

## **MINUTES OF MANAGEMENT COMMITTEE MEETING HELD ON THURSDAY 10<sup>th</sup> December 2015**

### **Present**

Captain: A H Jackson	Y
President: J J Lewis	Y
Lady Capt.: J Mackinnon	Apologies
Hon. Sec.: S Martin	Y
Captain Elect & Bar: L Butterworth	Y
Past Captain & Comps: A Lambert	Y
Hon. Treasurer: P Sidebotham	Apologies
Greens: S P McGee	Y
House/Social/Marketing Chair: R Wood	Y
House: J P Davidson	Y
Handicaps: T Gardner	Y
Electronic Media/Comps: C I Sherlock	Y
Marketing: S Hanmer	Y
Junior Development: D P Barnes	Apologies
Junior Development: S Rawson	Y
Social: W Evans	Y

### **Captain**

- Welcomed all to his 180<sup>th</sup> management meeting, presented Christmas gifts to all and expressed a wish that we should be a co-operative management team.

### **Minutes of Meeting Monday 19<sup>th</sup> November 2015**

- Proposed by S McGee and seconded by L Butterworth as a true and correct record. Signed by Captain.

### **Lady Captain**

- Nothing to report.

### **Matters Arising from AGM**

- Most issues raised in AOB were resolved/answered on the night.
- Open invitation to be sent to members re sub-committee meetings.
- The following will be discussed in due course at relevant sub-committee:
  - Curtains in lounge
  - Unwelcoming feel of lounge
  - Benefits of wider fairways and shorter rough

### **Matters Arising from Minutes of Monday 19<sup>th</sup> November 2015**

#### **Room Hires/Membership**

- The potential new members from Crompton & Royton GC have decided to stay at C&RGC after all.

## Secretary's Business Monday 19th November 2015

### Membership:

- New Members: **2 x G7 including Sean Griffiths returning to golf membership**, x G727, x G6, 0 x G620, x Try Golf (Autumn), x Free Juniors, 0 x JB>12, 0 x LS, 1 x Social, 0 x L6 Temp & 4 x Step-Up. We have a **total of 24 Step-up members** now.
- **Try Golf** – Yellow Bags Tags with expiry date.
- **Step-Up/3Day** – Red Bag Tags.
- Tommy Harrop has resigned.
- Barry Shaw-Allan will resign.

### Societies & Parties

- Encouraging bookings for 2016 with 10 Societies, including Bardsley Construction Golf Day (generated £1300 Green Fees and £800+ gross bar sales in 2015), NW Seniors' Tour Booked for Monday 30th November for £300 green fees and Monday 6<sup>th</sup> June 2016 10am – 3pm for £600 green fees.

Sept 2012	Sept 2013	Sept 2014	Sept 2015	Sept 2016
£14K	£17K	£15K	£17K	£5K+
- Room Hires for financial years to:

Sept 2012	Sept 2013	Sept 2014	Sept 2015	Sept 2016
29	30	46	76	54
- 9/15 includes 10 wedding receptions and 9/16 7 wedding receptions.

### Land – Dirk Farm

- Dirk Farm owners want to sell. A matter requires regularisation before sale. Hon Surveyor and Hon Solicitor agree there is nothing lost in providing agreement. Hon Solicitor will respond and Dirk Farm owners will meet all costs. Progressing.

### Captains' Charities

- Both Past Captains are delighted with the £550 raised for each of their charities.

### Calendar/Club Handbook

- John & Jacqui Dawber have made great progress and we are nearly ready to instruct printers.

### TeeOffTimes.co.uk

- Review undertaken and times/prices amended to generate more business in winter.

### Exchange Days 2016

- Now booked with Davenport GC and Reddish Vale GC.

### Legacy Centenary Committee

- No Report.

### **Committee Golf & Dinner**

- Went well.

### **Captain's Picnic 2016**

- Booked at Lytham Green Drive GC for Friday 20<sup>th</sup> May 2016.

### **Health & Safety – balcony/steps/pond**

- Given the increasing numbers of children attending functions, warning signs have been ordered for permanent fixture to railings and walls on the balcony.
- Also ordered an appropriate notice for the Practice Field re flying golf balls.
- Signs now received and fixing in course.

### **GCMA meeting 10/12/15**

- Comp Sec, Social Sec and Hon Sec attended and found the information provided on Grant Funding particularly useful.

### **Closure of Clubhouse and pro-Shop 18 – 20<sup>th</sup> January 2016**

- Essential Electrical Works will be completed by end January.
- There will be no power whatsoever in the building on the above dates so were are closing for H&S reasons.

### **Golf Management Group (GMG)**

- “Contracts Manager” system – good progress. Please let me have copies of any new/renewal contracts for adding to the system. **Just a reminder.**

### **Wi-Fi Guest Network**

- Now live – **password is “hole19golf”**. **Just a reminder.**

### **Treasurer's Report**

#### **Cash Book attached.**

#### **Liquidity**

Cash report for November attached.

Bar banking includes £3,200 October receipts banked late. Competition fees are disappointing and probably reflects lower numbers of members playing competitive golf.

2014 payments included £10,000 for the boilers and pond. The VAT payment is the balance outstanding from the year to 30.09.15, regular standing order payments will recommence in January. Other than that all items are generally in line with previous year.

Liquidity is strong and I'll be preparing a cash flow from December to March to identify our borrowing needs. November invoicing is high, particularly on greens expenditure.

#### **CASC**

I'm still gathering information to support our continuing registration. I still have conflicting views over a number of items and will work to resolve these with England Golf and NGCAA to complete the process by end January.

## Marketing

- **Report attached.**
- Similar plans to last year developing
- Broad plan for clubhouse refurbishment circulated – to be discussed in detail at House/Social/Marketing sub-committee.

## Grant Funding

- Notes following meeting of 3/12/15 circulated.
- An agent, Paul Smith, has been successful in obtaining grants for Mellor & Townscliffe GC and Accrington GC (that we know of). Fees are c £1500 up-front and £1500 on success.
- Hon Sec to invite Paul Smith to attend meeting on 21/12/15.

## Junior Development

- **No Report.**

## House

- **Report attached.**
- Uniform to be ordered for new House Manager.
- Problematic kitchen entrance to be resolved.
- Essential electric works to be completed by end January 2016.
- Broadband to be installed in bungalow
- Bungalow to be decorated.
- Carbon monoxide detectors installed in bungalow.
- Hallway outside Conference Room and Powder Room to be decorated.
- Men's toilet to be refurbished as priority.
- Bar/members' lounge to be refurbished as priority.
- Kitchen Deep Clean to be undertaken in January.

## Bar

- **Report attached.**

## Greens

- **Report attached.**
- Josh Bradbury will leave us tomorrow – found a job using his recently acquired driving skills with far higher pay. No problems with AULGC.
- Need for a well-qualified Assistant Head Green-keeper as part of succession plan to ultimately succeed Gary Haigh highlighted – likely to increase wage bill by £10K pa.
- Rough-cutter ordered.
- Geo-grid for overflow car park to be ordered.

## Competitions

- **Report attached.**
- Concern expressed about what happens to the pot if there are no "twos".
- Pro to be asked to add a line to the bottom of his list explaining how the funds are distributed.

- All Teams to wear the same team golf shirt and pullover rather than a different shirt for each team.
- Steve McGee and Rachel Wood will organise and liaise with Team Captains.
- Issues with Fish & Chips at last Prize Night to be discussed at next Ops meeting.
- Glynn Taylor and Gareth White will represent the Club in the Daily Mail Foursomes in 2016. Hon Sec to write formally to both.

**Handicaps & Opens**

- **No Report.**
- Annual review done - updates sent to 29 members

**Social**

- **Report attached.**
- NYE selling well.

