



# GLENBERVIE GOLF CLUB

## PRIVATE FUNCTIONS BOOKING FORM - McCOWAN LOUNGE

Name of Member .....

Address .....

Responsible Member (if different from above, must be present at event) .....

Event .....

Date .....

Start Time ..... Finish Time .....

Numbers Attending ..... (final numbers, which will be charged for, must be given 24 hours in advance)

Facility fee is £50 for function duration up to 4 hours, and finishing before midnight.

(An excess charge of £20 per hour applies for bookings longer than 4 hours, or if finishing after midnight).

Catering Requirement: (precise details including table plan, if appropriate).

**Cost: £** ..... **per person**                      **Total: £** .....

**Facility Fee Deposit £50** (returnable if cancellation >1 month before date) - **Date Paid:** .....

I understand the function requires to vacate the Clubhouse by .....

I accept that my guests must abide by the Club Rules and respect the Property and Facilities.

**Signed** ..... **Date** .....

**PLEASE RETURN YOUR COMPLETED FORM TO THE SECRETARY. THANK YOU!**