## Welcome to Swaffham Golf Club from your Club Welfare Officer.

## Introduction and overview

Every Golf Club has a responsibility to make sure that our members; children, young people and adults, have their enjoyment, safety and protection at the heart of all planning and activity within the club.

Here at Swaffham Golf Club we make sure that we respond to this responsibility in a number of ways. Very importantly, we are continually developing and up-dating our policies and practices in line with advice and recommendations from England Golf, which includes essential guidance on Child Protection and Safeguarding within the club.

The role of the Club Welfare Officer (CWO) is to make sure that the Committee is fully aware and active in its responsibilities towards the safety and protection of all its members, as well as to provide an accessible and approachable person, where issues, or concerns may arise. The CWO is responsible for responding to any allegations, concerns or child protection incidents and passing on information to the appropriate National Governing Body, Child Protection Services and the Police where appropriate.

A more detailed explanation of the CWO role can be found within the 'Safeguarding Children and Young People Policy and Procedures'.

## Information for you to keep at hand

Your Club Welfare Officer here at Swaffham Golf Club is Sally Palmer. I look forward to meeting you all during my active duties within this role, as well as in a more social and informal way as a social member of the club.

The Golf Club has appointed me to this voluntary role because of my 20 plus years experience in Youth and Community work. I have a wealth of experience in supporting and dealing with very sensitive personal issues in a confidential and professional way.

I am here to support you to feel valued, safe and confident to discuss any issues, grievances or worries that you may have as a result of being here at our Golf Club, and hope that you feel able to contact me on an informal or a more formal basis using any methods below. This contact may be in complete confidence, for example, if you are unsure about how to approach an issue and need advice, or if the nature of the contact is more serious then I will advise you that the issue needs to be recorded and will be reported by me to England Golf, Child Protection Services or Police. Alternatively, if I am aware of any serious child protection issue from any source then I will, without permission, contact the appropriate services as a matter of duty.

I am confident that there will be little need for me to act in many serious incidents or allegations if all guidelines, code of conduct and agreements are understood and upheld by all members, professionals, staff, and volunteers. However, we must all remember our own individual responsibilities to working together to safeguard ourselves as well as others to enjoying the facilities of Swaffham Golf Club.

I look forward to meeting more of you and hope that you feel confident to stop and chat and help us to continually find ways to make our Club as welcoming and safe as possible.

Please feel free to contact me in any of the following ways:

Mobile: 07967 124015

Email: sallypalmer.sgc@gmail.com

Via other members at the Golf Club or the Office.