

**MINUTES OF MANAGEMENT COMMITTEE MEETING HELD ON
MONDAY 14th January 2019**

Present

Captain	S Hanmer	Y
President	I W Sherlock	Y
Lady Captain	C Bennett	Y
Honorary Secretary	S Martin	Y
Captain Elect	W Evans	Y
Past Captain	C Sherlock	Y
Comps & Handicaps	A Lambert	Y
Honorary Treasurer	J Orchard	Y
Greens	G White	Y
Greens	M Wild	Y
Opens	Vacant	
Junior Development	L Butterworth	Y
Social	J Hall	Y
House/Clubhouse Development	D Clarke	Y
Bar/Clubhouse Development	D Howles	Y
Marketing	M Barlow	Y
Health & Safety	Dave Lewis	Y

Captain

- Welcomed all
- Fitting memorial to Colin Boyle to be debated at **Comps/Greens sub-committee**. Tuesday Cup is one suggestion.

Minutes of Meeting Monday 3rd December 2018

Proposed by Gareth White and seconded by Wayne Evans as a true and correct record. Signed by Captain.

Ladies Captain

- **Report circulated.**
- Photos are in Store Room
- Pro to be notified of Sunday tee times not to be used by ladies to enable him to sell them. Still plenty of demand from visitors.
- LC will take *More Women & Girls in Golf* to Ladies Committee

Secretary's Business for Committee Meeting: Monday 14th January 2019

Matters Arising from Minutes of AGM Thursday 29th November 2018

- Integration/welcoming of new members
 - Free tickets to Social Events – **House/Bar/Social sub-committee will present proposal**
 - Half-hour draw slots for competitions – **Comps/Greens sub-committee will present proposal**
- Grids blocked on car park & drive – **Greens will sort**

- Practice Net refurb – **Done**
- Pathways & Bunkers and decompact fairways - **Greens will sort**

Matters Arising from Minutes of Monday 3rd December 2018

- Need to formulate a **Vision, Strategy and 3-year** plan and focus on it at Committee Meetings. Discussed at Finance meeting
- **H&S** – red/amber/green system to be set up re course condition – **W.I.P.**
- **H&S** – Ride-On Buggy users to be invited to meeting – **W.I.P.**
- **House** – photos to be re-framed and hung in clubhouse – Ladies to review
- **House** - Vandalised *Thank you for Visiting* sign to be repaired and re-sited.
- **Ladies** – More Women & Girls in Golf Team will liaise with the County Development Officer **and set up a sub-committee**

Secretary's Business Monday 14th January 2019

Membership:

- New Members: **3 x G7**, x G721, x G726, x G729, x G6, x G628, x G5, **1 x 3-Day**, **2 x PMG**, x Free Academy Juniors, x JB16+, 0 x LS, x Social, **1 x Ladies Academy**, x Ladies 2 Year Deal & x Trial Membership
- **80 members/trial members/new members have taken up 18412 offer** – an excellent campaign but, as ever, it's all *jam tomorrow!*
- **Trial membership** – Yellow Bags Tags with expiry date.
- **3-Day** – Red Bag Tags.
- **91 3-Day Members**
- **PlayMoreGolf** – Green Bag Tags. We now have **32 PMG**.
- **Rule 4.4 Defaulters:**
 - Arrears of subs discussed

Subscriptions 2019

- All members paying by monthly Standing Order have been contacted at least twice to remind them that the only payment options going forward are upfront or Direct Debit.

Minutes of Committee Meetings

- Circulated via website as agreed

Albatross Digital Marketing

- See Marketing Report. Good progress with current campaign.

Societies & Parties

- **Societies** for financial years to:

	Sept 2012	Sept 2013	Sept 2014	Sept 2015	Sept 2016	Sept 2017	Sept 2018	Sept 2019
	£14k	£17k	£15k	£17k	£14k	£15.2k+	£14.1k+	£8k+

- Last January projected Society income was £6K+
- We are now offering a discount for payment in advance (no refunds).

Room Hires for financial years to:

Sept 2012	Sept 2013	Sept 2014	Sept 2015	Sept 2016	Sept 2017	Sept 2018	Sept 2019
29	30	46	76	114	101	84	62

- 10 Christenings (7 confirmed)
- 4 Conferences (3 confirmed)
- 5 Funerals
- 36 Parties (27 confirmed)
- 7 Weddings (3 confirmed)
- Last January we had 60 parties booked for the year

GetWomenIntoGolf

- 18 – 40 year old female members invited to assist County. No takers as far as I'm aware.

GolfSafe

- Junior Development Officer (Lee Butterworth & Welfare Officer (Justine Hadfield) booked on England Golf Seminar in Burnley 28/2/19

Staff

- Various issues reported

Complaints

- Re New Year's Eve, New Year's Day and Winter KOs resolved.

Heads Meeting January 2019

- New Year's Day - Went well – thanks for your efforts
- Mess under balcony - Hose pipe removed and mess to be removed asap
- Ash Trays outside front & back doors - Issues resolved
- Gritting the car park/clubhouse entrance - It's important to keep the clubhouse open and accessible, particularly when the golf course is closed. Potential H&S issues to be resolved
- Burglar Alarm activations - written protocols required?
- Fire Extinguishers in Shed – to be serviced

Memorial for Jack Bintliff

- Kath (Jack's widow) is delighted with response. No further progress yet.

Engraving/Honours Boards

- Honours Boards done
- Engraver returning soon

Captain's Picnic

- Thanks to JJ Lewis for organising Howley Hall GC and Swans Coaches
- 17/5/19. Max 48. £60pp. Deposit Paid.
- Members circulated

Handbook 2019

- Progressing well

England Golf Workshop

- Captain-Elect, Comp Sec & Hon Sec will attend hot topics workshop at Harrogate GC on 7/2/19

Wi-Fi Guest Network

- Now live – password is “hole19golf”. Just a reminder.

Treasurer's Report:

Report circulated

Liquidity

- Cash Book Summary circulated.
- Cash position is £9754 vs an O/D £3697 last January.
- Green fees and Bar sales are better than last January.

Cash Flow

- Forecast to 30/9/19, updated with actuals to 30/11/18, circulated

Monthly Management Figures

- Q1 figs to 31/12/18 to be circulated and discussed at Finance Meeting 31/1/19

Marketing:

- **Report circulated.**
- **Hon Sec** will follow-up Albatross leads for now
- **Marketing Sec** to formulate a structured plan for retaining new members who joined H2 2018 – to be discussed at sub-committee

Junior Development:

- **Report circulated**
- Agreed Juniors with handicap 16 or less may play in Men's comps from white tees
- Agreed all Juniors with a handicap may play in Men's comps from yellow tees
- **Junior Dev Officer** to update Junior page's on website – **Comps** will provide login details

War Veterans:

- AULGC to be lead Club for County
- Bernie Broad will get involved
- Pro will provide coaching

Social:

- **Report circulated**
- Programme for the next 12M virtually complete

Health & Safety:

- **Report circulated**

House:

- **Report circulated.**
- Issues with JLA progressing

Bar:

- **Report circulated.**
- Bulk of increase in Bar Sales for Q1 to 31/12/18 is on members Cards reflecting the influx of new members in latter half of 2018

Greens:

- **Report circulated**
- Temp greens deployed recently to rest proper greens.
- **Head Green-keeper** will provide details to pro when temps in play.

Competitions:

- **Report circulated**
- Captain's Xmas Comp no-shows: update reported
- Boxing Day Bucket no-show: **usual sanction to apply**
- Issues with Saturday winter comps and handicap adjustments to be debated at comps/greens **sub-committee** at the end of the winter as usual
- Given numbers playing in Sunday Stablefords, 3 divisions will operate forthwith: up to 12, 13-20 & 21+.

Opens:

- **No Report.**
- Need urgent attention at sub committee to include **Marketing & Pro**
- **Ladies** are happy to man the reception desk

Suggestion Book:

- Hon Sec has responded to various suggestions in the book.

Next Meetings:

- **Finance Meeting: Thursday 31/1/19 at 7pm**

- **Full Committee: Monday 18th February 2019 at 7.30pm:**
- **Please circulate sub-committee minutes (in *word doc please*) a week ahead if possible to help improve the quality and efficiency of the meeting. Thanks in advance.**

Captain _____ **Date** _____

Proposed by:

Seconded by: