



Buckinghamshire County Ladies Golf Association

Job Description

COURSE RATING REPRESENTATIVE

Background

Every golf course has to be assessed for Scratch Course Rating and Slope under the Authorised rating system to support the World Handicap System (WHS).

The first cycle of rating for courses will be completed ahead of the Introduction of WHS in November. Subsequent review of the courses has to be carried out every ten years or when there is significant course change. This second cycle of rating will start in 2021 and each county is asked to re-rate up to 10% of their affiliated courses per year (40 courses in Bucks).

The courses are rated from all tees for both men and women at the same time working within the team which carries out the rating of all courses in Berks, Bucks and Oxon. Typically, a team of 4 – 6 people do the on-course rating, which takes on average five hours, depending on the complexity of the course and the number of tees to be rated. The Team Leader prepares paperwork and transfers data into an Excel spreadsheet for analysis. This is sent to the EG Regional Advisor for checking before being submitted to England Golf who issue the club with the Course Rating and Slope Certificate. The courses can only be rated during the prime playing season, typically from late April to early October.

We are looking for ONE or MORE volunteers to fill the role of Course Rating representative.

Rating requires at least two fully trained raters present on the course so we would like at least one lady in Bucks to aim for 'Lead Rater' level, and useful to have another two in training to learn the role.

There are three distinct levels of role within the County teams.

Lead Rater: These are the key team members who have usually completed at least two years of training and experience and are also fully trained in Excel. Each one of these is capable to take the Team Leader role, but is also required to support any of the other County Team leaders on the course.

Assistant rater:- These team members have completed training to know the system, are competent to complete forms on the course but are not trained in Excel. Usually at least one year to this level. While this stage is a natural progression to Lead Rater, some choose not to move to the Excel work or have no wish (or time) to be Team Leader.

Trainee- the starting point. Vital members of the team to assist in measuring to build experience of the system. Each works with a Lead/Assistant Rater on the course. After a season of experience on the course together with formal training, members progress to Assistant and Rater then to Lead Rater.

Skills Required:

A basic knowledge of how the Course rating system works would be helpful but not essential.

A good range of knowledge of how both Scratch and Bogey golfers perform is required.

The position is best suited to someone who has an eye for detail and has a flare for figures.

Experience with Excel spreadsheets is essential to move to Lead Rater.

The time required each year is a minimum of 5 days midweek to do the on-course rating plus any formal training requirements. For the Team Leader, additional time to liaise with the club, plan & prepare paperwork and generate the Excel files after each course visit.

Term of Office: There is no fixed term to this position and a vacancy could be filled at any time.