

**MINUTES OF MANAGEMENT COMMITTEE MEETING HELD ON
WEDNESDAY 26th June 2019**

Present

Captain:	S Hanmer	Apologies
President:	I W Sherlock	Y
Lady Capt.:	C E Bennett	Y
Hon. Sec.:	S Martin	Y
Captain Elect:	W Evans	Y
Past Captain:	C I Sherlock	Y
Comps & Handicaps:	A Lambert	Y
Hon. Treasurer:	J Orchard	Y
Greens:	G White	Y
Greens:	M Wild	Y
Opens:		Vacant
Junior Development:	L Butterworth	From 8.26pm
Social: J Hall	J Hall	Y
House/Clubhouse Development:	D Clarke	Apologies
Bar/Clubhouse Development:	D Howles	Y
Marketing:	M Barlow	Apologies
H&S:	D Lewis	Y

Captain

- Past Captain Chris Sherlock deputised. Welcomed all, thanked all involved for an excellent Captain's Weekend and asked that another H&S sub-committee be organised to discuss the options for the pond.

Minutes of Meeting Wednesday 29th May 2019

Proposed by Jacob Hall and seconded by Martin Wild as a true and correct record.
Signed by Captain.

Ladies' Captain

- **Report circulated.**
- Will circulate a summary from England Golf Buddy Workshop.
- Louisa Brunt set a new Ladies' Course Record on 23/6/19 with 69 gross. LC will attend to framing of scorecard etc.
- Pot holes on drive need repairing urgently. Imminent dry spell should assist.

Secretary's Business for Committee Meeting: Wednesday 26th June 2019

AOB

- **Please don't forget, in order to better manage our meetings, AOB items should be circulated in advance and dealt with by the appropriate sub-committee.**

Confidentiality

- **All matters discussed at Committee are confidential unless expressly agreed otherwise.**

Matters Arising from Minutes of 29th May 2019

- **House** – photos to be re-framed and hung in clubhouse – Steve Gilligan will liaise with House Sec.
- Issues with Saturday winter **comps** and handicap adjustments to be debated at **comps/greens sub-committee** at the end of the winter as usual
- **H&S Sec to invite all to another sub-committee meeting** to discuss significant risks and how they might be mitigated.

Secretary's Business Wednesday 26th June 2019

Membership:

- New Members: x G7, **1 x G720**, x G725, x G726, x G729, x G6, x G628, G5, x 3-Day, **2 x PMG**, **2 x Free Academy Juniors**, x JB16+, 0 x LS, x Social, x Ladies Academy, x Ladies 2 Year Deal & **4 x Trial Membership**
 - **Trial membership** – Yellow Bags Tags with expiry date.
 - **3-Day** – Red Bag Tags.
 - **98 3-Day Members**
 - **PlayMoreGolf** – Green Bag Tags. We now have **66 PMG**.
 - **Rule 4.4 Defaulters**: Three defaulters at various stages of legal process
 - Hon Sec reminded another defaulter and not welcome.

Subscriptions 2019

- All under control – for now!

Albatross Digital Marketing

- Generating lots of leads again now we are pushing 3M Trial Membership.
- Albatross - Filtered leads coming through.

New Members Meeting

- Second one took place 31/5/19. Again a small but successful gathering. Part of our retention strategy.

Member Retention

- England Golf advice and support being followed. County Liaison Officer, Helen Searle, is pleased with progress so far.
- Next step is Members Survey - details in course

England Golf and Lancashire Golf Union

- Affiliation Fees £7516.30 paid. County Sec impressed with growth.
- England Golf will announce provision of Insurance for affiliated members from 1/7/19.

Golf Pro

- Mike Boyle met with PGA rep and found it very useful. They will meet again later in the year.
- Hon Sec & Junior Development Sec met with Mike Boyle to emphasise the importance of his role in the general development of the Club and to agree/clarify details re weekly Academy sessions etc.

Societies & Parties

- **Societies** for financial years to:

Sept	Sept	Sept	Sept	Sept	Sept	Sept	Sept
2012	2013	2014	2015	2016	2017	2018	2019
£14K	£17K	£15K	£17K	£14K+	£15.2K+	£14.1K+	£11.K+
- Still working on transferring Societies from BRS to Club V1 – for the moment 2019 figures are not quite up to date.
- Last June projected Society income was £14K+
- NW Seniors Tour Monday 1/7/19 – Monday Club at Marple GC
- Bardsley Construction Golf Day Friday 5/7/19 – members circulated
- Golf Pro will take £10 deposit for nearest the pin markers/tapes etc.

