

# Minutes of Management Committee Meeting 3<sup>rd</sup> Dec 2018.

## **Present**

Captain	S Hanmer	Y
President	I W Sherlock	Y
Lady Captain	C Bennett	Y
Honorary Secretary	S Martin	Y
Captain Elect	W Evans	Y
Past Captain	C Sherlock	Y
Comps & Handicaps	A Lambert	Y
Honorary Treasurer	J Orchard	Y
Greens	G White	Y
Greens	M Wild	Y
Opens	Vacant	
Junior Development	L Butterworth	Y
Social	J Hall	Y
House/Clubhouse Development	D Clarke	Y
Bar/Clubhouse Development	D Howles	Y
Marketing	M Barlow	Y
Health & Safety	Dave Lewis	Y

## **Captain:**

- Welcomed all especially those new to committee.
- Memorial for Colin Boyle to be discussed at January meeting.

## **Minutes of Meeting Monday 12th November 2018:**

Proposed by Martin Wild and seconded by Tony Lambert as a true and correct record. Signed by Captain.

## **Ladies Captain:**

- Nothing to report.

## **Secretary's Business for Committee Meeting: Monday 3rd December 2018:**

Matters Arising from Minutes of AGM Thursday 29th November 2018

- Integration/welcoming of new members
  - o Phone calls – Hon Sec
  - o Free tickets to Social Events – House/Bar/Social sub-committee will present proposal
  - o Half-hour draw slots for competitions – Comps/Greens sub-committee will present proposal
- Grids blocked on car par & drive – Greens will resolve
- Practice Net refurb – New net ordered in Nov
- Pathways & Bunkers and de-compact fairways - Greens will resolve

### **Matters Arising from Minutes of Monday 12th November 2018:**

- Need to formulate a Vision, Strategy and 3-year plan and focus on it at Committee Meetings. Discussed at Finance meeting
- Considerable debate on ride-on buggies – damage to course, safety of players. H&S Sec to make enquiries of other clubs - progressing
- H&S – red/amber/green system to be set up re course condition - progressing
- H&S – Ride-On Buggy users to be invited to meeting - progressing
- Ladies/House – photos to be re-framed and hung in clubhouse – Ladies to review
- House - Vandalised Thank you for Visiting sign to be repaired and re-sited.
- Marketing - Advertising media to be updated re Room Hire Fees

### **Secretary's Business Monday 3rd December 2018:**

#### **Membership:**

- New Members: x G7, 1 x G721, x G726, x G729, x G6, x G628, x G5, x 3-Day, x PMG, x Free Academy Juniors, x JB16, 0 x LS, x Social, x Ladies Academy, x Ladies 2 Year Deal & & x Trial Membership
- 74 members/trial members/new members have taken up 18412 offer – an excellent campaign but, as ever, it's all jam tomorrow!
- Trial membership – Yellow Bags Tags with expiry date.
- 3-Day – Red Bag Tags.
- 90 3-Day Members (down from 100 reflecting upgrades)
- PlayMoreGolf – Green Bag Tags. We now have 30 PMG.

#### **Subscriptions 2018**

- Report/details at meeting
- Subscriptions 2019
- Making progress

#### **Mid-Year Joiners Affiliation Fees**

- Fees paid

#### **Minutes of Committee Meetings**

- Circulate to members – Danny Mooney's suggestion. Agreed – to be dropped onto website in Members Area

#### **Unused & Un-shuttered Front Door**

- SRL will install a shutter

#### **Gift Cards for House Staff**

- Same as last year? Agreed

#### **Albatross Digital Marketing**

- See Marketing Report.

#### **Societies & Parties**

- Societies for financial years to:

Sept 2012 Sept 2013 Sept 2014 Sept 2015 Sept 2016 Sept 2017 Sept 2018 Sept 2019  
£14K £17K £15K £17K £14K £15.2K £14.1K £6.K

- Last December projected Society income was £4K
- We are now offering a discount for payment in advance (no refunds).
- NW Seniors Tour enjoyed Monday 19/11/18

### **Room Hires for financial years to:**

Sept 2012 Sept 2013 Sept 2014 Sept 2015 Sept 2016 Sept 2017 Sept 2018 Sept 2019  
29 30 46 76 114 101 84 57

- 9 Christenings (7 confirmed)
- 5 Conferences (3 confirmed)
- 4 Funerals
- 29 Parties (17 confirmed)
- 10 Weddings (3 confirmed)
- Last November we had 53 parties booked for the year

### **GetWomenIntoGolf**

- 18 – 40 year old female members invited to assist County

### **Car Park**

- Hon Sec has asked Ian Howson (road sweeper) if he can clear the drains on the car park and drive.

