of the appeal. The Appeal Committee shall comprise a Chairman and four others, all appointed by the Council for the purpose. All five must vote. The decision of the Appeal Committee shall be final.	Rule 22(c)
4(d)	In the event that the Council is unable to appoint an Appeal Committee as provided in (c) above, the appeal will be required to be considered at a Special General Meeting of the Ordinary membership of the Club called for that purpose. If two thirds of the Members present at that Special General Meeting confirm the Council's decision, the suspension, or expulsion, will take effect.	This right of appeal to Members has been deleted (legal advice), as this historic approach is now in conflict with the (legal) requirements of GDPR.
4(e)	The Council shall have the power to appoint from their own number such other committees (or sub-committees) as they consider necessary and may appoint Members of the Club who are not Members of the Council to act on said Committees (or sub-committees).	This Rule is split between the Articles (for Board) and the Rules (for Captains' Committee): Article 6.1.1 allows the Board to delegate to committees & Article 6.3 allows further delegation by those committees. Rule 1(e) allows the Board to delegate other functions and Rule 1(f) defines Member eligibility to serve on committees that report to the Board. Rules 1(c) &(d) confirm that management of golf & social activities is delegated to the Captain's Committee, including decision-making powers, Rule 1(g) allows further delegation, and Rule 1(h) defines Member eligibility to serve on those sub-committees.

Old Rule no.	Existing Rule	Mapping (refers to Article no. or new Rule no.)
5	The Annual General Meeting of the Club shall be held physically or if required by circumstances at the time be held virtually on the last Monday of November in each year.	Article 24.1 requires an AGM to be held, although the date is not specified (is to be determined by the Board). Article 24.4 states general meetings (incl. the AGM) can be held wholly or partly by means electronic facilities.
5	Fifty Members shall form a quorum of the Club at all General meetings. In the event that at any General Meeting a quorum is not present, the meeting shall be adjourned for one week when those Members present will form a quorum.	Article 27.1 states 50 Voting members are required to form a quorum. Article 27.2 states no business (other than to elect a chairperson) can be conducted if there is no quorum. Article 30.1 requires Chairperson to adjourn a meeting if no quorum within 0.5 hour. Article 30.4 deals with the date & time of any adjourned meeting.
6	The Chairperson of the Captains' Committee shall be either the Club Captain or the Ladies' Captain, failing whom the Men's Vice-Captain or the Ladies' Vice-Captain.	Rule 4(c) covers the Chairperson of the Captain's Committee. Note: Article 13 covers the Chairperson of the Board and Article 28 covers chairing of general meetings (including the AGM).
6	The Chairman for the time shall in all cases of equality have a casting as well as a deliberative vote.	This Rule is split between the Articles (for Board) and the Rules (for Captains' Committee): Article 14 covers meetings of the Board. Article 31.3 covers general meetings (including the AGM) Rule 4(d) covers meetings of the Captain's Committee.
7(a)	Correct accounts and books shall be kept showing the financial affairs and intromissions of the Club, and, at the Annual General Meeting in each year, the Finance Convener shall submit a Statement of Accounts of the Club for the year to 30th September preceding which has previously been submitted to and reported on by a suitably qualified independent Accountant. This statement shall have been previously submitted and approved by Council.	Rule 6(b) Note: The Companies Act 2006 requires the directors of a company to deliver to Companies House accounts and reports for each financial year.
7(b)	The approved accounts will include the following appendices: (1) A table showing the actual number of members in each category of membership against the number of members the Rules allow for in each category. (2) The waiting list of applicants who have applied for membership and the original date on which their application was made.	Rule 6(b)
7(c)	The statement of accounts will show figures from the previous three years accounts in addition to the year being reported.	Rule 6(c)