Room Hires for financial years to:

- | Sept | Sept | Sept | Sept | Sept | Sept | Sept | Sept |
|------|------|------|------|------|------|------|------|
| 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 |
| 29 | 30 | 46 | 76 | 114 | 101 | 84 | 73 |
- ClubV1 will not provide the detail seen previously (33 in BRS to 28/2/19 plus ClubV1).
 - Total number of bookings by June last year was 78
 - Bar Sales Tracker Spread continues to reflect good progress.

Insurance

- Relevant detail circulated
- Hon Sec to sign to confirm details to broker.

Complaints

- Visitor green fees are too low. Resolved/explained.
- Closure of course for Lancs Boys. Resolved/explained.
- Catering on Wednesday evenings – LC assisting

Disciplinary

- Unacceptable rant re handicap changes – defused by Captain and President.

Water Abstraction Licence

- Transfer progressing.

PSA Testing

- Went well with 107 tested

Engraving

- Engraver thwarted by bad weather, then vehicle failure, then catch-up.
- Chased him yet again. He promises to come over Wednesday 3rd July.

Society Organisers Golf Day

- Set for Thursday 1st August 2019. 23 accepted invitations so far.

Reciprocal Golf

- Complimentary tee times offered to Preston GC whilst they host their Festival Week.
- Hon Sec wrote to North Manchester GC and Saddleworth GC offering Reciprocal Arrangement. Firm response awaited.

Bequests

- A member has suggested we circulate members suggesting they bequeath funds to the Club upon death.
- Hon Solicitor agrees we can adapt the docs received.

Portable Toilet on Golf Course

- Now available until early September in the usual spot

Team Matches

- Hon Sec wrote to Team Managers and Caterer reminding them that committee has agreed meals at £6pp.

Wi-Fi Guest Network

- Now live – **password is “hole19golf”**. **Just a reminder.**

Treasurer's Report

Management Accounts for May 2019 and YTD circulated

- May shows a surplus of £2.8K and YTD surplus of £14K.
- Issues with Bar Journal resolved and will reduce YTD surplus to £13,488.

Marketing

- **Report circulated.**
- Pull-up banner now in Bar Area.
- External signage with Greens Team for erection.
- Sky & BT TV to be promoted.
- Proposal to increase green fees deferred to annual Budget meeting.

Social

- **Report circulated**
- Captain's Weekend went well. Some discussion on all aspects.

Health & Safety

- **Report circulated.**
- Good temporary fix sorted for balcony
- **H&S Sec to invite all to another sub-committee meeting** to discuss significant risks and how they might be mitigated.
- **H&S Sec will circulate updates to members re interim progress**
- Any work on the pond will be undertaken in winter

Practice Field

- Progressing very slowly

House

- **No Report.**
- House Manager will liaise with House Sec re photos.
- Marketing Sec asked to review and replace signage on front of Clubhouse.

Bar

- **Report circulated.**
- Sales going still well
- Some minor issues with stock

Greens

- **No Report**
- ProGame will provide 9 new Tee Plates to replace concrete plates.
- Winter programme will concentrate on paths, bunkers and green surrounds.
- Disappointing response to request for divoting team.
- Divot sand to go out.

Competitions

- **Report circulated**
- Two members failed to arrive to take part in Lady Aitken Cup. Hon Sec to remind them of the etiquette/courtesy.
- Agreed that Pylons will become immovable obstruction from Monday 1st July.
- Comp Sec to circulate members.
- Some discussion on CSS and impact on handicaps.

Opens

- **No Report.**
- At Presidents request, Martin O’Keeffe has taken responsibility. Numbers are improving.

Junior Development

- **Report circulated**
- Golf Safe progressing
- Need more help running junior sessions given success and numbers
- Bank account healthy at present
- Golf hoodies and other equipment to be purchased

- Junior Captain to be appointed
- Novices to be introduced to golf course gradually

Suggestion Book

- Hon Sec and Greens Sec have responded to various suggestions

Next Meetings

- **Full Committee: Monday 29th July 2019 at 7.30pm.**

Captain _____ **Date** _____

Proposed by:

Seconded by: