



Girton Golf Club Rules

Updated November 2024

FOREWORD

The Memorandum and Articles of Association of Girton Golf Club (Cambridge) Limited as incorporated on the 8th day of October 1965, shall take precedence wherever they may apply to the following:

RULES

1. PRESIDENT

A President of the Club may be nominated to serve for a period of two years.

2. NAME

(a) The name of the Company (hereinafter called 'the Association') is 'Girton Golf Club (Cambridge) Limited'.

(b) The name of the Club (hereinafter called 'the Club') is 'Girton Golf Club'.

3. OBJECTS

The objects of the Club shall be:

(a) To promote and teach the game of golf and other recreations as may be thought fit, and to arrange, organise and hold matches and competitions and provide and confer trophies, prizes and rewards in connection therewith.

(b) The provision and maintenance of a Clubhouse at Dodford Lane, Girton, Cambridge.

(c) To do all such other things as are incidental or conducive to the attainment of the above objects or any of them.

4. ENTITLEMENT

Every Member is bound by the Memorandum and Articles of Association and the following Club Rules from time to time in operation and subject thereto, shall be entitled to use and enjoy the Clubhouse, Ground and Links. (A copy of the Memorandum and Articles of Association will always be displayed for inspection in the Club House).

5. MANAGEMENT

(a) The management of the corporate affairs of the Association as set out in the Memorandum and Articles of Association is reserved to the Council of Management (hereinafter called 'The Council').

(b) The Council delegates the day-to-day responsibility for the business of the Club to the Club Secretary/Manager for all general matters and oversight, the Head Greenkeeper for Course matters and the Bar & Catering Manager for the Clubhouse, Bar and Catering matters. The Head Professional will provide support and guidance to all functional areas where their experience allows. They are supported by the following Committees namely Members' Liaison Committee, Greens Committee, Clubhouse and a Competitions & Handicaps Secretary. The Head Professional and Bar & Catering Manager will be members of the Greens' and Clubhouse committees respectively along with the appointed Council Director.

(c) The Members of the Council cannot offer themselves for election to the Committee.

(d) A joint meeting of the Council and Committees shall be held at least once a year at a convenient time prior to the Association's Annual General Meeting for the purpose of enabling the Council to satisfy itself in regard to financial affairs and accounts of the Association. In addition, a joint meeting of the Council and Committee shall take place from time to time as the Council may require during the year for the purpose of the co-ordination of the business of the Association.

(e) The Men's Captain, Men's Vice-Captain, the Chairperson of Members' Liaison, Greens', Clubhouse and the Competitions & Handicaps Secretary, the Junior Organiser and five other members will be elected at the Annual General Meeting. The Seniors' Captain will be elected at the Seniors' Annual Meeting. The Ladies'/Women's Captain, Ladies'/Women's Vice-Captain and Ladies'/Women's Committee shall be elected at the Annual General Meeting of the Ladies' /Women's Section.

(f) The Men's Captain and Ladies'/Women's Captain, Seniors' Captain, Junior Captain where practical, all immediate Past Captains, Junior Organiser and Competitions & Handicaps Secretary will be members of the Members' Liaison Committee. The Men's Vice-Captain, Ladies'/Women's Vice-Captain will be members of the Clubhouse Committee. The five elected Members will be appointed as follows: two to the greens committee, two to the Members' Liaison Committee and one to the Clubhouse committee. In addition, one Member of the Ladies'/Women's Committee will be appointed to the Greens' Committee.

(g) No Member to serve on a committee for a longer period than three years without re-election. No member to serve for a longer period of six consecutive years but may be put up for re-election after a lapse of one year. If there are no nominations for the vacant position(s) the incumbent can be re-elected for a further 12 months.

(h) All Committees shall have the power to co-opt any Member of the Club, and any Member co-opted shall hold office for the remainder of the Club year.

(i) At the Annual General Meeting shall be presented the annual reports of Members' Liaison, Greens, Clubhouse Committees and Competitions & Handicaps Secretary and Junior Section.

(j) References to the Committee hereafter means the Members' Liaison Committee unless otherwise stated.

6. LADIES'/WOMENS COMMITTEE

The Ladies'/Women's Committee shall consist of the Ladies'/Women's Captain, Ladies'/Women's Vice-Captain, Past Captain for one year, Secretary, Handicap Secretary, Treasurer, Competition Secretary, Cambs and Hunts WGL Delegate and two members who shall be elected by the Ladies/Women members from amongst their numbers as defined by the Ladies'/Women's constitution. The Cambs and Hunts WGL delegate, appointed by the Committee to represent the section at the Association's meetings, will be a member of the Committee during her tenure of office.

7. GENERAL MEETINGS

(a) All General Meetings, other than the Annual General Meeting shall be called Extraordinary General Meetings.

(b) The Club financial and management year shall commence on 1st July each year and end on 30th June.

(c) The Annual General Meeting shall be held between October 1st and 31st December immediately following.

(d) The Annual General Meeting will approve the level of subscription for all categories of membership for the period commencing 1st April.

(e) The Members' Liaison Committee can request the Council to call an Extraordinary General Meeting.

(f) The Club Secretary/Manager shall at least twenty-one days before any General Meeting send to every Member recorded in the Club's books a notice of the meeting stating the time when and the place where it will be held and the business to be conducted. Notices sent to a member's email address are deemed to meet this notice requirement. Meetings may be conducted virtually if it is not possible to meet in person.

(g) The accidental omission to give notice of a meeting to, or the non-receipt of such notice any person entitled to receive notice thereof shall not invalidate any resolution passed, or proceedings which have taken place, at any meeting.

(h) Nominations for Men's Captain, men's Vice-Captain, Chairperson of Members' Liaison Committee, Chairperson of Greens, Chairperson of Clubhouse, Competitions & Handicaps Secretary, Junior Organiser and two other Committee Members to be made in writing, and signed by the candidate, proposer and seconder, and to be in the hands of the Club Secretary/Manager not later than fourteen days prior to the Annual General Meeting. Such nominations as received to be posted in the Club House ten days before the date fixed for the elections. If more nominations are received than there are vacancies, the election shall be by ballot. Should the number of candidates be insufficient, the remaining vacancies to be filled by nomination at the Annual General Meeting.

(i) The Annual General Meeting will be chaired by the Chairperson of Council for Company matters and by the Chairperson of the Members' Liaison committee for Club matters.

(j) No business shall be transacted at any General Meeting unless a quorum is present when the meeting proceeds to business. Save as herein otherwise provided seven Members personally present shall be a quorum.

(k) In the case of an equality of votes, whether on a show of hands or in a poll, the Chairperson of the Meeting shall be entitled to a second or casting vote.

(l) All playing Members are empowered to vote at General Meeting.

8. QUALIFICATION FOR MEMBERSHIP

When an application for membership has been received, the Club Secretary/Manager shall forthwith send them, at the address provided by them, a request for payment of their fees and first annual subscription. An applicant becomes a member on receipt of payment. If payment has not been received within 3 weeks, the Council may cancel the application at their discretion.

9. CLASSES OF MEMBERSHIP

- (a) Full
 - (b) Other playing
 - (c) Non playing
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- (1) Every member must acquaint himself or herself with any playing conditions relating to their class of membership as may be imposed from time to time by the Committee.
 - (2) Junior Members are defined as being persons under eighteen years of age. Existing Junior Members, who are in full time education at College or Polytechnic, may transfer to Student Membership until the end of their full time education or to the age of twenty three whichever is the sooner. Persons under the age of 10 years to be allowed to join the Club at the discretion of the committee, but to be properly supervised at all times by a suitable adult and subject to playing conditions imposed by the committee.

10. SUBSCRIPTIONS

- a) Subscriptions are payable in advance.
- b) Any member whose annual subscription is unpaid one month after their renewal date shall cease ipso facto to be a member and shall forfeit all right in and claim upon the Club and its property, but may be reinstated, in the discretion of the Council on payment of all arrears.
- c) A member shall not be eligible to play any golf at the club during the days between the date of expiry of membership and the renewal of their subscription.
- d) The entrance fee and annual subscription shall be to a scale as displayed in the Club House.
- e) Full and Five-Day male and female members who joined before 1998 on attaining state retirement age and having held membership for ten consecutive years will be eligible for reduction from the annual subscription of not more than £70.00p and £50.00p respectively. The reduction will apply from the subscription renewal next following the attainment of the member of state retirement age.

11. RESIGNATIONS

Any Member wishing to resign their membership shall give notice in writing addressed to the Club Secretary/Manager and deposited at the registered office of the Association at least thirty one days prior to their membership renewal date.

12. DISCIPLINARY PROCEDURE

The Members Liaison Committee will adopt and abide by the "Instructions for the Procedure & Conduct of Playing Members" issued by England Golf and precisely similar procedure will apply in relation to the conduct of non-playing members. The Committee shall for the purpose of the Instructions be the Standing Committee for discipline.

13. GOVERNANCE OF COMPLAINTS AND CLUB RULES

- (a) Complaints of whatever nature, whether against a Member, visitor or employee of the Club, or any matter regarding the management and general upkeep of the Club premises and course, shall be made in writing to the Club Secretary/Manager, who shall submit the letter to the relevant committee whose decision shall be final.
- (b) In no instance shall a member reprimand or abuse another member, visitor or an employee of the club. Complaints of a disciplinary nature will be dealt with in accordance with Rule 12.

(c) Members of Council, elected Committee Members and Course Rangers may draw to the attention of members, visitors and guests' breaches of local rules and course and clubhouse etiquette and request compliance. If such action is taken the Council or Committee Member must inform the person who they are, in what capacity they are making the request and provide a report to the Club Secretary /Manager within 24 hours of the intervention. Course Rangers will record their actions in accordance with their Operating Policy.

14. COURSE AND CLUB IMPROVEMENTS

Suggestions for course and club improvements shall be made in writing to the Club Secretary/Manager, and all such notifications shall be acknowledged and duly considered by the relevant Committee.

15. CLUB SECRETARY/MANAGER

The Club Secretary/Manager shall be appointed by the Council for such time at such remuneration and upon such conditions as they may think fit and any Club Secretary/Manager so appointed may be removed by them.

16. HOURS OF SERVICE AND ALCOHOLIC LIQUOR

(a) The permitted hours for the supply of intoxicating liquor shall be fixed by the Bar Committee in accordance with the statutory provisions for the time being in force and which shall be notified to the Clerk to the Justices and the Chief Officer of Police. Such hours to be displayed on the Club Notice board.

(b) No intoxicating liquor shall be sold or supplied to a person under the age of eighteen years.

17. BAR COMMITTEE

The purchase by the Club and the supply by the Club of intoxicating liquor shall be under the control of a Bar Committee consisting of not less than two members of Council, the Bar and Catering Manager and the Chairperson of the Clubhouse committee. The power of co-option contained in Rule 5(h) of these Rules shall not extend to the Bar Committee.

18. GUESTS

Any Member shall be entitled to introduce guests to the Club provided that no person whose application for membership has been declined or who has been expelled from the Club shall be introduced as a guest. The Member introducing the guest shall enter the name and address of the guest together with his/her own name in the book which shall be kept at the Clubhouse. No guest shall be permitted to purchase intoxicating liquor.

In addition to members, the club premises shall be open for the admission of sporting, recreational organisations on the day of the event together with their officials and supporters for the sale of intoxicating liquor for sale on the premises providing that the notice of the visit has been given to the Club Secretary/Manager of the club and such notice is posted on the club notice board at least 48 hours in advance. These guests must comply with the Licensing Act 2003.

Casual green fee payers signed in by an official of the club will be deemed as a temporary member for the day as defined by and in accordance with the Licensing Act 2003.

19. ALTERATIONS

No alterations or additions to these Rules shall be made except by a Resolution supported by at least two-thirds of the members present and voting at a General meeting, the notice of which shall have contained particulars of the proposed alteration, addition, and/or amendment.

The Club Secretary/Manager shall as soon as possible and in any case within twenty-eight days of the making of any such alteration, addition and/or amendment to the Rules give written notice of such alteration, addition and/or amendment to the Chief Officer of Police and to the Clerk to the Local Authority of the District in which the Club is situated.

Any proposed addition, amendment or alteration to these Rules must be received by the Club Secretary/Manager no later than 8 weeks prior to the date of the General Meeting, these to be displayed on the notice board and any amendments must be received by the Club Secretary/Manager no later than 6 weeks prior to the date of the Annual General Meeting.

20. GENERAL

(a) All children who are members or guests are welcome to use the facilities of the golf club but children under the age of 11 must be supervised by an appropriate adult at all times.

