



Buckinghamshire County Ladies Golf Association

JUNIOR COMMITTEE STRUCTURE

The purpose of the BCLGA Junior Committee is to organise golf activities (coaching, competitions and matches) for girls at all levels within the county and to promote golf as a sport for girls of all ages.

The County Welfare Officer, although not a member of the Junior Committee, works very closely with the Junior Committee.

Roles that must be covered by Junior Committee Members:

Job Title	Role
County Junior Organiser	To promote golf for girls in Buckinghamshire and coordinate the organisation of golf activities for girls within the county.
Junior Secretary	To assist in the administrative duties relating to activities for girls' golf in the county.
Junior Competition Secretary	To arrange competition venues, organise and run competitions for girls.
Junior Development Manager	To arrange and manage academy coaching for girls within the county.
Junior League Match Manager	To arrange match venues, organise the teams and provide match experience for girls in the county for league matches.
Junior Friendly Match Manager	To arrange match venues, organise the teams and provide match experience for girls in the county for friendly matches.
Junior Play Day Organiser	To organise Play Days, which are fun activities for girls in the county who are new to golf, to encourage girls to take up the game of golf and introduce them to the etiquette and the rules.
Junior Publicity Officer	To publicise all junior events in the county via various channels, including a regular newsletter.

These roles have been given individual job titles to ensure that all aspects of junior activity are covered and to make each role smaller and more manageable. However, it is not necessary for each of them to be undertaken by different people. One person could, and probably will, take on more than one role or some tasks within a role depending on their skills, interests and available free time. Also, more than one person may do the same role and share the tasks involved.