

**STOKE BY NAYLAND GOLF AND LEISURE**  
**CLUB CONSTITUTION**

**INDEX**

1.	NAME AND DESCRIPTION OF CLUB .....	2
2.	DEFINITIONS .....	2
3.	CLUB MEMBERSHIP CATEGORIES .....	2
4.	VOTING POWER AT ANNUAL AND EXTRAORDINARY GENERAL MEETINGS. ....	4
5.	PROPERTY AND FINANCE.....	4
6.	MANAGEMENT .....	4
7.	CLUB COMMITTEE.....	4
8.	GOLF AND LEISURE REPRESENTATIVE .....	6
9.	POWER OF VETO .....	6
10.	GENERAL MEETING.....	6
11.	ELECTION OF MEMBERS .....	6
12.	NOTIFICATION OF ELECTION .....	6
13.	MEMBERSHIP .....	7
14.	PAYMENT OF SUBSCRIPTIONS .....	7
15.	ADDRESSES .....	7
16.	WITHDRAWAL OF MEMBERS.....	7
17.	EXPULSION .....	7
18.	COMPLAINTS.....	8
19.	PAYMENT OF ACCOUNT .....	8
20.	MEMBERS' PROPERTY .....	8
21.	LOCKERS.....	8
22.	TROPHIES .....	8
23.	DISPUTES .....	8
24.	CLUB RULES .....	8

## **1. NAME AND DESCRIPTION OF CLUB**

The name of the Club shall be Stoke by Nayland Golf and Leisure, which shall consist of: (Golf) the Stoke by Nayland Golf Club, which shall be affiliated to England Golf, a recognised Women's County Golf Association and a recognised Men's County Golf Union; and (Leisure) Peake Fitness.

The Club is a non-profit making organisation. All profit and surpluses will be used to maintain or improve the Club's facilities. No profit or surplus will be distributed other than that to another non-profit making body or to members on winding up or dissolution of the Club.

## **2. DEFINITIONS**

In the constitution and rules, unless the context otherwise requires, the following definitions apply:-

### **LANDLORD**

The Stoke by Nayland Club Ltd. is a subsidiary of Boxford (Suffolk) Holdings Ltd.

### **BOARD OF BOARD OF DIRECTORS**

The Board of Board of Directors, for the time being, of Stoke by Nayland Golf & Leisure shall be responsible for the day to day administration.

For the avoidance of doubt, nobody who is a Director, officer, shadow officer or employee of the Landlord or Boxford (Suffolk) Holdings Ltd. or who is connected with or under the commercial influence of those said companies may be a Director.

### **GOLF AND LEISURE REPRESENTATIVE**

A Golf and Leisure Manager or any such appointed person, who for the purposes of this document will hereinafter be referred to as (GLR) shall administer the affairs of the Club on behalf of the Board of Board of Directors and shall be a member of the Club.

### **CLUB**

Stoke by Nayland Golf and Leisure, which is formed to provide for the Members, Golf Courses, Leisure Facilities, and all other facilities related thereto and such other activities permitted by the Landlord.

### **CLUB COMMITTEE**

The Club Committee as elected at each of the Sections Annual General Meetings.

### **CLUB SUBSCRIPTION YEAR**

The subscription year will be 1<sup>st</sup> January to 31<sup>st</sup> December or any other time deemed necessary by the Board

### **MONTH**

Calendar month.

## **3. CLUB MEMBERSHIP CATEGORIES**

Such categories as the Board of Board of Directors may from time to time determine but generally:-

### **GOLF**

- a) **7 DAY MEMBERS** shall be either male or female and who will be entitled to full amenities of the Club. The Ladies, in accordance with the Sex Discrimination Act, will have equal rights in relation to their vote at an Annual General Meeting and those rights will apply to the use of the golf courses.
- b) **5 DAY MEMBERS** shall be all as described as for 7 day members, save that they shall not be permitted use of the golf courses on weekends and Bank Holidays only by the permission of the GLR on payment of the appropriate green fee as agreed by the GLR.
- c) **SENIOR MEMBERS** shall be either 7 or 5 day members reaching the age of 60 years on or before 31<sup>st</sup> December 2002. They shall be entitled to a reduction in their subscription to an amount determined by the Board of Board of Directors from time to time on the condition that the Senior member has been either a 7 or 5 day member of the Club for a minimum of 3 consecutive subscription years. Those members achieving the age of 60 years on or after 1<sup>st</sup> January 2003 shall not be eligible for the Senior reduction in their subscriptions and shall therefore continue as either 7 or 5 day members
- d) **JOINT MEMBERS** shall be, either 7 or 5 day members and who shall be husband and wife who will be entitled to a reduction in their subscription to an amount determined by the Board of Board of Directors from time to time.
- e) **JUNIOR MEMBERS** shall be entitled to the use of all the amenities of the Club in accordance with any restriction imposed by the Board of Board of Directors. The individual categories of Junior membership shall be determined by their age at the beginning of their subscription year:- Aged 8 to 15 and Age 16 to 18. Playing times of Junior members will be at the discretion of the Board of Board of Directors. The parent or guardian of a Junior member of the Club is deemed to recognise their obligation in respect of their child's use of the golf courses and the club's Safeguarding Policy.

A Junior member, at his or her request, on or after their 18th birthday, may apply to become a 7 Day or 5 Day member as the case may be. On payment of the difference in membership fees he or she would, for the remainder of the year, be entitled to the privileges of that membership. He or she shall on changing membership take no further part in Junior competitions.

Playing times of Junior members will be at the discretion of the Board of Board of Directors.

The parent or guardian of a Junior member of the Club is deemed to recognise their obligation in respect of their child's use of the golf courses and in line with the Child Protection Act that the Club has now adopted.

- f) **COUNTRY MEMBERS** must satisfy both of the following requirements:-
  - i. Their main residence shall not be within a 30 miles radius of the Club.
  - ii. They shall maintain no other residence within a 30 miles radius of the Club.
- g) **OVERSEAS MEMBERS** shall be resident abroad for at least 9 months of the year.

- h) **ACADEMY MEMBERS** who shall have full use of the amenities of the clubhouse only. They shall also receive reduced fees for the Driving Range as determined by the Board of Board of Directors from time to time.
- i) **TEMPORARY, HONORARY, GOLF HOLDING AND OTHER CATEGORIES** shall be agreed by the Board of Board of Directors.

**PEAKE FITNESS:**

**FULL CENTRE MEMBERS** shall be either male or female, and shall be entitled to the full amenities of the Leisure Centre.

**POOL ONLY MEMBERS** shall be either male or female and shall be entitled to the use of the poolside facilities only.

**Hours of use:** Membership of all categories of Leisure Member shall be available at peak or off-peak times, such times to be determined by the Board of Board of Directors, and subject to revision from time to time.

**4. VOTING POWER AT ANNUAL AND EXTRAORDINARY GENERAL MEETINGS.**

Such voting powers shall be vested in 7 and 5 day and Senior Members only of the Golf Club, and Full Centre, Peak and Off Peak Members of Peake Fitness.

**5. PROPERTY AND FINANCE**

The property of the club shall be vested in the Board of Board of Directors who shall be solely responsible for all authorised expenditure in connection with the Club.

No individual member of the Club whomsoever he or she may be shall be responsible for such expenditure.

**6. MANAGEMENT**

The Board of Board of Directors shall have complete financial control including setting the Joining and Subscription Tariffs and Management of the Club and staff.

The Board of Board of Directors will promote golf in ways which welcome differences and are accepting of diversity, equality and inclusion and recognize the importance of affording equal opportunity and equal treatment. This ethos to be established through the Equality and Diversity Policy.

**7. CLUB COMMITTEE**

- a) **OBJECTIVES.** The Club Committee shall at all times act on behalf of the members. The Committee's principle objectives are:-
  - i. To organise all Club competitions
  - ii. To maintain Members Handicap records.
  - iii. To organise Club social events.
  - iv. To endorse the introduction of Members
  - v. To discipline Members.