### **Complaints**

- Anonymous complaint via voicemail re three members. Ball hit towards the 5th green. The ball hit the path and then hit the dog in its face. Email circulated. Nothing since last month.

### **Reciprocal Golf**

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### **Scorecards**

- New supply ordered. Received after inordinate delay at printers.

### **Compressed Air Shoe Cleaner**

- Fixed

### **Heads Meeting November 2018**

- New Year's Day
  - o Pro Shop will be closed
  - o Kitchen will be closed
  - o The Clubhouse and Bar will open at 12 noon
  - o Function Room will be partitioned-off and closed for the day
  - o Bar area will be made presentable after the NYE Party
  - o Cleaners to be given the day off
  - o Members will be circulated a week in advance
  - o System will be set up so that visitors pay in advance
  - o Would perhaps be good to leave some scorecards under the balcony
- Yard

- o Now tidy
- o Cardboard and wood removed
- o Bain Marie finally collected by JLA
- Car Park
- o The grass verge area at the top right hand side of the drive is part of the golf course – now cordoned-off to prevent parking there
- Green-keepers Shed
- o Fire Extinguishers need servicing – Hon Sec to organise
- o H&S Sec to liaise with Lee re Risk Assessment/Protocol etc re Burglar Alarm activations
- Unauthorised Access Points
- o To be blocked with large logs as trees are thinned over the winter

### **Memorial for Jack Bintliff**

- Progressing

### **England Golf/R&A**

- New Rules seminar, run by County Sec., attended by Comp Sec, Asst Greens Sec and Hon Sec Wednesday 28/11/18. Worthwhile/useful.

### **Engraving/Honours Boards**

- Engraver and Sign-writer returning soon.

### **Wi-Fi Guest Network**

- Now live – password is “hole19golf”. Just a reminder.

### **Treasurer’s Report**

#### Liquidity

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#### Cash Flow

- The usual O/D requested from Bank for three months pending receipt of subs

#### Monthly Management Figures

- A rudimentary P&L will be produced – important that Budget Heads keep Hon Treasurer right up to date

### **Marketing**

- No Report.
- Will discuss Socials with Albatross
- Agreed to provide support for Rotary Club Burns Night
- No budget or desire for newspaper ads
- Relevant posters and banners in course
- Will have a general marketing discussion with Caterers

### **Junior Development**

- No Report
- Working towards GolfSafe
- Plans drawn with Helen Searle – County Liaison Officer
- Lessons moved from Saturday to Friday
- Will endeavour to involve mothers and will liaise with Ladies Section

### **Social**

- No Report
- NYE – will delegate collection of cash to House Manager
- Valentines – plans well advanced
- Sportsman's Dinner – speaker & comedian booked. Plan in course to sell tickets and obtain payment in advance. 100 tickets is break-even. Cut-off point for cancellation without loss is 31/1/19.

### **Health & Safety:**

- Report circulated
- Draft Winter Course Assessment circulated
- Draft Winter Buggy Use Assessment circulated
- Fall on bank to 18th – to be discussed at Greens/Comps/H&S sub-committee

### **Grant Funding**

- Progressing.

### **House**

- No Report.
- Issues with JLA progressing
- Pressing contractor re early termination of cleaning contract
- TV controls to be used only by Bar Staff and Committee

### **Bar**

- No Report.
- Bar figs are ok but stock-taker is not due until next week
- Nov Sales were c£17K – good against previous years

### **Greens**

- No Report
- Head Green-keeper will track Maintenance Budget closely.
- Steel fence under review for LHS of path up to 18th green
- Sheds being tidied
- Boundary fences are expensive – to be reviewed for repair given their role in defining Out of Bounds and keeping out trespassers

- Wooden stakes in former GUR will be removed on 8th

### **Competitions**

- Report circulated
- Winter handicaps debated. Agreed to continue as last year with the usual adjustment against CSS for singles comps
- Wayne Evans volunteered to review feasibility of moving PSI screen into Bar Area
- Half hour tee slots/draw for partners/ scrambles on Saturdays – to be debated at sub-committee
- Captain's Xmas Comp no-shows
  - o One hospitalised – agreed no action
  - o The other – agreed usual 3 shotgun ban etc.
- Christmas Gift from Captain – one free guest per member by end March 2019

### **Handicaps & Opens**

- No Report.

### **Suggestion Book**

- Vaping to be banned in Clubhouse. Agreed

### **Next Meetings**

- Full Committee: Monday 14th January 2019 at 7.30pm

Captain \_\_\_\_\_ Date \_\_\_\_\_

Proposed by: .....

Seconded by: .....