**Centenary Committee**

- **No Report**

**A.O.B.**

- Nothing.

**Suggestion Book**

- Nothing.

**Next Meetings**

- **Grant Funding:** Monday 21st December 2015 at 7.30pm, smart casual
- **House/Social/Marketing sub-committee:** Thursday 7<sup>th</sup> January 2016 at 7.30pm, smart casual.
- **Full Committee:** Thursday 21<sup>st</sup> January 2016 at 7.30pm, jacket & tie

**Captain** \_\_\_\_\_ **Date** \_\_\_\_\_

**Proposed by:** .....

**Seconded by:** .....

**Subject:** Greens Update

Unfortunately I won't be able to attend tonight's meeting due to work commitments.

Please be advised I have not produced a formal Greens report for the current period as we are simply following the winter programme of works which I circulated previously. However please note the keys points of interest below:

- The bad weather has had a severe effect on what work has been achieved this month with the lads mainly doing low maintenance work and tree felling work
- The new Greens Rough Machine has now been ordered for End March delivery
- You may be aware of the resignation of Josh Bradbury who left our employment this week. Josh has chosen to follow a different career path away from Green Keeping. The result being we now only have Gary Haigh and 3 Green Staff for the foreseeable future until we recruit a new person. At this moment the plan is to look for someone to come in as Gary's Deputy Head Greenkeeper but before we go down this route I need to sit down with the Treasurer and Hon Sec to discuss Salary and Recruitment strategy. My plan is to advertise from Feb 2016 with a view to employing someone from April 2016

The new Main Golf Course sign has arrived and looks amazing (See Attached Photo). This new sign has been sourced as part of our sponsorship collaboration with ProGame. 6 new sponsors are being sourced by ProGame who have paid for the sign through their sponsorship package

**Subject:** Comps Report for Dec Committee Meeting ( Steve Will you circulate please)

1) Sunday Comps: There is a demand for Vouchers for Bar Card/ Subs instead of prize being automatically being credited to the Pro's shop. No additional admin for me.

Peter happy with it. Vouchers no problem to him. Can't see any drawbacks other than winners will need to pick up their voucher from the office.

2) Gents Winter Singles Knock Out:: All first round matches completed on time.

3) Not sure who put this to; but can all Ladies comps be put on the PSI machine? A tall guy who plays a lot with Joe Bridge approached me to say that they do not know what time the ladies play in winter and the white board reserves the course all day. They are happy to give ladies the right to play when they want and will play when no one is about, but they don't know when that time is.

4) What happens if there are no twos in the two club. Is it our problem? I have asked Michael to put it on the bottom of the sheet several times but he doesn't respond. On Sunday 22nd Nov there weren't any twos. The following Tuesday there were two and the entry money for this comp alone was shared between the two people who got twos. What has happened to the twos pool from the Sunday.

5) Again, not sure if this is one for comps but we spoke discussed earlier the orders of T shirts/Jumpers for teams and the possibility of a generic AUL G C Team one. I guess very shortly, the team captains will be organising something. Do we need to do something soon. Or did we decide not to bother?

6) Prize night Fish and Chips was rubbish. Poorly cooked and late. If M & K are going to be away again, maybe we should change the date.

Tony

**BAR REPORT**  
**December MEETING 2015**

1. The Stocktakers report for the dates 29/10/15 until 26/11/15 shows £4598.44 on the Card and £4810.23 non card account. This month until all the new bar prices are given to Kevin the stocktaker he is unable to work out the GP for the month and just given an estimation based on the previous prices of 56%.
2. The new beers seem to be going down well, although I have not been drinking at the club much on a competition day, Mike has informed me that there has been no complaints. The new wine list has now been chosen and the new wine list has arrived, all ready for sale.
3. Bar sales are still healthy compared to the same period as last year and an increase of around £2.7K. With a few parties booked in over the festive period I am hopeful this will increase further over the coming month to leave sales in a healthy position going into the New Year