- vi. To encourage Junior Golf.
  - vii. To ensure club facilities are maintained to a high standard
- b) The Club Committee shall consist of the President, Vice- President (for 1 year previous to becoming President), the Men’s Captain, the Men’s Vice-Captain, the Ladies Captain, the Ladies Vice-Captain, and the Senior’s, Captain. The Committee will have collective responsibility to organise Sub-Committees for the following duties:-
- i. Members
  - ii. Course liaison.
  - iii. Communications.
  - iv. Handicaps.
  - v. Finance
- c) **SELECTION OF CLUB PRESIDENT**  
The selection process for the position of Club President, whose nomination must first receive the approval of the Board of Board of Directors, shall be a 5 or 7day member of 5 years standing, who has usually previously held the Office of Men’s Captain or Ladies Captain. He/she shall be nominated by the current President, the Men’s Captain, the Ladies Captain and the GLR (non-voting). He/she shall shadow the previous president for 1 year previous to becoming President and serve as Vice-President for that period.
- d) **VOTING RIGHTS.** Each Committee Member shall have one vote. The President, Vice-President or his/her authorised Deputy as Chairman of the Committee shall, in addition, have a casting vote. There shall be no Proxy Votes. The Board of Board of Board of Directors or their approved representatives shall have power of veto over any resolution proposed by the Committee.
- e) **QUORUM.** A minimum of four voting members shall be required to form a quorum.
- f) **LIST OF OFFICERS AND COMMITTEE MEMBERS.** The list of the President, the Men’s Captain, the Ladies Captain, the Seniors Captain and the Junior Organiser shall be posted on the notice board at all times.
- g) **REGULATIONS AND BYE-LAWS.** The Committee may make, with the approval of the Board of Board of Directors, all such Regulations and Bye-Laws as they may from time to time think necessary to enable them to fulfil the objectives of the Committee as set out in Clause 7.a. above. All such Regulations and Bye-Laws shall be binding upon all Members of the Club as soon as posted in the Club House. If any such Regulation or Bye-Law requires the amendment of or addition to these Constitution and Rules, it must be proposed for ratification by the Members at the next Annual, or Extraordinary General Meeting.
- h) **MEN’S SECTION.** Men Members shall have the power to appoint their Captain, Secretary and Committee, to make Rules and Regulations governing their section, and for other purposes of administration. Such Rules and Regulations shall be subject, in all respect, to the Rules and Regulations of England Golf and Men’s County Golf Union., together with those made by the Club Committee, and at the discretion of the Board of Board of Directors.

- i) **LADIES SECTION.** Lady Members shall have the power to appoint their Captain, Secretary and Committee, to make Rules and Regulations governing their section, and for other purposes of administration. Such Rules and Regulations shall be subject, in all respect, to the Rules and Regulations of England Golf and the Ladies County Golf Union, together with those made by the Club Committee, and at the discretion of the Board of Board of Directors.
  
- j) **SENIORS SECTION.** Senior Members shall have the power to appoint their Captain, Secretary and Committee, to make Rules and Regulations governing their section, and for other purposes of administration. Such Rules and Regulations shall be subject, in all respect, to the Rules and Regulations of England Golf and Men's County Golf Union., together with those made by the Club Committee, and at the discretion of the Board of Board of Directors.
  
- k) **JUNIOR SECTION**  
To include all members below the age of 18 with categories 8-15 an 16-18. There shall be a requirement of a Junior Organiser to be responsible for the organisation, structure, operation and promotion of junior golf in all its aspects and work within the guidelines of the Child Protection Policy. There shall also be a requirement for a Child Welfare Officer to advise on compliance with the Safeguarding of Children in Golf Procedures.

#### **8. GOLF AND LEISURE REPRESENTATIVE (GLR)**

The Golf and Leisure Manager or any such appointed person shall be appointed by the Board of Board of Directors at their sole discretion, and shall be an Ex-Officio Member of all Club Committees.

#### **9. POWER OF VETO**

The Board of Board of Directors have the power of veto over all matters at all times.

- 10. GENERAL MEETING.** The Annual General Meeting of the Club shall be held in each year at such a time as the Committee shall determine. Notice of such General Meeting shall be posted in the Club House 28 days before the meeting. Any Member qualified to vote at a General Meeting, and who desires to submit a Resolution for consideration at the Meeting shall send a copy of such Resolution to the GLR at least 21 days before the Meeting, duly seconded by a qualified Member.

A General Meeting shall have the power to make new rules or to alter or amend any existing rule and no such new rule shall become operative until ratified by the Board of Board of Directors.

14 days prior to the Meeting the GLR shall post on the notice board an Agenda for the Meeting, including the full text of the Resolutions.

The Committee may call an Extraordinary General Meeting when any matter of urgent importance shall occur, and shall be bound to do so within one month of receiving a requisition signed by 50 Members of the Club.

## **11. ELECTION OF MEMBERS**

The election of Members shall be at the sole discretion of the Board of Board of Directors. The Board of Board of Directors reserve the right to veto any application, and shall also be obliged to give reason for so doing.

## **12. NOTIFICATION OF ELECTION**

The GLR shall inform all applicants as to when they have been elected, and will provide them with a copy of the Rules of the Club and request that all necessary fees and subscriptions are paid. All new Members are expected to pay all entrance fees and subscriptions within one month of their election, or enter into an instalment plan, which the Board of Board of Directors may vary from time to time.

## **13. MEMBERSHIP**

The payment of the appropriate subscription by a Member indicates his acquiescence in and submission to the Rules and Regulations in force for the time being. And on this condition alone, he is entitled to enjoy the advantages and privileges of the Club. Any member altering his or her category of Membership shall be liable to the differences in entrance fees and annual subscription upon election. A Member shall at all times when on the Club Premises carry a Membership Card (herein after referred to as Member Swipe Card) which shall be issued to each Member at the time of their enrolment.

The Board of Board of Directors shall maintain a register of Members, which shall be kept in the Club House and shall be open to inspection by the Police.

## **14. PAYMENT OF SUBSCRIPTIONS**

Members shall renew their subscription in accordance with the terms laid down when they joined which may vary from time to time. No Member in arrears after the due date of their subscription can compete for any prize, nor shall vote at any meeting of the Club until such a subscription has been paid. Any Member whose subscription is unpaid after 14 days of such a renewal notice shall cease to exercise any of the privileges of Membership. And his/her name may, at the discretion of the GLR be erased from the list of Members of the Club, but may, subject to a satisfactory explanation, be replaced by the GLR on payment of all arrears and interest accruing thereon.

A list of defaulters may, at the discretion of the Board of Board of Directors and GLR be displayed on the Club notice board. No former subscribing member whose name has been struck off the register by order shall be admissible to the Club as a visitor or temporary Member.

## **15. ADDRESSES**

Each Member shall notify the GLR in writing of any change of address and email, and all notices sent to his last known address shall be considered as duly delivered.

## **16. WITHDRAWAL OF MEMBERS**

Any Member wishing to withdraw from the Club shall notify the GLR in writing not later than one month prior to his subscription renewal date, and in default, he shall be liable for his subscription for the ensuing year.

Any Member resigning or being expelled from the Club in the course of his/her subscription year shall not be entitled to any refund of subscription save at the discretion of the GLR or Board of Board of Directors.

## **17. DISCIPLINE**

A Disciplinary Panel to be set up comprising of the President and Section Captains, to report to the Committee of the situation and the result thereof.

## **18. EXPULSION**

For the Board of Board of Directors to consider a request of a Member to expel a Member from the Club, it shall be necessary that notice be sent to the GLR, signed by one or more Members, giving details of the circumstances that give rise to the notice. The GLR shall ensure that the Member complained of, shall be informed of the case made against him/her and shall be given an opportunity to answer it before a Committee co-opted from the Club Committee and chaired by the GLR.

Should the Committee decide that the conduct of such Member, either within or without the Club is injurious to the character and interest of the Club, and agreed to recommend expulsion of such Member, they need assign no reason for so doing, and with the approval of the Board of Directors, he/she shall cease to be a Member. Any Member expelled under this clause shall not be entitled to any refund of fees whatsoever. In the case of any Disciplinary action being taken against a Member, the manner in which such action will be taken will be conducted in accordance with the procedures recommended by the Association of Golf Club Secretaries.

## **19. COMPLAINTS**

All complaints shall be in writing, signed by the Member complaining, and addressed to the GLR who will deal with the matter at his discretion.

In no instance may a Member reprimand a servant of the Club.

## **20. PAYMENT OF ACCOUNT**

A Member must defray whatever expenses he incurs in the Club, either on his own behalf or for his guests, before leaving the Club House.

