

**MINUTES OF MANAGEMENT COMMITTEE MEETING HELD ON
Wednesday 13th November 2019**

Present

Captain	S Hanmer	Y
President	I W Sherlock	Y
Lady Captain	C E Bennett	Y
Lady Captain Elect	K Watson	Apologies
Honorary Secretary	S Martin	Y
Captain Elect	W Evans	Y
Past Captain	C I Sherlock	Y
Captain Elect Nominee	S P M ^c Gee	Y
Competitions & Handicaps	A Lambert	Y
Honorary Treasurer	J Orchard	Y
Greens	G White	Y
Greens	M Wild	Y
Opens		Vacant
Junior Development	L Butterworth	Y
Social	J Hall	Y
House/Clubhouse Development	D Clarke	Y
Bar/Clubhouse Development	D Howles	Y
Marketing	M D Barlow	Y
Health & Safety	D Lewis.	Y

Captain

- Captain welcomed all, particularly Steve M^cGee. He thanked everyone for all the support during the year and spoke about how enjoyable it was to see some tangible results of all the hard work.

Minutes of Meeting Wednesday 23rd October 2019

Proposed by Martin Wild and seconded by Wayne Evans as a true and correct record. Signed by Captain.

Lady Captain

- **Report circulated.**
- Forum with Helen Searle (County Liaison Officer) took place 30/10/19. Eighteen ladies attended. Report received from Helen and a meeting with a ladies' delegation will take place soon.
- LC also spoke about enjoying the year and pride in the progress made.

Matters Arising from Minutes of Wednesday 23rd October 2019

- **Ladies** – start time on Sundays. Will be discussed at meeting with ladies
- **Greens**
 - course measurement
 - new shrubs adjacent to 1st green and 13th fairway to be protected via free relief

Secretary's Business Wednesday 13th November 2019

Membership:

	7 day	6 day	5 day	3 day	Country	PMG	Junior	Social	Total
Men									
Nov 2015	254	73	26	21	1	-	28	111	514
Nov 2016	254	74	26	59	1	-	76	103	593
Nov 2017	259	54	32	100	1	6	66	89	601
Nov 2018	298	29	21	115	1	31	69	79	643
Nov 2019	292	35	16	100	1	64	67	79	654
Women									
Nov 2015		50	1			-	5	39	
95									
Nov 2016		48	1			-	5	42	
96									
Nov 2017		45	2			0	10	39	96
Nov 2018		52	3	1		0	12	34	102
Nov 2019		56	4	1		1	11	30	103

- The above figures include 41 men aged 18-30 and 1 woman aged 18-30.
- And 15 Ladies' Academy Members – congratulations to LC and well done to all involved.
- **Trial membership** – Yellow Bags Tags with expiry date. **3 Trial members**
- **3-Day** – Red Bag Tags.
- **PlayMoreGolf** – Green Bag Tags
 - **Rule 4.4 Defaulters:**
 - Court date set for 2/4/20 for one member
 - Money Claims imminent for two others
 - Warning of legal action sent to two others

Subscriptions 2019

- All under control – for now!

Albatross Digital Marketing

- Costs covered so far. Full review set for 18/12/19.

Members Survey - Retention

- Catering – Further review shortly
- Ladies' issues – forum for the ladies facilitated by our County Liaison Officer, Helen Searle, undertaken 30/10/19. Feedback circulated. Lady Captain will set up a meeting with ladies' reps shortly.

Societies & Parties

- **Societies** for financial years to:

Sept 2012	Sept 2013	Sept 2014	Sept 2015	Sept 2016	Sept 2017	Sept 2018	Sept 2019	Sept 2020
£14K	£17K	£15K	£17K	£14K+	£15.2K+	£14.1K+	£12K	£3K

- Last Nov projected Society income was £4K
- Bardsley Construction Charity Golf Day booked for 3/7/20 – deposit paid.
- Willow Wood Charity Golf Day booked for 4/9/20

Room Hires for financial years to:

Sept 2012	Sept 2013	Sept 2014	Sept 2015	Sept 2016	Sept 2017	Sept 2018	Sept 2019	Sept 2020
29	30	46	76	114	101	84	86	37

- Total number of bookings by Nov last year was 49
- Bar Sales Tracker Spread continues to reflect good progress.

Insurance

- 3-yearly Risk Review undertaken. Details circulated. Follow-up notes circulated for action and confirmation 16/9/19. Chased 7/11/19

Complaints

- Incident with a sponsor on 16th tee on Friday 25/10/19 – resolved.

Staff

-

1st Aid Course

- Completed by Golf Pro
- Assistant Golf Pro attending 22/11/19

Catering Review

- Undertaken by Captain & President with Michelle & Janine 18/9/19
- Follow-up in December – date required.

Prostate Cancer Golf Day – Micky Forrest

- Friday 25/10/19. Great success. Raised £3K. Letter of thanks received from organisers.
- Keen to run again in 2020.

Committee Golf Day & Dinner: Friday 8/11/19

- Fifteen attended. One apology. Excellent evening enjoyed by all.

Sponsorship

- Williams BMW paid us the penultimate tranche of sponsorship at £1500

ProGame – Tee Signs

- Hon Sec in liaison with Hon Solicitor re revised contract

Captains' Photographs

- All taken 29/10/19 and with photographer for framing.

BRS/GolfNow

- Notice of termination given 6/11/19

Treasurer's Report

- Report to AGM completed and ready for circulation
- Final Accounts for y/e 30/9/19 Audited and ready for circulation – discussed
- Surplus £8.5K after significant spending above budget

Marketing

- **Report circulated.**
- We must sweat Albatross as much as possible.
- Open comps 2020 need work asap. Comps will provide details

Junior Development

- **Report circulated**
- Expect to achieve GolfSafe Award in 2020
- Academy has developed more quickly than anticipated
- Ready to restart Junior major comps once trophies are located
- Proposal to set up Academy Parents' Bar Card at cost of £30 agreed

Social

- **Report circulated**
- Annual DD on Saturday 2/11/19 went well but lost £650
- Report to AGM ready for circulation
- Nominal loss for the year of £70 but bar sales at socials generated c£20K

Health & Safety

- **Report circulated.**
- Final works on pond delayed slightly but will be completed shortly
- Three incidents/accidents/near-misses reported
- Winter course Risk Assessment planned
- RAMS (Risk Assessments and Method Statements) in course for new balustrade on balcony

House

- **Report circulated.**
- Front entrance refurbished
- Urinals replaced in Men's Locker Room
- Working on rejuvenating discoloured floor tiles
- Cracked urinal in men's toilets (upstairs) in course of replacement
- New glass washer ordered
- Work on balustrade scheduled to start Monday 25/11/19

Bar

- **Report circulated.**
- Meeting brewery rep soon
- Issues with stock of nuts/crisps to be addressed with brewery
- Grolsch lager is no longer available in UK – replacement soon

Greens

- **Report circulated.**
- New path at 10th
- Investigating collapsed drains on 9/11
- Looking to help specimen trees flourish and create more room for machines by felling appropriate trees.
- Extremely wet weather has caused more closures in Oct/Nov than ever before
- Considering steps to exit 10th green
- Considering plan to improve drainage on *new land*. Head greenkeeper to cost
- Some debate on holes closed/available light/H&S/course quality/comps/winter handicaps

Competitions

- **Report circulated**
- Some debate on impact of shotgun starts in winter
- Open Turkey Trot seems to have created some congestion
- Winter handicaps debated yet again
- At present, because 15-holes comps are not handicap-qualifiers under CONGU, it's winter handicaps on Saturdays.
- 9- and 18-holes comps are handicap-qualifiers under CONGU, so for Sunday and Tuesday comps it's summer handicaps

Opens

- **No Report.**

Suggestion Book

- Members and their guest from parties in the Function Room are welcome in the Members' Bar
- Men's shotgun starts to be discussed with ladies' delegation shortly

Next Meetings

- AGM: Thursday 28th November 2019 at 7 p.m.
- Full Committee: Monday 2nd December 2019 at 7.30 p.m.

Captain _____ **Date** _____

Proposed by:

Seconded by: