

## **MINUTES OF MANAGEMENT COMMITTEE MEETING HELD ON Monday 20th July 2020 at Clubhouse and by Video Conference**

### **Present**

Captain	W Evans	Apologies
President	I W Sherlock	Y
Past Captain	S Hanmer	Y
Lady Captain	K Watson	Y
Honorary Treasurer	J Orchard	Y
Greens	G White	Y
Junior Development	L Butterworth	Apologies
Social	J Hall	Y
Competitions & Handicaps	A Lambert	Y
House & Clubhouse Development	D Shenton	Apologies
Bar & Clubhouse Development	D Howles	Y
Marketing	M D Barlow	Y
Health & Safety	D Lewis	Y
Hon Secretary	S Martin	Y

### **Captain**

- Past Captain Steve Hanmer welcomed all to our first combined physical and virtual meeting.
- President emphasised the fact that it is incumbent on all Committee Members to set the example for all things relating to our great Club, particularly standards of behaviour and adherence to all rules. The need to pull together has never been greater and it's great to see Jacob Hall stepping forward to take on more responsibility.

### **Minutes of Meeting Monday 15th June 2020**

Proposed by Jonny Orchard and seconded by Dave Lewis as a true and correct record. To be signed by immediate Past Captain.

### **Lady Captain**

- **Report circulated**
- Ladies Academy has resumed and has attracted two new members
- Sunday and competition golf going well
- LC remains in contact with vulnerable members
- Mossley Correspondent newspaper will write an article on our Captains
- LC Kath Watson will be our Champion to promote the Women in Golf Charter and will be supported by Jacob Hall and others
- Justine Hadfield has withdrawn as LC-Elect

### **Matters Arising from Minutes of Monday 15th June 2020**

- **Greens/H&S**
  - Mesh around pond as agreed with Insurance

- **House**
  - Awaiting quotes re Fixed Wire review – delayed due to crisis
  - Fire escape to be painted on completion of new balustrade
- **H&S**
  - Severe Weather Policy to be adapted, adopted and circulated to members
  - To discuss fortification of external cellar door with House Secs
- **Fundraising**
  - Idea from member delegated to Opens Team

### **Secretary's Business Monday 20th July 2020**

Steve McGee and Martin Wild have resigned from Committee

### **President's Weekend**

- Many thanks to Ian Sherlock for his generous hospitality over the weekend

### **Coronavirus Pandemic**

- Urgent meeting held Monday 16<sup>th</sup> March 2020 – minutes circulated
- Clubhouse closed from close of business 18<sup>th</sup> March 2020
- Golf Course, Pro Shop and Practice Facilities closed from close of business 23<sup>rd</sup> March 2020
- Sport England Emergency Community Fund Grant £7,250 received

### **COVID-19 Sub-Committee**

- Club Trustees updated
- Golf course re-opened Wednesday 13/5/20
- Clubhouse reopened 4/7/20
- Kitchen reopened 6/7/20
- Updates circulated to members

### **Membership:**

	7 day	6 day	5 day	3 day	Country	PMG	Junior	Social	Total
<b>Men</b>									
Nov 2015	254	73	26	21	1	-	28	111	514
Nov 2016	254	74	26	59	1	-	76	103	593
Nov 2017	259	54	32	100	1	6	66	89	601
Nov 2018	298	29	21	115	1	31	69	79	643
Nov 2019	292	35	16	100	1	64	67	79	654
July 2020	263	31	62	80	2	125	58	76	697
<b>Women</b>									
Nov 2015		50	1			-	5	39	95
Nov 2016		48	1			-	5	42	96
Nov 2017		45	2			0	10	39	96
Nov 2018		52	3	1		0	12	34	102
Nov 2019		56	4	1		1	11	30	103
July 2020		51	5	0		0	8	30	94

- The above figures include 34 men and 3 women aged 18-30.
- And 16 Ladies Academy Members

- **Trial membership** – Yellow Bags Tags with expiry date. 21 Trial members
- **3-Day** – Red Bag Tags.
- **PlayMoreGolf** – Green Bag Tags.
- **Defaulters:**
  - Court date 2/4/20 postponed for one member
  - Judgement Claims submitted for two others
    - Progress stalled by crisis
  - Rule 4.4 letters sent to three others

### Contemporary Club Leadership Consultation – Kevin Fish

- Conclusions circulated with suggested priorities
- We need to get back on track with our County Liaison Officer re planning etc

### Golf Unlimited – Jane Carter

- Consultation taken up after County BounceBack meeting 24/6/20
- Agreed by email vote to abolish pro-rata membership and renew all new memberships on the anniversary of the joining date following advice from Jane Carter - Marketing Consultant recommended by England Golf
- Report received from Golf Unlimited – given the amount of work involved, we will work on Recruitment Action Points initially. Report circulated to Committee

### R&A Covid-19 Support Fund

- Details circulated
- Max grant available £10K. Must apply online by month-end
- To meet criteria, amongst other things, we need:
  - Equality & Diversity Policy – circulated and approved.
  - Commitment to Women in Golf Charter – imperative we have an enthusiastic champion to lead it. LC KW will lead.
- Best idea for sustainability to form our Application for £10K Grant

### Societies & Parties

- **Societies** for financial years to:

Sept 2012	Sept 2013	Sept 2014	Sept 2015	Sept 2016	Sept 2017	Sept 2018	Sept 2019	Sept 2020
£14K	£17K	£15K	£17K	£14K+	£15.2K+	£14.1K+	£12K	CV19
- Ongoing contact with organisers to retain/postpone
- NW Seniors Tour – went well
- Will now commit to tee times on booking societies
- Given comments of Kevin Fish from CCL, agreed responsibility for Societies is passed to Pro Shop

### Room Hires for financial years to:

- | Sept 2012 | Sept 2013 | Sept 2014 | Sept 2015 | Sept 2016 | Sept 2017 | Sept 2018 | Sept 2019 | Sept 2020 |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 29        | 30        | 46        | 76        | 114       | 101       | 84        | 86        | CV19      |
- Ongoing contact with organisers to postpone
  - Some unavoidable cancellations
  - Kitchen & Clubhouse Closed from c.o.b. 17/3/20
  - Clubhouse re-opened 4/7/20

- Kitchen re-opened 6/7/20

### **Insurance**

- Chubb approached for a quote to upgrade burglar alarm
- We may well join a *Class Action* for a Business Interruption Claim against our Insurers brought by Blackwell GC

### **Water Leak**

- WaterPlus+ issue ongoing

### **GolfSafe**

- Just awaiting a DBS doc.

### **Colin Boyle Trophy**

- Agreed Club will purchase a nice trophy

### **Complaints**

- Ladies/Etiquette – resolved by Captain
- 4 Ball booking – resolved
- Revised Result for Presidents weekend – resolved

### **Disciplinary**

- Damage to 12<sup>th</sup> Green – Hearing is set for Wednesday 29/7/20 at 7pm

### **Catering Review**

- Dates to be offered shortly

### **Captains Picnic**

- Postponed to 14/8/20. Venue reopened and all set
- CV-19 restrictions on coach – assessing travel options

### **Fire Risk/Policy**

- Qualified member will review

### **Treasurer's Report**

- **Report circulated**
- Q3 Management Accounts circulated – remarkably healthy against expectations
- Subs, including PMG, are on budget
- Club expenses are on budget
- Course expenses are under budget
- General expenses are slightly above budget
- CBILS Application agreed by bank
- Past Captain emphasised that spending should be limited to essentials

### **COVID-19 Sub-Committee**

#### **July Report**

- **Report Circulated**
- Financial position better than our 'worst case' forecast

- Return to comp golf progressing well
- Practice facilities ok since re-opening on 12/6/20
- Toilets & Locker rooms - will remain closed at present
- Appropriate furloughed staff returned to work
- It's extremely important all members adhere to the rules on the course and in the clubhouse

### **Marketing**

- **Report circulated**
- Green Fee Report circulated weekly
- Steve Hanmer co-opted onto Planning/Transformation Group
- Albatross promote Opens which are pretty full – albeit with members
- Signage in course of refreshment

### **Junior Development**

- 13 played in President's weekend. Thanks to President
- Friday Academy Coaching sessions have taken-off with 30+ attending – more help required
- DBS doc is final step towards SafeGolf accreditation
- Steward's Cup to be played on a Sunday in August
- Opens Team to help promoting Junior Open

### **Social**

- Nothing critical to report

### **Health & Safety**

- **Report circulated**
- Most of the interesting H&S remains with the Covid Team
- Still monitoring guidance and discussing almost daily
- Presidents weekend catering went as per plan
- Incidents – ball hit onto car park but no damage. Reminder to be circulated
- ClubV1 App to be used to key-in individual scores

### **House & Bar**

- Early signs are good on bar sales
- 50 Bar Cards issued. 200 more purchased
- Cistern in gent's toilet repaired
- Covid-19 compliant
- Awaiting quotes re Fixed Wire review.
- Fire Escape to be painted
- The area under the balcony will be refreshed
- Will liaise with Darren Shenton re *handover* of House responsibilities

### **Greens**

- **Report circulated**
- Greens renovations w/c 20/7/20
- Tracing women riding horses on golf course
- Agreed to erect bell on 17<sup>th</sup>

- To comply with CV-19, soil/seed is not out for members to fill divots

**Competitions**

- **Report circulated**
- ClubV1 App, laptop, PC, tablet to be used by members to input scores: CV-19 compliant
- PSI machine may be used as last resort – with sanitiser before and after use
- In 36-hole comps, in the event of a tie, the rule is the best round wins. Status quo of last 20+ years to be maintained.
- Monthly handicap review completed
- Gareth White will become the third person required on handicap committee in case of need.
- 4 balls in singles comps trial to continue

**Opens**

- **No Report**
- Mixed Open to become Any Combination Open on 26/7/20 to boost entries

**Suggestion Book**

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**Next Meetings**

- **Full Committee: Monday 24<sup>th</sup> August 2020 at 7.30pm**

**Captain** \_\_\_\_\_ **Date** \_\_\_\_\_

**Proposed by:** .....

**Seconded by:** .....