## **21. MEMBERS' PROPERTY**

The Club and the Landlord shall bear no responsibility for the loss or damage of, or to, the property of Members or visitors left in the lockers, dressing rooms or other parts of the Club Premises, nor for any loss or damage of, or to, vehicles or their contents. Neither shall the Landlord or Club be liable for any injury to any person occurring on the Club Premises.

All unclaimed property left in the Club House, without being properly marked, shall be placed in a store, and if not claimed within one month, shall be disposed of at the discretion of the GLR.

## **22. LOCKERS**

Lockers are provided in both the Ladies and Gents Dressing Rooms at such charges as the Board of Directors may from time to time determine. Members desirous of giving up their lockers must give notice of their intention within one month of the renewal of their annual subscription or they may be liable for the rent for the ensuing year.

## **23. TROPHIES**

The Trophies shall be presented at the Prize Giving Evening and club AGM, and shall remain the property of the Club Committee.



## **24. DISPUTES**

The decision of the Board of Directors regarding any matter in dispute as a result of this Constitution and Rules contained therein, shall be final with no reason being required to be given.

## **25. CLUB RULES**

### **GOLF CLUB**

#### **1. CLUB COMPETITIONS**

Competitions shall be held at such times, and under such conditions as the Committee and GLR shall determine. The minimum number of competitors required to constitute a golf competition shall normally be twelve. A percentage, as determined by the Committee from time to time, shall be deducted from entrance fees to competitions to create a fund for expenditure authorised by the Committee for the general benefit of the Members. The Board of Directors are permitted to enter Club competitions. Members of Staff may only do so at the discretion of the GLR.

The entry of Junior members into senior competitions shall be governed by the rules imposed by the Club Committee. Overseas members may not play in knock out events.

#### **2. RULES OF GOLF**

The Rules of the Game of Golf shall be adopted from time to time by the Royal and Ancient Club of St. Andrews subject to any such local rules deemed necessary by the GLR in consultation with the Club Committee.

#### **3. ETIQUETTE**

The Etiquette of Golf as framed by the R & A is adopted by this Club, and must be observed at all times.

#### **4. GOLF EQUIPMENT**

Neither the Landlord nor Board of Directors will be responsible for the loss or damage of any golf equipment whilst on the premises. Golf equipment should not be left unattended in the concourse from the Professional Shop to the Golf Courses.

#### **5. MEMBERSHIP DISC**

All Members must display their Membership disc on their golf bag or trolley when playing on the course.

#### **6. PEAKE FITNESS**

Use of the facilities of Peake Fitness shall be at the discretion of the GLR acting on behalf of the Board of Directors.

### **GENERAL**

#### **1. UNAUTHORISED NOTICE**

No notice or document of any kind shall be placed on, or removed from, the notice boards on the walls of the Club Rooms or elsewhere in the Club Premises without the sanction of the GLR or Board of Directors.

#### **2. PAPERS BOOKS ETC**

No Member shall take away from the Club any newspaper, book or magazine being the property of the Club.

**3. MOTOR CARS CYCLES ETC**

Motor cars cycles etc. must be left in the official car park adjacent to the Club House entirely at the owner's risk, the club will take no responsibility for any loss or damage.

**4. CHILDREN**

No children under the age of 12, under any circumstances, are allowed on the courses, except under the immediate control of an adult. No child under the age of 8 shall be allowed on the courses at any time at weekends or public holidays, except at the discretion of the GLR.

**5. DOGS**

Dogs shall not be allowed on the premises at any time, except at the discretion of the GLR, on behalf of the Board of Directors.

**6. MEALS**

No food may be consumed unless purchased on the premises.

**7. VISITORS**

The GLM or Board of Directors shall have the right (without assigning any reason), to refuse any visitor permission to use the Courses.

**8. GRATUITIES**

Except as expressly provided by these Rules, no paid officer or servant of the Company shall receive any money, fee or gratuity from tradesman, firm or company with whom the Club has dealings.

**9. DRESS**

Dress Rules as posted on the notice board must be observed by all Members and Visitors at all times.

**10. PEST CONTROL**

The courses will be closed at the discretion of the GLR at any time as may be necessary for the extermination of vermin.

**11. POWER OF VETO**

The Board of Directors have power of veto over all matters at all times

**CONSTITUTION REVISIONS**

**November 2001 AGM**

**Revision 1 – Page 3, Section 3. Club Membership Categories – Golf (a).**

In accordance with the Sex Discrimination Act, Ladies shall have equal rights in relation to their votes at an AGM and to pay the same subscriptions as the men.

**Revision 2 – Page 3, Section 3. Club Membership Categories – Golf (e).**

In accordance with government legislation the Club has adopted the Child Protection procedure.

**Revision 3 – Page 4. Peake Fitness**

GYMNASIUM ONLY membership ceases, with FULL CENTRE and POOL ONLY membership now available.

**Revision 4 – Page 8, Section 17. Expulsion**

In the case of disciplinary action being taken against a member that would result in expulsion, such action will be conducted in accordance with procedures recommended by the Association of Golf Club Secretaries.

**November 2003 AGM (Not ratified at the AGM –Ratified Board Meeting February 2004)**

**Revision 5 – Page 3. 6 Day Members**

The 6 day membership, which ceased in December 2001, shall be removed from the Constitution.

**Revision 6 – Page 3. Senior Members**

Senior members shall be either 7 or 5 day members reaching the age of 60 years on or before the 31<sup>st</sup> December 2002. They shall be entitled to a reduction in their subscription to an amount determined by the Board of Directors from time to time on the condition that the Senior has been either a 7 or 5 day member of the Club for a minimum of 3 consecutive subscription years. Those members achieving the age of 60 years on or after 1<sup>st</sup> January 2003 shall not be eligible for the Senior reduction in their subscriptions and shall therefore continue as either 7 or 5 day members.

**November 2005 AGM**

**Revision 7.**

In accordance with the Sex Discrimination Act, Ladies shall have equal rights in relation to their opportunity to become Captain.

**Page 4, Section 7b. Main Committee.**

Addition of the words:- "the Gentlemen's Captain, the Gentlemen's Vice-Captain,"

**Page 5, Section 7e. ELECTION OF CAPTAIN.**

"He" changed to "s/he".

**Page 5, Section 7f. ELECTION OF VICE CAPTAIN.**

Addition of the words:- "either the incoming Gentlemen's Vice-Captain or incoming Ladies Vice-Captain"."He" changed to "s/he".

Section lettering amended to allow the inclusion of new Sections "g" and "h".

Section (g) added:- "**ELECTION OF GENTLEMENS' CAPTAIN** The Gentlemen's Captain shall usually be the preceding year's Gentlemen's Vice-Captain. However, he must be confirmed in Office by a vote at the Annual General Meeting".

Section (h) added:- **ELECTION OF GENTLEMENS' VICE-CAPTAIN** The Gentlemen's Vice-Captain shall usually be the nominee of the incoming Gentlemen's Captain. However, he must be confirmed in Office by a vote at the Annual General Meeting.

**Revision 8 – Page 4, Section 7b. Main Committee.**

The maximum number of other Main Committee members increased from six to nine.

**November 2006 AGM**

**Revision 9 - page 4 Section 7b Main Committee.**

The Committee shall consist of the Captain, the Vice captain, the Immediate Past Captain, the Ladies Captain, the Ladies Vice-Captain, The Gentlemen's Captain, The Gentlemen's Vice-Captain, the Treasurer, a representative of the Veterans Section, the Junior Organiser and a minimum of four and a maximum of eight other members. The Committee will have collective responsibility save that individual members will be assigned by the Captain for the following duties:-

- i. Course Liaison.
- ii. Social Activities.
- iii. Rules & Discipline.
- iv. Competitions.

The Committee will have the power to co-opt up to three other members for special purposes if required. Any co-opted member will have no voting rites.

**Revision 10 – January 2009.**

Due to the change in affiliation from the Suffolk Golf Union to the Essex Golf Union and the change in title of the Ladies Golf Association, the changes below were required.

**Page 2, Section 1 - Name and Description of Club.**

“(Golf) the Stoke by Nayland Golf Club, which shall be affiliated to the England Golf, Ladies Golf Union and Suffolk Golf Union”

Wording changed to - “(Golf) the Stoke by Nayland Golf Club, which shall be affiliated to the England Golf, the Women's English Golf Association, a recognised Women's County Golf Association and a recognised Men's County Golf Union”.

**Revision 11 – November 2009 AGM**

**Page 4 Section 7e – Main Committee.**

In the event of a Lady becoming Club Captain the gentlemen members only of that committee automatically form the Gentlemen's Committee with the Gentlemen's Captain as the Chairman and deal with the male golfing matters, combining the Competitions meeting currently held immediately prior to the Main Committee meetings.

**Revision 12. Page 5 Section 7 - to add sub-section (p). – Main Committee**

**JUNIOR SECTION**

To include all members below the age of 18 with categories 8-15 and 16-18. There shall be a requirement of a Junior Organiser to be responsible for the organisation, structure, operation

and promotion of junior golf in all its aspects and work within the guidelines of the Child Protection Policy. There shall also be a requirement for a Child Welfare Officer to advise on compliance with the Safeguarding of Children in Golf Procedures.

### **December 2016 AGM**

#### **Revision 13. Page 2 Name and Description of club due to Ladies joining men at England Golf Headquarters**

#### **12. NAME AND DESCRIPTION OF CLUB**

The name of the Club shall be Stoke by Nayland Golf and Leisure, which shall consist of: (Golf) the Stoke by Nayland Golf Club, which shall be affiliated to the England Golf, a recognised Women's County Golf Association and a recognised Men's County Golf Union; and (Leisure) Peake Fitness.

#### **Revision 14. Page 2 CLUB SUBSCRIPTION YEAR**

The subscription year will be 1<sup>st</sup> January to 31<sup>st</sup> December or any other period deemed necessary from time to time by the board.

#### **Revision 15. Page 3 Updated following Golfmark renewal**

- i) **JUNIOR MEMBERS** shall be entitled to the use of all the amenities of the Club in accordance with any restriction imposed by the Board of Directors. The individual categories of Junior membership shall be determined by their age at the beginning of their subscription year:- Aged 8 to 15 and Age 16 to 18. Playing times of Junior members will be at the discretion of the Board of Directors. The parent or guardian of a Junior member of the Club is deemed to recognise their obligation in respect of their child's use of the golf courses and the club's Safeguarding Policy.

Add A Junior member, at his or her request, on or after their 18th birthday, may apply to become a 7 Day or 5 Day member as the case may be. On payment of the difference in membership fees he or she would, for the remainder of the year, be entitled to the privileges of that membership. He or she shall on changing membership take no further part in Junior competitions.

#### **Revision 15 Page 3 Change in mileage from club for Country Membership.**

- a) **COUNTRY MEMBERS** must satisfy both of the following requirements:-
- i. Their main residence shall not be within a 30 miles radius of the Club.
  - iii. They shall maintain no other residence within a 30 miles radius of the Club.

#### **Revision 16 Page 4 Management following Golfmark renewal of Equality and Diversity Policy.**

The Board of Directors will promote golf in ways which welcome differences and are accepting of diversity, equality and inclusion and recognize the importance of affording equal opportunity and equal treatment. This ethos to be established through the Equality and Diversity Policy.

#### **Revision 17 Page 7 Change in Veterans Section name to Seniors.**

**SENIORS SECTION.** Those Members who join the Senior Section shall have the same powers as those vested in the Ladies Section, save that where appropriate, Rules and Regulations must also be subject to those set out by England Golf and at the discretion of the Board of Directors.

## November AGM 2017

### Revision 1 P2 - DEFINITIONS - Golf & Leisure Administrator

Now to read – Golf & Leisure Representative (GLR) – All references to GLA to be changed to GLR throughout the Constitution.

**Revision 2 CLUB COMMITTEE** – Amend to – The Committee as elected at each Sections Annual General Meetings. All references to Main Committee to be amended to Club Committee.

### Revision 3 P4 Club Membership Categories b) – 5 Day Members - To Read

5 Day Members shall be all as described for 7 day members, save that they shall be permitted use of the golf courses on Weekends and Bank Holidays only by the permission of the GLR on payment of the appropriate green fee as agreed by the GLR.

### Revision 4 P4 7 – CLUB COMMITTEE

**a) Objectives a) iv) – To read - To endorse the introduction of Members v) Discipline Members, vi) To encourage Junior Golf, vii) To ensure that Club facilities are kept to a high standard.**

**Revision 5 b) Club Committee To Read - The Club Committee shall consist of the President, the Men’s Captain, Men’s Vice-Captain, the Ladies Captain, the Ladies Vice-Captain and the Seniors Captain. The Committee will have collective special responsibility to organise Sub-Committees for the following duties:- i) New Members, ii) Course Liaison, iii) Social Events, iv) Rules & Discipline, v) Financial Matters**

**Revision 6 P5 7 c) VOTING RIGHTS – To Read – Each Committee member shall have one vote. The president or his/her authorised deputy as Chairman .....**

### Revision 7 P5 h) MENS SECTION.-

Add new section - Men Members shall have the power to appoint their Captain, Secretary and Committee, to make Rules and Regulations governing their section, and for other purposes of administration. Such Rules and Regulations shall be subject, in all respect, to the Rules and Regulations of England Golf and Men’s County Golf Union., together with those made by the Club Committee, and at the discretion of the Board of Directors.

**Revision 8 P5 f) LIST OF COMMITTEE MEMBERS - Delete – ‘elected Officers and Committee Members of the Club and the Ladies Section’.**

**Revision 9 LADIES SECTION – As Men’s section except England Golf and Ladies County Golf Union.**

**Revision 10 SENIOR SECTION – As Men’s section.**

**Revision 11 7 d) Delete – ELECTION OF CLUB COMMITTEE MEMBERS.**

**Revision 12 d) ADD NEW HEADING – SELECTION OF CLUB PRESIDENT-** The selection process for the position of Club President, whose nomination must first receive the approval of the Board of Directors, shall be a 5 or 7day club member of at least five years standing, who has usually previously held the Office of, Men’s Captain or Ladies Captain. He/she shall be nominated by the current President, the

Men's Captain, the Ladies Captain and the GLR (Non -Voting). He/she shall be willing to undertake up to a 3 year term followed by 1 year as ex-officio. .

- Revision 13** P6 7 f) **DELETE – ELECTION OF MENS CAPTAIN & ELECTION OF MEN'S VICE- CAPTAIN SECTIONS**
- Revision 14** 7 h) **DELETE PERIOD OF SERVICE SECTION**
- Revision 15** 7e) **QUORUM -** Reduce minimum number to four voting members.
- Revision 16** **GENERAL MEETING – Delete** 14 days include 28 days.
- Revision 17** **P9 17- DISCIPLINE -** A Disciplinary Panel to be set up comprising of the President and the Section Captains, and report to the Committee of the situation and the result thereof.
- Revision 18** **18 – EXPULSION – (Para 2) Delete** 'A meeting of the Committee' to 'and voting'.  
Add – 'Should the Committee' decide to .....
- Revision 19** **23 – TROPHIES – Delete -** Annual General Meeting - Add - Prize Giving Evening & AGM.
- Revision 20** **P11 GENERAL - 3 – MOTOR CARS CYCLES ETC. – Add -** entirely at the owners risk, the club will take no responsibility for any loss or damage.
- Revision 21** **4 – CHILDREN – Add –** at the discretion of the GLR.
- Revision 22** **5 – DOGS – Add –** except at the discretion of the GLR on behalf of the Board of Directors.

#### **November AGM 2019**

#### **Revision 1 – Club Committee 7B – rewording of sub committees**

The Club Committee shall consist of the President, Vice- President (for 1 year previous to becoming President), the Men's Captain, the Men's Vice-Captain, the Ladies Captain, the Ladies Vice-Captain, and the Senior's, Captain. The Committee will have collective responsibility to organise Sub-Committees for the following duties:-

- vi. Members
- vii. Course liaison.
- viii. Communications.
- ix. Handicaps.
- x. Finance

**Revision 2 – Addition section 7c** "He/she shall shadow the previous president for 1 year previous to becoming President and serve as Vice-President for that period"

#### **Revision 3 - Repositioning of section 7D**

Section 7D – Selection of Club president to be raised and become 7C with Section 7C then becoming 7D

**Revision 4 – Rewording –** England Golf Union becomes England Golf

**Revision 5 – Rewording** – Change Board of Directors to Board of Board of Directors.

**Revision 6 – 10. GENERAL MEETING** – Change resolution time to 21 days.

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