

MINUTES OF MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 12th November 2018

Present

Captain	C I Sherlock	Y
President	I W Sherlock	Y
Lady Captain	A Lomas	Y
Honorary Secretary	S Martin	Y
Captain Elect	S Hanmer	Y
Past Captain	L Butterworth	Apologies
Competitions	A Lambert	Y
Honorary Treasurer	J Orchard	Y
Greens	G White	Y
Greens	M Wild	Y
Handicaps & Opens	S Craig	Y
Junior Development & Social	J Hall	Y
House/Bar/Clubhouse Development	W Evans	Apologies
Marketing & Juniors	M Barlow	Y
Health & Safety	D Lewis	Y

Captain

- Welcomed all and spoke of ideas for a memorial for Colin Boyle. He is liaising with Mike Boyle and will mention when he says a few words at the funeral tomorrow.

Minutes of Meeting Monday 15th October 2018

Proposed by Ladies' Captain, Anna Lomas, and seconded by Gareth White as a true and correct record. To be signed by Captain.

Ladies' Captain

- Nothing to report.
- The issue with the coffee machine in the Ladies' Locker Room has been resolved and the machine removed.

Matters Arising from Minutes of Monday 15th October 2018

- Need to formulate a **Vision, Strategy and 3-year** plan and focus on it at Committee Meetings. Discussed at Finance meeting
- Considerable debate on ride-on buggies – damage to course, safety of players. Dilemma is revenue generation vs damage/safety. **H&S Sec to make enquiries of other clubs**
- **H&S – red/amber/green system to be set up re course condition**
- **H&S – Ride-On Buggy users to be invited to meeting**
- **House – photos to be re-framed and hung in clubhouse – Ladies to review**
- **House - Vandalised *Thank you for Visiting* sign to be repaired and re-sited.**
- **Comp Sec - to liaise with Ladies' Comp Sec re reserved Sunday tee times**

- **Ladies – More Women & Girls in Golf Team will liaise with the County Development Officer and set up a sub-committee**

Secretary's Business Monday 12th November 2018

Flowers and condolence card sent to Karen Boyle

Membership:

- New Members: **3 x G7, 4 x G721, 1 x G726**, x G729, x G6, x G628, x G5, **4 x 3-Day**, x PMG, x Free Academy Juniors, x JB16+, 0 x LS, x Social, x Ladies Academy, x Ladies 2 Year Deal & x Trial Membership
- **71 members/trial members/new members have taken up 18412 offer** – an excellent campaign but, as ever, it's all *jam tomorrow!*
- **Trial membership** – Yellow Bags Tags with expiry date.
- **3-Day** – Red Bag Tags.
- **93 3-Day Members (down from 100 reflecting upgrades)**
- **PlayMoreGolf** – Green Bag Tags. We now have **31 PMG**.
- **Rule 4.4 Defaulters:**

Subscriptions 2018

- Report/details at meeting.

Albatross Digital Marketing

- Agreed discounted retainer at £5K (down from £6K) for 12-month commitment.
- Meeting with Darren to agree final details of campaigns 14/11/18.

Societies & Parties

- **Societies** for financial years to:

Sept 2012	Sept 2013	Sept 2014	Sept 2015	Sept 2016	Sept 2017	Sept 2018	Sept 2019
£14K	£17K	£15K	£17K	£14K+	£15.2K+	£14.1K+	£4.K+
- Last November projected Society income was £4K+
- We are now offering a discount for payment in advance (no refunds).
- NW Seniors Tour is back on Monday 19/11/18 – arranged for Monday Club to go to Withington GC.

- **Room Hires** for financial years to:

Sept 2012	Sept 2013	Sept 2014	Sept 2015	Sept 2016	Sept 2017	Sept 2018	Sept 2019
29	30	46	76	114	101	84	49

- 8 Christenings (5 confirmed)
- 2 Conferences (confirmed)
- 2 Funerals
- 27 Parties (15 confirmed)
- 10 Weddings (3 confirmed)
- Last November we had 50 parties booked for the year

- Following research of the local competition and some debate it was agreed we will charge a Room Hire Fee to non-members of £100 for Parties and £250 for Weddings. ***All our advertising media will need updating.***

Nominations Sheet

- For nominations to Committee was posted on notice board on 1/10/18 and came down on 28/10/18.
- Five nominations for four vacancies. Lee Butterworth, Simon Craig, Mike Barlow, Darren Howles and Dave Clarke.

Juniors

- Lee Butterworth attended England Golf Child Safety Seminar last week.

GetWomenIntoGolf

- 18 – 40 year old female members invited to assist County

Caterers

- Greenwoods have signed contract. Chasing kitchen rent.

Car Park

- Cleaned by Street Cleaner – excellent job.
- Spoke with Ian Howson and agreed he can park vehicle on car park in exchange for cleaning car park regularly.

Ram-Raid at Green-keepers Shed

- Hopefully, we will absorb nominal cost of repairs and replacements without claiming on Insurance.

