



## THE HALIFAX GOLF CLUB

### Membership Policy

#### 1. General:

The Halifax Golf Club (The Club) offers a number of membership options. All memberships and the terms of such membership are detailed in this policy.

Any person joining as a member accepts the terms and conditions of this policy and all other club policies (all policies are on The Club's website.)

This Membership policy outlines the responsibilities of both The Club and the individual entering into a contract with The Club.

- 1.1. All memberships constitute a legal contract between the individual member and The Halifax Golf Club Ltd. Once a contract has been entered into then the full membership fee must be paid.
- 1.2. All memberships will commence on the 1<sup>st</sup> May, annually.
- 1.3. All memberships are considered to be continuous and will form a rolling 12 month contract from 1<sup>st</sup> May until the 30<sup>th</sup> April each year.
- 1.4. Any person wishing to join The Club during the year (1<sup>st</sup> June – 30<sup>th</sup> April) will be charged a pro rata membership fee and this will then form a rolling contract from the 1<sup>st</sup> May the following year.
- 1.5. Any member not wishing to continue with a contract MUST inform the membership manager at The Club in writing by 31<sup>st</sup> March.
- 1.6. No memberships will commence until the first payment is made to The Club
- 1.7. Membership can be paid in the following ways: a. in full during May by credit/debit card or Bank Transfer or, b. by Direct Debit over 12 months. The Club cannot accept payment in any other way.
- 1.8. Membership payments must be kept up to date. Any member who is 1 month behind with payment will be suspended from playing until their account is up to date. This will also apply to the use of the bar discount card and access to other member benefits.
- 1.9. Once any membership has been cancelled (from May 1st) all membership rights will be terminated.
- 1.10. Members becoming seriously ill or needing hospitalisation can apply to The Finance Committee for suspension of membership, if the period of injury is longer than 6 months. Each case will be considered on its merits and dealt with in a timely manner. Any correspondence between the member and The Finance Committee will be strictly confidential and likewise any correspondence from The Finance Committee to the member must also remain confidential.

#### 2. Playing Membership.

When an individual decides to join The Club, the following must be followed:

- 2.1. An application form must be filled in with all the individual's details.
- 2.2. A direct debit form must be filled in with payment to commence from the 1<sup>st</sup> or the 15<sup>th</sup> of the following month, or payment made in full
- 2.3. Once the first payment has been made then this constitutes the start of the membership period.

- 2.4. The Membership Manager will process the form, within 1 week.
- 2.5. Details will be entered onto Club V1/BRS systems.
- 2.6. Where necessary a CDH number will be generated.
- 2.7. The Membership Manager will arrange a time for the new member to visit the club to be shown round by the Captain, Vice-Captain or Rabbits Captain. At this meeting it will be explained how to book on for competitions, how to use ClubV1 to track membership payments, access the website and keep track of handicap. How to use 'How did I do' to enter scores after competitions and issue a comprehensive membership pack.

Upon resignation the following must be followed.

- 2.8. The member's bar card will be stopped.
- 2.9. The player's information will be removed from BRS/Club V1
- 2.10. No refunds will be given on credit held on the persons bar card.
- 2.11. The person will cease to be a member and have rights associated with membership withdrawn.

### 3. **Social Member.**

Social membership allows individuals to use the club house and allows discounted drinks prices. When an individual decides to join as a social member the following must be followed.

- 3.3. An application must be completed and handed in.
- 3.4. Full payment must be made at the time of application.
- 3.5. The application will be processed by the Membership Manager and entered on BRS.
- 3.6. The Bar Manager will issue a bar card.
- 3.7. Membership will run from 1<sup>st</sup> May to 30<sup>th</sup> April annually.
- 3.8. Membership can start at any time during the year. Any person joining between May and November will be charged the annual fee for that year or part of the year remaining.
- 3.9. Any person joining after December will be charged a pro rata payment for the remainder of that year plus the following years fee.
- 3.10. Members Bar card must not be shared with another person. Only the person named on the card is authorised to use the card. Failure to comply will result in bar discount being removed from that member

Upon resignation the following must be followed.

- 3.11. The member's bar card will be stopped.
- 3.12. The member will be removed from The Halifax Golf Club systems