(b) Children under the age of 11 who are not playing members of a golf club are, for safety reasons, not allowed on the golf course. Children under the age of 11 who are playing members of a golf club must be supervised by an appropriate adult whilst on the golf course.

(c) Children aged at least 11 and are under 16 years of age but are not playing may walk on the golf course but must be accompanied and supervised by a playing appropriate adult who accepts responsibility for their control and safety.

Prior to entering the golf course the child and playing appropriate adult must report to Golf Reception or when closed, to Clubhouse Staff where they will be required to sign for and receive an advice leaflet that highlights the risks, actions to be taken to reduce risks and their acceptance of responsibility for the child's safety.

In the event that Golf Reception and the clubhouse is closed non playing children are not allowed on the golf course.

(d) No dogs, other than assistance dogs when working or training, shall be permitted on any part of the property in the occupation of the Club.

(e) The Clubhouse shall be opened to members daily between such hours as the Clubhouse Committee shall from time to time determine; but the Committee may close it for such times as they deem necessary for cleaning and repairs or staff holidays.

21. COURSE AND CLUBHOUSE ETIQUETTE AND DRESS CODE

a) All Golfers must adhere to the St Andrew's Rules of Golf and the Etiquette of Golf.

b) Mobile phones may be used on the course for keeping score and checking distances but must not be used to make or receive calls (other than in emergencies). Mobile phones may be used silently inside the clubhouse and on the patio, and for calls in the locker rooms only.

c) Club Members, their Guests and all Visitors are asked to respect and comply with the club's '**Dress Code.**'

d) The Dress Code is an annex to these rules (Annex A) and will be displayed in the Club's Golf Reception, Changing Rooms, Clubhouse, and on the Club's website. The Club's governing body has the authority to amend the code during a club year. Any changes will be ratified at the club's AGM.

e) Club Staff have the authority to refuse access to the course and clubhouse and ask anyone to leave if they do not consider the person to be dressed appropriately.

Annex A – Dress Code

Men, Ladies/Women and Juniors are required to wear only recognised golf clothing on the Course. This may include collarless shirts. It may also include golf leggings for Ladies/Women and Girls.

Smart casual attire (including denim) is acceptable in the Clubhouse except for formal functions when the dress code will be clearly stated in advance.

Denim wear, if smart and clean and not ripped, may be worn in the Clubhouse and on the Practice Ground but NOT on the Course.

Vests, swimming or football shorts, football socks, numbered shirts, including football shirts or similar, are NOT acceptable on the Course, Practice Ground or in the Clubhouse.

Tailored shorts may be worn in all indoor and outdoor areas of the Golf Club.

Smart and clean trainers are acceptable in the Clubhouse and on the Practice Ground and may be used on the Course with the permission of the Club Secretary, Golf Reception Staff, or the Head Professional.

No hats to be worn in the Lounge or the Dining Room.

No wet or dirty golf shoes or golf shoes with metal spikes, or wet or dirty clothing, are permitted in the Lounge or the Dining Room.

If in any doubt, please consult the Club Secretary, Golf Reception Staff or Head Professional.

Club Staff have the authority to refuse access to the course and clubhouse and ask anyone to leave if they do not consider the person to be dressed appropriately.

Thank you for your co-operation.

22. LOCAL RULES

All local rules to be:

- (a) Clearly recorded in the minutes of all committees.
- (b) Displayed in the Gents' and Ladies' locker rooms.
- (c) Clearly defined on scorecards.

23. TEMPORARY LOCAL RULES

On occasions it is necessary to introduce a temporary local rule to reduce risks to members and/or protect the course. Such rules will be clearly advertised through club messages, locker and clubhouse notices. All members must comply with these rules whilst in force.

24. PRACTICE STROKE PLAY

On the day or days of a stroke competition, a competitor before starting or during the course of the competition shall not play on the course over which the competition is being held outside the area defined by the Committee as a practice ground.

Practice on the course is strictly always forbidden.

25. STARTING HOLES

The following is in order of precedence:

- (a) The 1st Tee is the only official starting tee for 18-hole rounds except as may be determined by the Committee from time to time.
- (b) The 10th Tee may be used for 9-hole rounds that must commence not less than 1 hour 15 minutes before the first booking off the 1st tee commences