Notice of AGM

- Ready to go out on 15/11/18

Complaints

- Wedding 21/7/18 – issues re catering etc: progressing. Delays caused by holidays and illness.
- Geoff Spiby submitted a case for opening the Bar on Friday nights through the winter. Steve Gilligan will liaise and man the Bar.
- Anonymous complaint via voicemail re Gail Robertson, Lorraine Suddaby and Jane Littlewood. Gail hit a ball towards the 5th green, the ball hit the path and then hit the dog in its face. Gail's email circulated.

Disciplinary

- Danielle Griffiths has apologised. **Hon Sec to respond** accepting apology, requesting no recurrence and advising a donation of £75 will suffice to replace the destroyed trophy.

Reciprocal Golf

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Bridge over 18th

- Stan Laing's proposal circulated
- Feedback provided via Bill Wrigley – developments awaited.

Scorecards

- New supply ordered and chased numerous times. Printer has assured uninterrupted supply.

Water Abstraction Licence

- Licence to be transferred into Club name.

Rosehill Tennis Club

- Slow progress.

Committee Golf & Dinner

- Friday 9th November
- Enjoyed by 13 of us.

Heads Meeting October 2018

- **New Year's Day**
 - Pro Shop will be closed
 - Kitchen will be closed
 - Steve Gilligan will open the Clubhouse and Bar at 12 noon
 - Function Room will be partitioned-off and closed for the day
 - Steve Gilligan will ensure the Bar area is presentable after the NYE Party
 - Cleaners to be given the day off
 - Members will be circulated a week in advance
 - System will be set up so that visitors pay in advance
 - Would perhaps be good to leave some scorecards under the balcony
- **Yard**
 - All to exercise great care to ensure the bins are not contaminated with the incorrect waste – extremely important as recycled waste is collected free of charge
 - Steve Gilligan and Lee to liaise over the next few days to remove all cardboard and wood
 - I will liaise with House Sec re disposal of the Bain Marie
 - Mike/Josh to break-down cardboard in future and liaise with Steve Gilligan if the cardboard bin is full
 - I will liaise with Captain/House Sec re plans for wooden flooring stored in yard
- **Car Park**
 - The grass verge area at the top right hand side of the drive is part of the golf course – Lee will cordon-off with wooden rails to prevent parking there
- **Green-keepers Shed**
 - I will ask Ashton Office Supplies to review issues with internet

- Fire Extinguishers need servicing – I will organise
- I will ask H&S Sec to liaise with Lee re Risk Assessment/Protocol etc re Burglar Alarm activations
- **Unauthorised Access Points**
 - To be blocked with large logs as trees are thinned over the winter

Memorial for Jack Bintliff

- Kath (Jack's widow) would like to provide a bench on the practice area. Agreed.

Club Systems Roadshow/Conference

- 19/10/18 – attended by Comp Sec, Hon Sec and John Dawber (on behalf of Ladies)
- Useful updates coming soon. Details circulated.

Engraving/Honours Boards

- Trophies and boards will be updated in the course of the next few weeks.

Wi-Fi Guest Network

- Now live – **password is “hole19golf”**. Just a reminder.

Treasurer's Report

Liquidity

-

Cash Flow

-

Discussion centred on the Annual Accounts, 2019 Budgets, the Cash Flow from Dec – March and likely questions at the AGM.

Marketing

- **No Report.**
- Discount of £1K agreed with Albatross Digital Marketing in exchange for a 12-month commitment. Agreed Fee is £5K plus VAT plus advertising costs.
- Campaign details to be agreed at meeting on 14/11/18.

Junior Development

- **No Report**

Social

- **No Report**
- Valentines function booked
- Champagne consumed at Annual Dinner Dance to go through the till as usual and the Social Fund will pay

Health & Safety

- **No Report**
- Course review next week

- Plans are developing to invite buggy-users to a meeting in the not too distant future

Grant Funding

- **Progressing.**

House

- **No Report.**
- Issues with JLA may have to be referred to Club Solicitor
- Pressing Premiserve re early termination of cleaning contract

Bar

- **Report attached.**

Greens

- **No Report**
- Course is great for the time of year and the team is happy
- H&S is slightly behind schedule
- Preferred Lies in short mown grass from 12/11/18
- Pressure drain cleaner borrowed from M/C GC in use to test existing drains. Likely to establish drainage is ok but thatch and compaction in fairways is the issue
- Great job removing brambles in trees
- Fairway mats will be brought into use as soon as it's felt they are required

Competitions

- **No Report.**
- All agreed we may need to cap 7-Day membership next spring to ensure all who want to play in Saturday competitions are able to do so.

Handicaps & Opens

- **No Report.**
- Winter handicaps to start when fairway mats are introduced
- Handicaps and Comps Secs attending England Golf World Handicapping System Seminar next week

Suggestion Book

- Greens Sec responding to various suggestions.

Next Meetings

- **AGM: Thursday 29th November at 7pm**
- **Full Committee: Monday 3rd December 2018 at 7.30pm**
- **Please circulate sub-committee minutes (in word doc please) a week ahead if possible to help improve the quality and efficiency of the meeting. Thanks in advance.**

Captain: S Hanmer Date 3 Dec 2018