Old Rule no.	Existing Rule	Mapping (refers to Article no. or new Rule no.)
8	All applications for admission to Membership (other than Temporary, Privileged or Honorary Membership of the Club) must be accompanied by the recommendations of two Ordinary or Life Members. The name and address of the proposed Member shall be posted in the Clubhouse for a minimum period of 14 days prior to consideration for membership. The applicant shall be admitted by ballot by a simple majority of the Council present at the following Council meeting.	Rules 10(a) & 10(c)
9.1	Ordinary Members shall on admission pay an Entrance Fee as approved by Members at the Annual General Meeting. The full entrance fee may be made over a three-year period, paying as a minimum 1/3 of the fee per annum for the first two years. A former member re-joining within two years will be required to pay 10% of the entrance fee. A former member re-joining within 5 years will be required to pay 50% of the entrance fee.	Rule 13 covers Entrance fees.
9.2(a)	Ordinary Members shall pay an annual subscription approved by Members at the Annual General Meeting.	Rule 14.1(a) stipulates annual subscription for Ordinary Members.
9.2 (b)	Junior Members will pay a modified Annual Subscription being 10% of the Annual Subscription for an Ordinary Member until the year in which they reach 18 inclusive.	Rule 14.1(h) stipulates annual subscription for Junior Members.
9.2 (c)	Intermediate Members will pay a modified Annual Subscription being a percentage of the Annual Subscription for an Ordinary Member for the years they attain the age of 19-21 20%, 22-25 33%, and for members 26-30 50%.	Rule 14.1(b) stipulates annual subscription for Ordinary 26-30 Members. Rules 14.1(c) & 14.1(d) stipulate annual subscription for Intermediate 22-25 & 19-21 Members.
9.2 (d)	Juniors and Intermediates (19-21) will have no voting rights. Intermediates will pay a sum equal to the Bar Credit and any Levy approved by the members at the AGM.	Appendix 1 (d) stipulates Intermediate (19-21) members cannot vote Appendix 1 (h) implies Junior members cannot vote (by omission) Rule 14.3(a) requires Intermediate members to pay Bar Credit & Levy.
9.3	As per the motion passed at the 2023 AGM the following discounts will apply through 2025 and thereafter there will be no discounts.	Rule 14.2(a.1) confirms that the discount amounts under legacy Rule 9.3 (as shown in Appendix 4) apply for the last time in 2025, i.e. there will be no discounts from 01/01/2026 onwards, except for 5-day senior (legacy D1).
9.3(a)	Members (7 day) currently paying a historic modified subscription will receive a discount of £110 or £220 of the current ordinary membership subscription. 5-Day Senior discount will be reduced over 2 years to 5/7 of an ordinary member subscription in 2025.	Appendix 4 (a) covers the 7-day discount. Rule 14.2(a) confirms that the 5-day senior discount (legacy D1) is the only discount that continues from 01/01/2026 onwards, and was closed to new entrants in 2021.

Old Rule no.	Existing Rule	Mapping (refers to Article no. or new Rule no.)
9.3(b)	From 2023, Members in the calendar year following which they attain 75 years, shall, on proof of age, completion of 40 years of unbroken length of membership and, at their request only, receive a discount of £100 of the annual subscription for an ordinary member.	Appendix 4(b) covers this discount.
9.3(c)	From 2023, Members in the calendar year following which they attain 70 years, shall, on proof of age, completion of 40 years of unbroken length of membership, and at their request only, transfer to a 6-day membership (Sun – Fri) and receive a discount of £65 of the annual subscription for an ordinary member.	Appendix 4(c) covers this discount.
9.3(d)	From 2023, Members in the calendar year following that which they attain 70, shall on proof of age, completion of 40 years of unbroken length of membership, and at their request only, transfer to a 5-day senior membership and receive a discount of £100 of the annual subscription for an ordinary member, with a limit of 30 members in this category.	Appendix 4(d) covers this discount.
9.3(e)	Members, irrespective of age, in the calendar year following completion of 49 years of unbroken length of membership and, at their request only, and receive a discount of £100 of the annual subscription for an ordinary member.	Appendix 4(e) covers this discount.
9.4(a)	From 2022 Country Members, being those holding Country Membership on date of adoption of this Rule and former Ordinary Members of the Club, and whose ordinary or principal place of residence is out with a radius of thirty-five miles from the Clubhouse, shall pay a modified Annual Subscription, being a sum equal to 70% of the Annual Subscription for an Ordinary Member. They shall have no right to vote at any meeting of the Club. Seasonal usage will be monitored by the booking system.	Rule 9.1 specifies the categories & Appendix 1 (f) defines the category qualifications, rights & privileges. Rule 9.3(f) sets limitation on membership numbers. Rule 14.1(f) states the annual subscription.

Old Rule no.	Existing Rule	Mapping (refers to Article no. or new Rule no.)
9.4(b)	From 2022 Country Members shall also be those out with the previous category whose principal place of residence and normal workplace or business is out with a radius of 100 miles from the Clubhouse. This category shall not exceed 20 at any one time, and will pay an Annual Subscription Rate of £150 and a charge equivalent to the Members Guest rate for each booking. No automatic right to proceed to full membership shall attach should individual circumstances alter and in the event a further payment of the Entrance Fee will be payable on such change. Such Country Members shall have no right to vote at any meeting of the Club. Seasonal usage will be monitored by the booking system.	Rule 9.1 specifies the categories & Appendix 1 (g) defines the category qualifications, rights & privileges Rule 9.3(f) sets limitation on membership numbers Rule 14.1(g) states the annual subscription.
9.5	Social Members shall have no voting or playing rights at the Club and shall pay an Annual Subscription approved by Members at the Annual General Meeting. The Council will determine their rights and privileges. Winter Social Members will pay half of the Social Member fee. B Social membership (available to partners of all categories) will pay 20% of the fee for a Social member.	Appendix 1 (j) defines category qualifications, rights & privileges. "The Council will determine their rights and privileges" has been deleted from the Rule as the rights and privileges of Social members are now defined in the Rules. Rule 14.1(j) states annual subscription for Social members. Rule 14.2(d) states discount for B-Social members. Rule 14.2(e) states discount for Winter Social members.
9.6	The Council is empowered to negotiate Corporate Membership on terms considered favourable to the Club whilst incurring minimum inconvenience to Club Members.	Rule 8(d) states Captain's Committee has the power to award Corporate membership. Rule 9.1 specifies the categories & Appendix 1 (o) defines category qualifications, rights & privileges.
10	Should the need arise that Council require to raise equity from the membership, the Council could consider and shall be entitled to offer and transfer any Ordinary member, aged 45 years and over with length of unbroken service of at least 15 years, to Life Member in return for a donation of a sum equal to fifteen times the corresponding Annual Subscription, such that the total number of Life Members does not exceed 25. The option for a member to purchase Life Membership is discontinued.	Rule 8(d) states Captain's Committee has the power to award Life membership. Rule 9.1 specifies the categories & Appendix 1 (e) defines category qualifications, rights & privileges. Rule 9.3(c) sets limitation on membership numbers Rule 14.1(e) states no annual subscription
11	The Subscription referred to in Rule 9 shall be due and payable on 31st January in each year.	Rule 15(a) states due date.
12.1	Temporary Members may be admitted under the following categories: Visitors (provided their period of residence is at least two weeks and does not exceed six months) to Dunfermline District. Such visitors may not be admitted for more than six months nor for less than two weeks. Such Temporary Members shall be elected to membership by the Council and shall pay the following charges:	Rule 8(d): Captain's Committee has the power to award Temporary membership. Rule 9.1 specifies the categories & Appendix 1 (n) defines category qualifications, rights & privileges.

Old Rule no.	Existing Rule	Mapping (refers to Article no. or new Rule no.)
12.1(a)	For a period of over two months to six months a sum equal to one and one quarter the Annual Subscription for an Ordinary Member.	Rule 14.1(n) sets the amount to be paid.
12.1(b)	For two months a sum equal to seven tenths of the Annual Subscription for an Ordinary Member.	Rule 14.1(n) sets the amount to be paid.
12.1(c)	For one month a sum equal to two fifths of the Annual Subscription for an Ordinary Member.	Rule 14.1(n) sets the amount to be paid.
12.1(d)	For two weeks a sum equal to one quarter of the Annual Subscription for an Ordinary Member.	Rule 14.1(n) sets the amount to be paid.
12.2	<p>Visitor Times</p> <p>It is recognised that visitors (& guests) provide a very valuable external income to the Club which benefits members in terms of limiting fee growth. However, the frequency, size of groups and allocation of tee times have to be carefully assessed to minimize the impact on the Members. A visitor strategy and guidelines document has been developed to help manage this. The key is to have the correct 'balance' between visitors and members tee times. Bye Law A23 details the specific times that visitors will be allowed to play.</p>	Rule 18(a)
12.3	Golfers who apply to the Secretary to play on the Club's Course on a particular weekday or Sunday shall pay a sum per round or per day as recommended by the Club Council and approved by the Members at the Annual General Meeting.	Rule 18(b)
12.4	Temporary Members admitted for 6 months or less shall have no rights other than the use of the Clubhouse and Course as a Member. They shall not have the right to introduce visitors or take part in Club competitions.	Appendix 1(n) defines category qualifications, rights & privileges.
12.5	Visitors holding a Scottish Golf Membership Card, and their guests, may sign in as temporary members for the day and use the Clubhouse facilities.	Rule 18(c)
13	It shall be competent for the Council or for the Club in General Meeting to confer upon any gentleman or lady, for such period as may be determined, the distinction of Honorary Membership in recognition of distinguished public or national service, or of special meritorious services rendered to the Club, or being a distinguished golfer. Such Honorary Member shall have no right or interest in any of the Club's assets.	Rule 8(d) states Captain's Committee has the power to award Honorary membership. Rule 9.1 specifies the categories & Appendix 1 (k) defines category qualifications, rights & privileges.

Old Rule no.	Existing Rule	Mapping (refers to Article no. or new Rule no.)
14	Any Member failing to pay his/her subscription by 31st January in any year shall receive a reminder from the Secretary and if his/her subscription is still unpaid at 15th February in that year, he/she will cease to be a Member of the Club.	Rule 15(c)
15	No Member whose subscription is in arrears at 31st January in any year, shall be allowed to compete in any Club Competition, play in any Club Match, vote at any Club meeting or enjoy any Club privileges.	Rule 9.2(a)
16	Any Member wishing to resign his/her Membership of the Club must give notice to the Secretary in writing on or before 31st December in each year, failing which he/she shall be liable for the subscription for the ensuing year. No resignation can be considered by the Club unless all monies due by the Member to the Club be paid.	Rule 11(a)
17	The Club Medals and prizes shall be played for and matches arranged, at such times, and upon such conditions as the Council may determine. The dates and conditions of competitions and matches shall be posted in the Clubhouse for at least one week previous to the competition or match to which they refer.	Rule 20(a)
18	The Board shall at all times have the power of calling Special Meetings of the Club, and shall be bound to direct the Secretary to call such meetings on a requisition, signed by at least fifty Members. Every Member eligible to vote will be notified at least fourteen days before the date of the meeting and such meetings shall be held physically or if required by circumstances at the time be held virtually.	Article 25.1 states Board can call general meetings and needs to call them on the requisition of at least 50 Voting members (within 6 weeks). Note: Articles use terms general meetings for all meetings, whether AGM or a "special" meeting. Article 24.4 states general meetings (incl. the AGM) can be held wholly or partly by means electronic facilities. Article 25.2 requires 14 days' notice to be given to voting members.
19	The Captains' Committee shall meet at least four times a year for the discharge of business. Such other meetings of the Captains' Committee as may be necessary shall be summoned by the Chairperson of the Captains' Committee.	This Rule is covered in both the Articles (for Board) and the Rules (for Captains' Committee): Article 10.5 covers meetings of the Board. Rule 5 covers meetings of the Captain's Committee.
20	The Captain shall decide in all disputed points of play, according to the Rules of Golf as approved by the Royal and Ancient Golf Club of St Andrews, modified by the Local Rules.	Rule 21(b)
21	The Council shall be the Handicapping Committee of the Club, and, in this matter, there shall be no appeal.	Rule 21(c)

Old Rule no.	Existing Rule	Mapping (refers to Article no. or new Rule no.)
22	No Office-bearer, Member of Council, or employee of the Club, shall have any personal interest in the sale of excisable liquors therein, or in the profits arising from such sale.	Rule 26(b)
23	No excisable liquor shall be sold or supplied in the Club premises for consumption off the premises except to a Member of the Club in person for consumption by him/her or to a person holding an excise licence for the sale of such liquor.	Rule 26(c)
24	No excisable liquors shall be sold or supplied to any person under 18 years of age.	Rule 26(d)
25	No excisable liquors shall be sold or supplied within the Club except within the permitted hours as defined by the Licensing Acts.	Rule 26(e)
26	A Visitors Book shall be kept in which a Member introducing a Visitor to the Club premises shall, immediately on arriving there, enter his/her own name and the name and address of the Visitor, together with the date of the visit, and he/she shall be responsible for the conduct of his/her Visitor when in the Clubhouse or on the Course. No visitor shall be supplied with excisable liquors in the Club premises, except on the invitation and in the company of a Member. Other than when an occasional license has effect, no person is to be supplied with alcohol on the Club premises unless that person is a member of another club which meets requirements of Section 125(1) of Licensing (Scotland) Act 2005.	Rule 27(a) & Rule 27(b)
27(a)	The Club, through it's Office Bearers as Trustees for the Club, shall have full power and authority (i) to buy, sell and hold title to heritable property, as directed by the Members, (ii) to borrow money in anyway and to secure same, charged upon all or any of the Club's property, by Standard Security or any other method and (iii) to purchase, redeem or pay off any such charges or securities.	Article 2.1.2 (Objects): the Directors of the Company have the power to do any of these things on behalf of the Company and the Directors have duties under the Companies Act to act in the best interests of the Company and its members

Old Rule no.	Existing Rule	Mapping (refers to Article no. or new Rule no.)
27(b)	The Club shall have full power and authority, in all questions between it and any of its Members, to sue and be sued in name of the Chairperson of the Board thereof for the time being; and no Member of the Club shall, in any action or suit raised against him/her by the Club, be entitled to object to or impugn such instance; and any person becoming a Member of the Club shall be held to have agreed to this rule, and to have waived any objection competent to him/her or to the sufficiency of such instance.	Specifically covered by Rule 6(e) (for the Board). Also covered in general terms by Article 2.1.2: as an incorporated company, Dunfermline Golf Club Limited has a separate legal personality which means it can sue and be sued in its own name, and it can enter into contracts in its own name, and no longer needs to act in the name of any "Office Bearer". The Directors are indemnified out of the Clubs assets.
27(b)	Without prejudice to the general powers vested in the Board by the Articles and these Rules, they shall have full power and authority and are hereby authorised to institute and follow out legal proceedings at the instance and in the name of the Club against third parties, as they think fit.	Specifically covered by Rule 6(f) (for the Board). Also covered in general terms by Article 2.1.2 as above.
28	The Club, by a majority of votes, shall have power at a Special Meeting called for the purpose, to assess the whole Members for payment of such sum equally as may be considered necessary for liquidating the obligations of the Club, or any part thereof. Notice of such Special Meeting, containing the terms of the resolution to be moved thereat shall be advertised twice in two papers with a good local circulation. This advertisement need not be placed if every Member eligible to vote receives a personal notice within fourteen days before the date of such Special Meeting. Any Member failing to make payment of his/her share of the sum resolved to be assessed upon the Members within fourteen days from the date of such Special Meeting, upon written notice from the Secretary, shall (in addition to his/her liability to have the sum so assessed recovered from him/her), in the discretion of the Council whose judgement shall be final, be also liable to have his/her name struck off the Roll of Members.	Rule 6(g). Note: this Rule is about raising money from Club Members for meeting any specific/unique financial obligations of the Club: it is not concerned with dissolution of the Club (which is covered by Article 42.)

Old Rule no.	Existing Rule	Mapping (refers to Article no. or new Rule no.)
29	The Council shall have the power, by a two-thirds majority of votes of the Members of the Council present at a meeting at which the matter is discussed, upon their being satisfied that any Member has infringed any of these rules or any of the ByeLaws or has made himself/herself offensive, to suspend such Member from exercising his/her privileges as a Member of the Club and for such period of time as the Council determines but not beyond the next General Meeting of the Club. The Council shall also have the power to expel any person from membership of the Club, if two-thirds of Council Members present at the meeting where this is considered are of that view. In the event of suspension or expulsion the Club or the Council shall not be liable for repayment of any part of the subscription of such Member or for any claim at his/her instance in respect of such suspension or expulsion; and any Member so suspended or expelled shall thereupon forfeit all right and interest he may have had as a Member of the Club. In the event of any Member being expelled from the Club, he/she will not be permitted to be upon the Club premises or on the course in any capacity.	Rule 22(a)
30	The Council shall have power to alter and amend the Bye-Laws of the Club, and to make new Bye-Laws, which shall be held as sufficiently intimated to the Members if exhibited on the Notice Board, and shall be binding on the Members until the first General Meeting of the Club, when the same shall be confirmed or otherwise determined by the Club.	Rule 8(b). Note: the Rule has been reworded to confirm that the Captains' Committee has full control over the Bye-laws, without needing subsequent approval by Members, as per definition of Bye-law under Article 1.
31	The rules shall not be altered or amended except at a General Meeting of the Club, on a motion to that effect duly seconded, notice of which must be lodged with the Secretary at least fourteen days before the date of such meeting.	Rule 28. Note: Article 5.2 states Company may amend the Rules by an ordinary resolution (i.e., passed by voting members) & Rule 6(d) requires the Board to maintain the Rules.
32	Fourteen days' notice shall be given of all Meetings of the Club.	Article 25.2 requires 14 days' notice of general meetings (including the AGM) to be given to voting members.
33	The shape and size of existing Bunkers, Tees and Greens can be modified but should not be moved materially from their original position. Bunkers, Tees and Green additions or removals may not be carried out without permission being granted by the Members at an Annual General Meeting or a Special Meeting called specifically for the purpose of considering such a proposal. This rule does not apply to Winter Tees.	Rule 25(b)

Old Rule no.	Existing Rule	Mapping (refers to Article no. or new Rule no.)
34	The Council is empowered to introduce a booking system as deemed necessary.	Rule 21(d)
35(a)	The Council shall require approval from the Members to carry out any discretionary project which requires expenditure of £15,000 or more.	Rule 6(a) Note: There will be a separate motion at the 2024 AGM to increase this amount to £30,000 to reflect current costs.
35(b)	The Council shall require approval from the Members to make any material changes to the Club facilities (e.g., putting greens, practice nets, clubhouse facilities).	Rule 25(a)
36	Where 'Council' or 'Club Council' is referred to in the following Rules and Bye-laws, then this is replaced with 'Captains' Committee': Rules 1, 2(b), 4(b), 4(c), 4(d), 4(e), 8, 9.5, 9.6, 10, 12.1, 12.3, 13, 17, 21, 22, 28, 29, 30, 34, 35(a) and 35(b), and Bye-laws A.1, A.3, A.4, A.6, A.7, A.10, A.11, A.14, A.17, A.19, A.23, A.25, B.1, B.5, D.1, D.2, D.7 and D.15	Rule deleted – the change from Council or Club Council to Captains' Committee has been fully incorporated into the new Rules and Bye-Laws as appropriate.
37	Where 'Council' is referred to in the following Rules and Bye-laws, then this is replaced with 'Board': Rules 3(b) and 7(a), and Bye-laws A.2, and B.4.	Rule deleted – the change from Council to Board has been fully incorporated into the new Rules and Bye-Laws as appropriate.

Old Bye-law no.	Existing Bye-law	Mapping (refers to new Rule/Bye-law no.)
	A – GENERAL	
A1	Dogs shall not be taken into the Clubhouse, nor shall any dogs be allowed in the Club Policies without authorisation of the Club Council. Dogs suitably identified as Guide dogs for the visually impaired or Hearing dogs for the hard of hearing or any other assistance dog, in the presence of a member or guest, will be allowed without the authorisation of Council.	Bye-law J.1 Reworded, as dogs are now allowed in the garden adjoining the Clubhouse.
A2	A charge for each storage facility e.g. Locker, B Locker, Trolley Store, Garage, Charging Point, allotted to a member, shall be a sum recommended by the Council and approved by the Members at the Annual General Meeting.	Rule 14.4
A3	No complaint shall be considered by the Council unless made in writing to the Secretary.	Rule 23(a)

Old Bye-law no.	Existing Bye-law	Mapping (refers to new Rule/Bye-law no.)
A4	No notice or document of any kind shall be placed in the Clubhouse except by the authority of the Council.	Bye-law G.3
A5	Any Member changing his/her address or e-mail address, shall notify the same to the Secretary and failing such intimation, all communications sent to the old address or e-mail address, will be held as having been duly delivered. The contents of correspondence sent to Members will be deemed to have been read.	Rule 9.4(a)
A6	The Clubhouse shall be opened and closed at such hours as the Council may determine.	Bye-law G.1
A7	The conduct of an Employee shall in no instance be made a matter of personal reprimand unofficially, but all complaints shall be made in writing to the Secretary, who shall bring the matter before the Council.	Rule 23(b)
A8	It shall be mandatory for all Members to display at all times on their golf bags the appropriate symbol issued by the Club denoting that they are in fact current members.	Rule 9.4(b)
A9	Practice on the 18 and 9-hole courses is strictly prohibited.	Bye-law A.1
A10	Members, their guests and visitors shall, at all times whether inside or outside of the Clubhouse or on the Course, adhere to a standard of dress acceptable to the Club Council and as defined by them.	Bye-law I.1
A11	In as much as the Club Secretary and staff as nominated by the Council have the privilege of the Course, they shall accordingly be permitted to take part in Club Competitions and be eligible to win prizes.	Rule 8(d) states the Captain's Committee has the power to award Staff membership. Rule 9.1 specifies the categories & Appendix 1 (I) defines category qualifications, rights & privileges.
A12	Children (under16) must be under the supervision of a responsible person over the age of 18 at all times. No such restriction shall apply to young persons (16-17).	Bye-law G.4
A13	On Club function nights, Members and guests wishing to dine must use the Dining Room.	Bye-law G.2
A14	Players who require the use of a buggy in competitions must gain prior authorisation from the Council.	Bye-law A.2
A15	Levy	This was inserted after the 2023 AGM - assume it was a typing error? Existing Rules and Bye-laws adequately cover all aspects of current and possible future levies
A16	Bar Loyalty cards may only be used if the holder is in attendance.	Bye-law H.1
A17	The use of E-cigarettes is not permitted in the Clubhouse.	Bye-law G.5

Old Bye-law no.	Existing Bye-law	Mapping (refers to new Rule/Bye-law no.)
A18	Any member of the 18-Hole course, having paid the full Entrance fee and with a minimum of 1-year Length of Service, who is unable to play golf for a minimum period of 4 months due to a medical condition, may apply to the Council (GP letter required) for a subscription credit of up to 25% for the following year. Date and duration of the condition will be the only consideration and the Council decision is final.	Rule 14.2(b) Note: There will be a separate motion at the 2024 AGM to insert the following: “Members may not apply more than once in a five-year period. For clarity, this does not apply to Halkett Course members or those members who have paid a discounted Annual Subscription for the current year”
A19	New members who opt to defer the joining fee must pay at least one third initially and one third annually thereafter.	Rule 13(b)
A20	Members of the Halkett Course are not permitted to play on the Pitferrane Course (the 'big' course) except as a Member Guest or as a Visitor, and only after having purchased a valid ticket from the Professional. Any breach of this rule will result in the member being reported to the Council and may lead to immediate withdrawal of DGC Membership without refund.	Appendix 1 (i)
A21	Where ‘Secretary’ or ‘Club Secretary’ role is referred to in Rules 3(a), 3(b), 4(c), 12(3), 14, 16, 18, 28, 31 and in Bye-Laws 3, 5, 7 and 11 then this is exchangeable with the Club Administrator or Club Manager role.	Deleted – the change from ‘Secretary’ or ‘Club Secretary’ to Club Administrator or Club Manager has been fully incorporated into the new Rules and Bye-Laws as appropriate.
A22	<p>A legal and tax review per Bye Law 22.1 has been completed ahead of schedule and target for incorporation is now 31 December 2023 or on such date as the current Council agree.</p> <p>To meet this target, approval is required as follows: For the purposes of the Rules and Bye-Laws of the Club and for all other purposes whatsoever the following is hereby approved and consented to:</p> <ul style="list-style-type: none"> (a) With effect from 31 December 2023, that all the Club’s assets (including title to all heritable property) and liabilities shall be transferred to a newly incorporated company limited by guarantee to be called Dunfermline Golf Club Limited (the “Company”), which is referred to as the “Transaction”; (b) The Club Council is authorised to approve the terms of any documentation required to be entered into by the Club or the Company to implement the “Transition”; and (c) Any member(s) of the Club Council are authorised to execute such documentation to be entered into by the Club as trustee on behalf of the Club. 	Deleted – action completed (the Club was incorporated on 13 th December 2023 and the actions covered by this bye-law have all been completed).

Old Bye-law no.	Existing Bye-law	Mapping (refers to new Rule/Bye-law no.)
A23	<p>Visitor times on Main Course are as follows:</p> <ul style="list-style-type: none"> • Monday-Friday: 9:30am-4pm • Saturday: post medal tee times • Sunday: 12noon-4pm <p>For visitor bookings out with these times council approval is required. Twilight times are available from 4pm. These can only be booked within 7 days so should have no impact on ties which can be booked 2 weeks in advance. For 2 bookings within the same week the green fees are issued as the 36-hole rate.</p>	Bye-law B.1
A23	There are no restrictions for the Halkett course.	Bye-law B.2
A24	Club shall progress a change in the current license, including costs thereof, to allow public to use the clubhouse and catering facilities.	Deleted – action completed (an application for new licence is again underway as part of the change to an incorporated Club).
A25	Members who are organising members/guest outings can book guests ahead of the normal 8-day window for an additional fee. In order to better manage the tee times and members usage the size of the outing should be restricted to 5 tee times (20 players or less) and will be at the discretion of the club administrator. Larger parties will require council approval.	Bye-law A.3
A26	From May 1st-October 31st annually, both dates inclusive, members shall have the choice to play from any set of tee markers without restriction, other than the 3rd hole where the current rules remain in place.	Bye-law A.4
	B – FOR MEMBERS' GUESTS	
B1	<p>A Member shall not be entitled to introduce more than one Visitor for the purpose of playing on a Saturday or after 5pm on Monday to Friday inclusive. A Member shall be entitled to introduce a maximum of three Visitors for the purpose of playing on a Sunday but only at times to be determined by Council. Subject to these limitations, a Member may not introduce more than three Visitors at a time for the purpose of playing. No Visitor may be introduced to play before 8am and the appropriate Green Fee must be paid before play commences.</p>	Bye-law C.1

Old Bye-law no.	Existing Bye-law	Mapping (refers to new Rule/Bye-law no.)
B2	The Member introducing such Visitor or Visitors shall immediately on arriving at the Clubhouse, enter the name and address of each Visitor in the Visitors' Book, and sign the entry; and he/she shall be responsible for the conduct of his Visitor or Visitors when on the Course and in the Clubhouse. Visitors shall play only in the company of the Member introducing them.	Bye-law C.2
B3	A Visitor shall not be entitled to play the 18-hole course on more than 2 days in any Calendar month. Persons named on the Waiting List may be introduced and play the 18 hole course up to four times in any Calendar month. Members shall have the responsibility of ensuring this Byelaw is observed.	Bye-law C.3
B4	The Green Fee for each Visitor introduced to play over the Course shall be a sum recommended by the Council and approved by the Members at the Annual General Meeting hereinafter referred to as the Guest Rate.	Rule 19 (" hereinafter referred to as the Guest Rate " deleted as it is only referred to once in Rule 14.1(g) re. Country 100m+ members).
B5	The privilege of introducing a Visitor and the Visitor's privilege of being introduced may be withdrawn from any Member or Visitor at any time at the discretion of the Council.	Bye-law C.4
	C – PLAY	
C1	The Rules of Golf as they may from time to time be fixed by the Royal and Ancient Golf Club, St Andrews, shall be the rules of play except in so far as these may be modified by any local rule adopted by the Club.	Rule 21(a)
	D - JUNIOR AND INTERMEDIATE (19-21) MEMBERS	
D1	Junior and Intermediate (19-21) Members shall have no right to vote at any meeting of the Club. The Council shall have power to grant permission to juniors to play over the courses on such conditions as the Council may consider desirable.	Appendix 1 (h) defines rights of Junior members Appendix 1 (d) defines rights of Intermediate (19-21) members Rule 21(f) states the Captains' Committee can grant permission for Juniors to play on the Pitferrane Course.
D2	The Council shall have power to arrange competitions for juniors.	Rule 20(b) states the Captains' Committee can arrange competitions for Junior Members.
D3	Junior Members may introduce one guest on twelve occasions per calendar year to play on the nine-hole course on payment of such sum approved by the Members at the Annual General Meeting. Junior Members with a WHS handicap may introduce one guest on twelve occasions per calendar year to play on the 18 hole course, provided the guest has a WHS handicap and at the discretion of the Club Professional.	Bye-laws E.1 & E.2 specify their rights to introduce guests on the Courses.

Old Bye-law no.	Existing Bye-law	Mapping (refers to new Rule/Bye-law no.)
D4	Intermediate (19-21) Members shall have the same playing rights and rights to introduce guests as Ordinary Members.	Appendix 1 (d) defines rights of Intermediate (19-21) members
D5	Junior Members:	
D5	(a) Are entitled to play the nine-hole course at any time on equal standing with other players.	Appendix 1 (h) confirms right of Juniors to use Halkett course & playing facilities & use Clubhouse
D5	(b) Junior members may play over the 18-hole course at any time accompanied by an adult member.	Bye-law D.1 specifies right to play accompanied on Pitfirrane
D5	(c) May play on the 18-hole course unaccompanied provided they have a WHS handicap and at the discretion of the Club Professional.	Bye-law D.2 specifies requirements to be able to play unaccompanied on Pitfirrane
D6	Deleted	<i>Deleted – Bye-law deleted sometime in the past</i>
D7	Adult Competitions: Junior Members will be allowed to play in adult competitions when their handicap is 14 or better, subject to Council approval, provided that they support Junior competitions. Such Juniors must adhere to the same dress code as adults.	Bye-law D.3 specifies requirements to be able to play in adult competitions. Bye-law F.1 states requirement re. dress code.
D8	Junior Times – Juniors are allowed to play out with adult competition times and at the discretion of the Professional.	Incorporated into Bye-law D.2
D9	Junior Members should report to the starter whenever possible before teeing off on the 18-hole course.	Bye-law D.4
D10	Deleted	<i>Deleted – Bye-law deleted sometime in the past</i>
D11	General play for juniors will be from red or yellow tees.	Bye-law D.5
D12	Junior Members who are allowed to play at adult times on their own have to adhere to the same dress code as adult Members.	Bye-law F.1
D13	Junior and Intermediate (19-21) Members will adhere to the Rules of Golf and observe correct golfing etiquette at all times.	Bye-law D.6 (re. Juniors). Requirement re. Intermediate (19-21) covered by Rule 29.
D14	The above Byelaws are to be strictly adhered to. Offenders are liable to have some privileges withdrawn.	Bye-law D.7
D15	Participants in the Clubgolf junior coaching scheme may take up temporary membership of the 9-hole course for one season at a rate to be agreed by the Council.	Bye-law D.8